



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 8 APRIL 2024 AT THE ANGMERING VILLAGE HALL, KING SUITE

**Present:** Councillors Alison Reigate (Vice Chair), Norma Harris, Sylvia Verrinder, Bill Hall, David Marsh, John Oldfield and Carey Bennett

**In Attendance:** Katie Herr (Clerk), Tracy Lees (Committee Clerk), ADC Cllr. Andy Cooper and 3 members of the public

**Acronym:** Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & Infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; West Sussex Association of Local Councils – WSALC; Traffic Regulation Order – TRO; Angmering Flood Alleviation Scheme – AFAS; EMR – Ear Marked Reserves; ADALC – Arun District Association of Local Councils; Arun Youth Projects – AYP.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	23/218	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllrs. Renée Hobson, Matthew Want, Paul Bicknell, Nikki Hamilton-Street, Alan Evans and WSCC Cllr. Deborah Urquhart Apologies were not received or approved for ADC Cllr. Amelia Worne.	
2	23/219	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> Cllr. Reigate declared a non-pecuniary interest in item 13.	
3	23/220	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Monday 11 March 2024</b> were agreed by all and signed by the Chair.	
4	23/221	<b>PUBLIC CONSULTATION</b> One member of the public wanted to raise three issues: 1. The stile at the top of The Thatchway and could this be changed for a metal gate. 2. Traffic lights opposite Sainsbury's – felt it was unsafe and had seen people running the lights and wanted to understand what APC had done in the past to resolve this and how it could be looked into. 3. Neighbourhood Plan – wanted to know when a review would be taking place.	

The Clerk advised that she would contact the Rights of Way Ranger to see what can be done regarding the stile at the top of The Thatchway.

The Vice Chair commented on the traffic lights at Sainsbury's in that she agreed with the member of the public's concerns but advised that this was a WSCC Highways matter. Cllr. Oldfield explained what APC had done in the past and a discussion took place around speeding issues, particularly in the direction of east to west. The Clerk will contact WSCC Highways Officers to again voice concerns over safety at these traffic lights and to see if a camera could be installed.

The Clerk advised that the Neighbourhood Plan was due to be reviewed just as COVID hit so it had to be put on hold. Some of the policies have since been quoted and used in order to object to applications. A review will take place but not until ADC have reviewed their Local Plan as APC need to understand what ADC are doing with regards to their own policies and what is contained within them. It was also mentioned that the Neighbourhood Plan is a permanent item on this agenda. Cllr. Verrinder commented that ADC are consulting on the Direction of Travel Document for the Local Plan, and information is available on their website. Cllr. Verrinder also stated that the SDNP are working on their plan also.

A second member of the public then spoke regarding a piece of art work she had designed for Angmering Station and wanted to know who she should contact to see if it could be displayed. She explained that she is a local artist and showed the committee the mosaic design she had come up with. The Clerk explained that she would need to contact Angmering Station directly as it was not something APC could help with. Her contact details were taken so the Clerk could then pass on the correct contact details of who she should speak with.

Three members of the public left at 19:45

**5      23/222    THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON THE ACTION LIST AND SUBSEQUENT MATTERS.**

The Clerk presented her report and asked if there were any questions.

Cllr. Verrinder asked about the proposed benches at Mayflower Park as she had concerns over vandalism as previous benches had to be removed due to this. The Clerk explained the rationale behind installing benches and their proposed location which is where the fitness equipment used to be.

No further questions were asked.

**6      23/223    CHAIRS REPORT**

The Vice Chair presented the Chairs report in her absence, no questions were asked.

**7      23/224    REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart was unable to attend tonight's meeting, there was no report.

8      **23/225    REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr. Cooper commented that he had nothing to report from ADC.

He did however comment that he had a response re Weavers Hill and its use by construction traffic going to the Manor Nurseries site and would be sending his findings to APC.

He also gave an update on the Bewley Road screening application regarding the conversations he has had and gave this thoughts on what the developer was trying to achieve. The Clerk said that APC needed to be careful with how this is dealt with as the council can not be seen to predetermine the outcome of their Planning and Infrastructure Committee Meetings. Steve Tilbury, planning expert, has also been asked to advise on the application. The public should be encouraged to object directly with individual reasons and also know that this is not the planning application for this site, just for the screening option only. Cllr. Cooper said he was very happy for questions to be forwarded on to him.

The ADC Local Plan was then discussed and Cllr. Cooper explained why he did not support it.

Cllr. Cooper left the meeting at 20:05.

9      **23/226    NEIGHBOURHOOD PLAN**

It was noted that the Direction of Travel Document was out for consultation. The Chair, Chair of Planning and the Clerk were currently reading through the material and were meeting to discuss their thoughts, before compiling their response. This would then go to all members and be discussed at a future Planning and Infrastructure Committee Meeting. There were no updates on the Neighbourhood Plan.

10     **23/227    PROPOSED END OF YEAR MOVEMENTS TO EAR MARKED RESERVES**

The Chair talked through the supporting paper and asked if there were any questions.

A short discussion followed.

No more questions were asked and the following was then agreed.

<p><b>RESOLUTION:</b> Cllr. Verrinder <b>PROPOSED</b> to accept the end of year movements to Ear Marked Reserves. Cllr. Marsh <b>SECONDED</b> and <b>ALL AGREED</b>.</p>
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11     **23/228    YOUTH DROP IN SESSION - PROPOSAL**

The Vice Chair explained what needed to be discussed at tonight's meeting and the Clerk drew the committees attention to the funding element, a discussion took place. Also mentioned were the Freedom Lesisure session that would be taking place over the summer holidays at Decoy Drive and Mayflower Park.

All agreed this was a very positive thing and very important to deliver and after discussion the following was agreed.

**RESOLUTION:** Cllr. Marsh **PROPOSED** that APC were happy to fund the Youth Drop In Sessions going forward. Cllr. Harris **SECONDED** and **ALL AGREED**.

**12      23/229    NEW BUILDINGS DEVELOPMENT GROUP**

The Clerk talked through the supporting paper and the changes that had been discussed and agreed by the group to be put forward at today's meeting. To get to this decision an overview of the meetings with the BAQUS and the Architects was given plus the processes the group had taken up to this point. It had been decided that the risks were too high to move forward with both the café and the new office building, as originally planned plus funding would be difficult to get at this time for the café. Whereas funding for the new office building/meeting space/youth space would be easier to secure and a more achievable project with a range of advantages for all.

An alternative for the café was discussed and APC hope to have a plan of what this could look like in the next week or so. More information will follow when available.

After discussion the following was agreed.

**RESOLUTION:** Cllr. Verrinder **PROPOSED** that work be halted on the original plans for the café, but proceed with the new office building as previously agreed. The office will progress the café idea separately, Cllr. Hall **SECONDED** and **ALL AGREED**.

**13      23/230    COMMUNITY GRANT APPLICATIONS**

The 2024/2025 budget for Community Grants is £5,000.

One grant request was submitted for consideration this month.

- Angmering Yarn Bombers – £250

After discussion, which included a suggestion of increasing the grant amount to be offered the following option was put forward and agreed.

Cllr. Verrinder **PROPOSED** that a sum of £300 was granted to the Angmering Yarn Bombers. Cllr. Hall **SECONDED** and **6 AGREED** and **1 ABSTAINED**

**14      23/231    2023/2024 FINANCIAL REPORT**

The March reports were brought to this meeting.

No questions were asked, and the reconciliations were signed by Cllr. Oldfield.

**15      23/232    QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**

None.

**16      23/233    QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

The Planning and Infrastructure Committee – None.

CLEW Committee – None.  
Governance & Oversight Committee – None.

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- 23/234
- TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**  
None.

**DATE OF NEXT MEETING**

The Committee’s next meeting will be on **Monday 13 May 2024** at 7:30pm in the King Suite, Angmering Village Hall.

**The meeting concluded at 20.35.**

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Chair

Date.....

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