

Established 1894

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# TO MEMBERS OF THE COMMITTEE YOU ARE SUMMONED TO A MEETING OF THE GOVERNANCE & OVERSIGHT COMMITTEE WHICH WILL BE HELD AT THE KING SUITE, ANGMERING VILLAGE HALL WEDNESDAY 1 MAY 2024 AT 3:30PM

# Agenda

- 1. APOLOGIES FOR ABSENCE
- 2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

#### 3. APPROVAL OF MINUTES

Approval of the minutes of the meeting of the committee on **Wednesday 14 February 2024.** 

#### 4. PUBLIC CONSULTATION

An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.

Members of the public are entitled to speak for 3 minutes.

Please note these meetings are being recorded for the purpose of minute writing. After the minutes have been written and approved the recording is destroyed.

#### CLERK'S REPORT & ACTION LIST

To receive a report from the clerk on matters affecting the committee, not included on this agenda.

#### 6. HEALTH AND SAFETY

To report any health and safety issues/concerns/work that has been done.

# 7. GENERAL RISK REGISTER & FINANCIAL RISK REGISTER

To discuss possible risks to the council and suggest updates.

#### 8. MONTHLY DUTIES

To discuss the previous 3 months duties and the coming 3 months duties

#### 9. INVESTMENT UPDATE

Update on how APC investments are performing.

# 10. CIL PROJECTS

To discuss and update if required

# 11. CO-OPTION POLICY 2024

Review the document, discuss any required amendments and a put forward for readoption at Full Parish in June 2024

#### 12. DATA PROTECTION POLICY 2024

Review the document, discuss any required amendments and a put forward for readoption at Full Parish in June 2024

# 13. COMPLAINTS PROCEDURE 2024

Review the document, discuss any required amendments and a put forward for readoption at Full Parish in June 2024

# 14. STANDING ORDERS 2024

Review the document, discuss any required amendments and a put forward for readoption at Full Parish in May 2024

# 15. FINANCIAL REGULATIONS 2024

Review the document, discuss any required amendments and a put forward for readoption at Full Parish in May 2024

# 16. SCHEME OF DELEGATION 2024

Review the document, discuss any required amendments and a put forward for readoption at Full Parish in May 2024

#### 17. DATE OF NEXT MEETING

The date of the next meeting is **WEDNESDAY 7 AUGUST 2024** at King Suite, Angmering Village Hall.

Katie Herr Clerk to the Council

Date 25/4/24