



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD ON MONDAY 8 JUNE 2026 AT THE ANGMERING VILLAGE HALL, KING SUITE

**Present:** Councillors Nikki Hamilton-Street (Chair), Alan Evans (Vice Chair), Sylvia Verrinder, Norma Harris, Sally Taylor, James Thompson, Jack Gocher, Paul Bicknell and John Oldfield.

**In Attendance:** Tracy Lees (Committee Clerk)

**Acronym:** Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & Infrastructure Committee – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; Tree Protection Order - TPO

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	F26/031	<b>APOLOGIES OF ABSENCE</b> Apologies were received and approved for Cllr. Marsh, Cllr. Bennett, WSCC Cllr. Deborah Urquhart, ADC Cllr Andy Cooper and Katie Herr (Clerk) they were not received and therefore not approved for Cllr. King and ADC Cllr. Amelia Warne.	
2	F26/032	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> None.	
3	F26/033	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the Council on <b>Monday 11 May 2026</b> were agreed and signed by the Chair.	
4	F26/034	<b>PUBLIC CONSULTATION</b> No members of the public were present and no questions had been sent in.	
5	F26/035	<b>THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA.</b> The Clerk was unable to attend the meeting, no questions were asked regarding her report.	

The Chair spoke about the What's on in BN16 project in that she gave an update on what this project hoped to achieve and the age group it is aimed at (age 0 – 18), she encouraged councillors that knew people who were

involved with groups or organisations for the under 18's to add details of their sessions, so they can be added to the website.

The Committee Clerk then spoke about the Angmering Summer Jam event that had to be postponed due to the predicted bad weather and that the right decision had been made as the weather was indeed very bad and it would have been impossible to deliver the event safely on the date advertised. A new date is being investigated and will be advertised as soon as possible.

She also updated the Councillors on the recent Angmering Community Networking meeting that took place Thursday 4 June at Angmering Community Centre. A presentation from Voluntary Action Arun and Chichester, (VAAC) was given which went down very well and good conversations were had. The next meeting will be held on Thursday 1 October 2026 between 2pm – 4pm at Angmering Community Centre.

**6 F26/036 CHAIR'S REPORT**

The Chair talked through her report and gave an overview of the Zachary Merton Community Meeting she had attended with the Clerk which was hosted by Rustington Parish Council and Alison Griffith MP. She reported that it was an open and honest meeting and stated what the current situation was. It was advised that if a building was not being used for health services it would have to be disposed of and also that there was no money available for refurbishment. It was also reported that discussions were taking place regarding the old Littlehampton Hospital site and how it might be used but we need to wait and see what unfolds in the future.

The Chair also talked about the proposed signalised crossing at St. Margeret's School and how this would work and look.

The item concluded with the Chair reminding all Councillors of the Angmering Highways Review Session for Councillors only on Monday 15 June and encouraged as many as possible to attend.

**7 F26/037 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart was not able to attend the meeting, and no report had been submitted.

**8 F26/038 REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr. Cooper was unable to attend the meeting, and no report had been submitted.

**9 F26/039 DEVOLUTION UPDATE & LOCAL GOVERNMENT REORGANISATION UPDATE**

The Chair reported that there was no further update and encouraged those that had not already completed the survey launched by the government as a second phase of consultation on the options for local government reorganisation across Sussex to do so ASAP - the survey closes 23.59 on Monday 15 June 2026 – this is the link to the survey:

<https://www.gov.uk/government/consultations/modified-proposals-for-local-government-reorganisation-in-west-sussex/modified-proposals-for-local-government-reorganisation-in-west-sussex>

10 F26/040 COMMUNITY INITIATIVE SUGGESTION

Cllr. Evans talked through his paper and gave examples of what he and his wife do such as cutting the verge in front of their house and their neighbours and actively reporting issues as they come across them rather than waiting for someone else to do it as well as picking up rubbish when safe to do so.

Cllr. Evans feels that APC need to be proactive in putting out information to encourage residents to be community minded, a discussion then took place.

Cllr. Gocher commented that we needed to engage more volunteers, Cllr. Thompson asked if we could get clarification from ADC & WSCC re what can be legally done by residents, for example are they permitted to cut the verge in front of their property and is it OK for APC to encourage this behaviour.

Cllr. Evans said that residents needed to be encouraged to report problems, use common sense and be proactive.

ACTION: APC Office to find out from ADC/WSCC what we can encourage residents to do and report back.

APC  
Office

11 F26/041 SOLAR CCTV CAMERA FOR MAYFLOWER PARK

The Chair presented the supporting paper on the Clerks behalf and a discussion took place.

Cllr. Bicknell asked where the data will be held and also what the ongoing costs will be.

ACTION: The Clerk to find out the answers to the above questions and report back.

KH

Cllr. Gocher suggested that two cameras be installed to save a lone camera being targeted, all felt this was a good idea.

Cllr. Thompson commented that we have to start somewhere and to see how we go and also that APC should consider putting signs up along the lines of 'Smile you on CCTV'.

Cllr. Verrinder said she was glad to see this was now possible and she was glad this was now happening.

Cllr. Taylor had a question regarding coastal erosion as she had noted a comment in the report that the unit had no specific protection – this will be checked.

After discussion the following was agreed:

1. Approval is given to install a pilot solar CCTV camera at Mayflower Park – **All were in agreement with a caveat to find additional funding for a second camera**
2. A Data Protection Impact Assessment and governance framework is completed prior to installation – **Agreed**
3. The scheme is reviewed after an agreed period – **Agreed**
4. Consideration is given to expanding CCTV coverage using remaining Safer Streets funding, subject to successful outcomes – **Agreed**

It was also suggested that this be re-visit in January 2027 to see how the scheme was going.

**12 F26/042 COMMUNICATIONS ACTION PLAN UPDATE**

Cllr. Gocher thanked everyone for their feedback and talked through his findings. He explained he wanted to do something achievable and gave his reasoning for focusing on an on-line newsletter and that this would be a long term project.

The Chair mentioned the APC Newsletter on the centre pages of the All About Angmering magazine and asked Cllr. Gocher if he was looking to stop this in favour of an on-line version, he said this was not the intention and a paper version of the Newsletter should continue.

A discussion then took place regarding the use of Mailchimp including the ability of getting statistics on how many people the newsletter had reached as well the benefits of using Mailchimp, the need to have better recording equipment when interviewing people and how this plan could work in the future.

All agreed that project should continue and looked forward to seeing what could be achieved. Cllr. Gocher will report back with an update in the near future.

**13. F26/043 COMMUNITY GRANT APPLICATIONS**

The 2026/2027 budget for Community Grants is £6,000.

No grants were received for last month therefore the budget is still at £6,000

APC received 5 grant applications this month, they are as follows:

Family Support Work - £250

A discussion took place, and the following decision was made:

Cllr. Bicknell **PROPOSED** that the sum of £250 was granted to Family Support Work. Cllr. Taylor **SECONDED** and **ALL AGREED**.

Littlehampton Community Fridge - £500

A discussion took place, and the following decision was made:

Cllr. Evans **PROPOSED** that the request from Littlehampton Community Fridge for £500 was declined. Cllr. Verrinder **SECONDED** and **5 AGREED**, and therefore the proposal was carried.

Home Start - £250

A discussion took place, and the following decision was made:

Cllr. Bicknell **PROPOSED** that the sum of £250 was granted to Home Start. Cllr. Gocher **SECONDED** and **ALL AGREED**.

Sewcial Sewing - £500

A discussion took place, and it was decided by all to decline this request.

Patient Participation Group, The Coppice and Angmering Surgeries - £500  
A discussion took place, and it was decided by all to decline this request.

**14. F26/044 2026/27 FINANCIAL REPORT**

The reports were presented, no questions were asked.  
Cllr. Oldfield will sign the reconciliations ahead of the next meeting.

**15. F26/045 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**

None.

**16. F26/046 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

The Planning and Infrastructure Committee:

Cllr Thompson raised concerns and expressed frustration that the Neighbourhood Plan did not appear to be progressing, particularly as it had previously been agreed at a PI meeting to bring it to Full Parish - he queried why it had not been included as an item on this agenda. Cllr. Verrinder explained why this was - APC are waiting on their Planning Consultant to clarify a few areas before this piece of work could be officially started.

The Chair said that the Clerk made the decision when to put items on the agenda and that she felt more information was needed before this item was officially discussed further.

Cllr. Thompson expressed his frustration and the Chair reminded him and others of our Code of Conduct.

A discussion took place and Cllr. Verrinder restated why we needed to wait, what work she had done and also what had been sent to the Clerk. It was agreed that APC need to look at what is right/key for Angmering and Cllr. Thompson again gave his views on why APC should not wait to get started on the plan.

Governance & Oversight Committee: None.

Before this item was closed Cllr. Verrinder asked all Councillors to have a look and suggest areas that could be suitable for Habitat Banking. Once areas had been identified please send this information to the Clerk.

**17. F26/047 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

None.

**DATE OF NEXT MEETING**

The Committee's next meeting will be on **Monday 13 July 2026** at 7:30pm in the King Suite, Angmering Village Hall.

**The meeting concluded at 21.11**

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Chair

Date.....