



Established 1894

Angmering Parish Council
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**TO MEMBERS OF THE COMMITTEE
YOU ARE SUMMONED TO A MEETING OF THE
GOVERNANCE & OVERSIGHT COMMITTEE WHICH WILL BE HELD AT THE KING SUITE,
ANGMERING VILLAGE HALL
WEDNESDAY 5 NOVEMBER 2025 AT 14:00 PM**

Agenda

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 5. APPROVAL OF MINUTES**
Approval of the minutes of the meeting of the committee on **Wednesday 6 August 2025**
- 6. PUBLIC CONSULTATION**
An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.

Members of the public are entitled to speak for 3 minutes.
Please note these meetings are being recorded for the purpose of minute writing.
After the minutes have been written and approved the recording is destroyed.
- 7. CLERK'S REPORT & ACTION LIST**
To receive a report from the clerk on matters affecting the committee, not included on this agenda.
- 8. HEALTH AND SAFETY**
To report any health and safety issues/concerns/work that has been done.
- 9. GENERAL RISK REGISTER & FINANCIAL RISK REGISTER**
To discuss possible risks to the council and suggest updates.
- 10. MONTHLY DUTIES**
To discuss the previous 3 months duties and the coming 3 months duties
- 11. INVESTMENT UPDATE AND MATURING ACCOUNTS**
Update on how APC investments are performing and decision needed on maturing accounts.

12. MEMBERS BASIC ALLOWANCE – 2025 PAY AWARD

To discuss the ADC members allowance scheme which has been raised by 3.2%. Confirmation is required as to the council's decision to keep in line with this or for allowances to remain unchanged for 2025/26.

13. COUNCILLORS STATEMENT OF ASSURANCE

To discuss this new statement of assurance suggested by NALC. If agreed, the statement will be taken to Full Council and all councillors requested to sign their own statement of assurance.

14. SAR RESPONSE POLICY

Discussion regarding the need for a new policy to deal with Subject Access Requests – as suggested by our DPO Maureen Chaffe. If agreed, the policy will be taken to full council for adoption.

15. LAPTOP SECURITY POLICY 2025

To review the policy, update if required and agree to take to Full Council for re-adoption on 10 November 2025.

DATE OF NEXT MEETING

The date of the next meeting is **WEDNESDAY 4 FEBRUARY 2026** at King Suite, Angmering Village Hall.

K A Herr

Katie Herr – Clerk to the Council

Date: 29/10/2025