



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 8 JANUARY 2024 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Alison Reigate (Vice Chair), Norma Harris, Alan Evans, Sylvia Verrinder, Matthew Want, Bill Hall, David Marsh, John Oldfield and Carey Bennett

In Attendance: Katie Herr (Clerk), Tracy Lees (Committee Clerk) and ADC Cllr. Amelia Worne

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & Infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; West Sussex Association of Local Councils – WSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; EMR – Ear Marked Reserves. ADALC Arun District Association of Local Councils.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	23/166	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllrs. Paul Bicknell and Renée Hobson, ADC Cllr. Andy Cooper and WSCC Cllr. Deborah Urquhart.	
2	23/167	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. Cllrs. Reigate and Evans declared a non-pecuniary interest in agenda item 13 re the grant application from the Honey Lane Allotments The Chair declared a non-pecuniary interest in agenda item 12 as she is the Chair of Governors at The Angmering School.	
3	23/168	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 11 December 2023 were agreed by all and signed by the Chair.	
4	23/169	PUBLIC CONSULTATION No members of the public were in attendance and no questions were sent in.	
5	23/170	THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON THE ACTION LIST AND SUBSEQUENT MATTERS. The Clerk added the following to her report:	

- The new bus shelter opposite Haskins Garden Centre should hopefully be installed in March 2024, according to WSCC.
- The two new de-fibs to be located outside Alley Cats and the ASRA Pavilion have been received and will be installed this week. APC will be fully responsible for both units.
- Two life rings have been purchased and will be placed at Mayflower Park next to the attenuation pond. Quotes are being sourced for their installation.
- Quotes are also being sought for the installation of the bike repair station and the cycle/scooter racks at Russet Play Area.
- A meeting with members of the WSCC Highways Team will be taking place on Thursday 18 January 2024.

Cllr. Evans commented on the new style of white lines he had seen while travelling around the UK. The Clerk will mention this at the Highways meeting.

No other questions were asked.

6 23/171 **CHAIRS REPORT**

The Chair had not sent in a written report for this month but verbally reported the following:

Cllr. Verrinder and the Chair had attended a topping out ceremony at Aytan House, this is the new care home by Care UK on Dappers Lane. The Chair understood that the home should be completed in August 2024 and the first residents will be moving in from September.

APC feel there is a compliance issue at the Redrow development on the A259. APC feel that the entrance/exit route to the site is not being used as it should be. The Chair emailed the ADC Compliance Office advising of this and has been advised that they are in breach of their conditions.

The Chair thanked everyone for their input to the Annual Plan but more updates to the current plan were needed plus any new initiatives for next years plan. A request was made for councillors to email the Clerk with updates etc.

APC have organised for Steve Tilbury (APCs Planning Expert) to hold a training course for Counsellors and Officers covering the Levelling Up Act and National Planning Policy Framework updates, the course is also open to other local parishes.

This item ended with the Chair stating how disappointed she was that there had not been much input from councillors regarding setting the new budget.

Questions were invited but none were asked.

- 7 **23/172 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**
Cllr. Urquhart was unable to attend the meeting, no report had been sent in.

No questions were put forward to ask Cllr. Urquhart.

- 8 **23/173 REPORT FROM THE ARUN DISTRICT COUNCILLORS**
Cllr. Cooper was unable to attend tonight's meeting but did email the following information:

Angmering report 8 Jan 2024

My apologies for not joining you this evening, unfortunately it coincides with policy and finance at Arun.

Happy new year to all.

I have been working areas within Angmering as follows

Footpath issues on Dappers Lane, trying to help get swift resolution

Height difference between north of Water Lane development which has caused water issues with neighbouring existing properties to the west on Dappers Lane.

Responding to issues raised by the parish over antisocial parking at school times, and getting commitment from ADC parking team to attend where practicality possible.

On Arun issues, in the coming month leading up to full council in February committees will be considering budgets and budgetary impacts ahead of this meeting, members have been informed that while we will be consulted many decisions will not fall within councillors remit for making decisions. This is going to be a challenging time as cost savings will need to be made.

Full council this month is this coming Wednesday evening 10 Jan 2024.

As always I am happy to receive any questions that need my consideration.

Cllr. Evans asked Cllr. Worne to further investigate the coffee pod initiative as he had not heard anything further, which she will do.

Cllr. Worne had nothing to add.

- 9 **23/174 NEIGHBOURHOOD PLAN**
There was nothing new to report.

- 10 **23/175 2024/2025 PRECEPT APPROVAL**
The Clerk drew the committees attention to the supporting paper and clarified that APC were proposing that for the fourth year running there would be no change to the precept i.e. a 0% increase.

A discussion took place including Cllr. Marsh commenting that APC needed to make sure people were aware that there has been no increase, especially with everything APC have been able to deliver in the last year. It was advised that a piece had been written for the APC Newsletter within the All About Angmering magazine to explain how the precept is calculated as well as other important information.

After discussion the following was agreed:

RESOLUTION: Cllr. Oldfield **PROPOSED** to approve the 0% raise in precept and keep it at £107.87 per Band D property for 2023/2024. Cllr. Marsh **SECONDED** and **ALL AGREED**.

Thanks were given to the Clerk for the work put into this. It was also stated that careful attention needs to be paid to other levels of local government when it comes to the services they provide and what their future budget setting may need APC to pick up.

11 23/176 2024/2025 BUDGET APPROVAL

The supporting paper was presented and questions invited.

Cllr. Want asked about the item relating to Speed Indicator Devices and if the WSCC meeting would affect this. He was advised that it would not have an impact at this time.

No other questions were asked therefore the following was agreed:

RESOLUTION: Cllr. Want **PROPOSED** to approve the budget for 2024/2025 subject to any changes that will be reported to the council before the start of the 2024/2025 financial year. Cllr. Verrinder **SECONDED** and **ALL AGREED**.

ADC Cllr. Worne left the meeting after this item.

12 23/177 APC CHARITY OF THE YEAR

The Chair explained the background to this item and how the 'Charity of the Year' came about. Fundraising for the current Charity of the Year, The Sid Youth CIC, will end on 31st March 2024 and to date £2,378.64 has been raised for them.

The six charities nominated by the councillors were discussed at length and after careful consideration the Lavinia Norfolk Centre, The Angmering School, Angmering was decided upon to be APCs next Charity of the Year.

Details of how to apply for APC Grants will be given to those charities that were not chosen.

Action: Information to be sent on how to apply for an APC Grant.

TL

The Chair will advise the Lavinia Norfolk Centre that they have been chosen as the next APC Charity of the Year.

13 23/178 COMMUNITY GRANT APPLICATIONS

The 2023/2024 budget for Community Grants is £6,500.
Thirteen grants have been awarded so far this year, leaving an available budget of £2,191.47.

Two grants were submitted for consideration this month.

- Victim Support – General fundraising - £250
- Honey Lane Allotments – Funding for a Defibrillator - £750

After discussion the following was agreed:

RESOLUTION: Cllr. Verrinder **PROPOSED** that a sum of £250 was granted to Victim Support. Cllr. Harris **SECONDED** and **ALL AGREED**.

RESOLUTION: Cllr. Verrinder **PROPOSED** that a sum of £750 was granted to Honey Lane Allotments. Cllr. Harris **SECONDED** and **ALL AGREED**.

As a result of the above grants being awarded the available grant budget is now £1,191.47.

14 23/179 2023/2024 FINANCIAL REPORT

The December reports were brought to this meeting.
No questions were asked, and the reconciliations were signed by Cllr. Verrinder.

15 23/180 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

None.

16 23/181 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

The Planning and Infrastructure Committee – Cllr. Verrinder thanked everyone that had sent in their comments for the January meeting that took place via email.

CLEW Committee – None.

Governance & Oversight Committee – None.

17 23/182 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

DATE OF NEXT MEETING

The Committee’s next meeting will be on **Monday 12 February 2024** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20.37.

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Chairman

Date.....