



Established 1894

Angmering Parish Council  
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**TO MEMBERS OF THE COMMITTEE  
YOU ARE SUMMONED TO A MEETING OF THE  
GOVERNANCE & OVERSIGHT COMMITTEE WHICH WILL BE HELD AT THE KING SUITE,  
ANGMERING VILLAGE HALL  
WEDNESDAY 6 AUGUST 2025 AT 15:00 PM**

**Agenda**

- 1. ELECTON OF THE CHAIR**  
To elect the Chair of the Governance and Oversight Committee for the coming Council Year.
- 2. ELECTION OF THE VICE CHAIR**  
To elect the Vice Chair of the Governance and Oversight Committee for the coming Council Year.
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 5. APPROVAL OF MINUTES**  
Approval of the minutes of the meeting of the committee on **Wednesday 7 May 2025**
- 6. PUBLIC CONSULTATION**  
An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.  
  
Members of the public are entitled to speak for 3 minutes.  
Please note these meetings are being recorded for the purpose of minute writing.  
After the minutes have been written and approved the recording is destroyed.
- 7. CLERK'S REPORT & ACTION LIST**  
To receive a report from the clerk on matters affecting the committee, not included on this agenda.
- 8. HEALTH AND SAFETY**  
To report any health and safety issues/concerns/work that has been done.

- 9. GENERAL RISK REGISTER & FINANCIAL RISK REGISTER**  
To discuss possible risks to the council and suggest updates.
- 10. MONTHLY DUTIES**  
To discuss the previous 3 months duties and the coming 3 months duties
- 11. INVESTMENT UPDATE AND MATURING ACCOUNTS**  
Update on how APC investments are performing and decision needed on maturing accounts and current account funds.
- 12. INVESTMENT POLICY 2025**  
To review the policy, update if required and agree to take to Full Council for re-adoption on 11 August 2025.
- 13. DATA PROTECTION POLICY 2025**  
To review the policy, update if required and agree to take to Full Council for re-adoption on 11 August 2025.
- 14. CODE OF CONDUCT TABLE 2025**  
To review the policy, update if required and agree to take to Full Council for re-adoption on 11 August 2025.
- 15. COMMUNITY ENGAGEMENT POLICY 2025**  
To review the policy, update if required and agree to take to Full Council for re-adoption on 11 August 2025.
- 16. SCHEME OF DELEGATION 2025 – AMENDMENT**  
An amendment to the currently adopted Scheme of Delegation 2025 is being suggested. Review of the policy is requested. If agreed, take to full council on 11 August 2025.
- 17. EYE TEST APPENDIX – AMMENDMENT TO STAFF HANDBOOK**  
To discuss the addition of the eye test appendix to the current Staff Handbook.
- 18. TERMS OF REFERENCE 2025**  
To discuss the Terms of Reference for 2025, with a view to adopting them for use throughout the year.
- 19. DATE OF NEXT MEETING**  
The date of the next meeting is **WEDNESDAY 5 NOVEMBER 2025** at King Suite, Angmering Village Hall.

*K A Herr*

**Katie Herr – Clerk to the Council**

Date: 29/07/2025