Established 1894

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MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL
HELD ON MONDAY 9 MARCH 2026 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: **Councillors Nikki Hamilton-Street (Chair), Alan Evans (Vice Chair), Sylvia Verrinder, Norma Harris, James Thompson, Sally Taylor, Carey Bennett, John Olfield, David Marsh and Jack Gocher**

In Attendance: **Katie Herr (Clerk), Tracy Lees (Committee Clerk), four representatives from Angmering Medical Centre and three members of the public**

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; Tree Protection Order - TPO

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	F25/206	**APOLOGIES FOR ABSENCE** Apologies were received and approved for Cllr. Henry King, WSCC Cllr. Deborah Urquhart and ADC Cllr. Andy Cooper. Apologies were not received and therefore not approved for Cllr. Paul Bicknell and ADC Cllr. Amelia Worne.	
2	F25/207	**DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.** None.	
3	F25/208	**APPROVAL OF MINUTES** Approval of the minutes of the meeting of the Council on **Monday 9 February 2026** were agreed and signed by the Chair.	
4	F25/209	**PUBLIC CONSULTATION** Angmering Medical Centre had asked to attend tonight's meeting at short notice to update the committee on their merger with the Fitzalan Medical Group, The Coppice & Angmering Medical Centre and the branch surgery at Wick which are now known as the ACF Medical Group. As this request was received after this agenda had been published and they were not able to attend next month's meeting they were invited to speak during this item. The Chair welcomed the four representatives and thanked them in advance for their update.	

John Walsh, Practice Manager of Angmering Medical Centre introduced the team present and explained what their roles were.

The update covered many points, most of which are listed below:

Dr Mayhew spoke as to why the merger was happening and gave the background of what used to happen before the merger. The merger is basically about getting back to being patient driven which this merger would allow.

Patient list numbers were explained, and it was stated that with all the new development within Angmering numbers had increased by 5.7%.

It was explained how numbers had increased for triage calls and the challenges faced due to this.

The number of new GPs was increasing, referring to statistics that previously had been 3,500 patients per GP to now sitting at 1,200 patients per GP, comment was made that this was still a high number but going in the right direction.

The E-Consult system was discussed, and it was confirmed that each form submitted is looked at by a GP.

The management team is in place to free up GPs so they can see more patients. By using all sites more patients can be seen.

Cllr. Verrinder commented on the new developments and had they considered that the population will increase and plan for it? They confirmed they had been looking into and working on this for many years.

They also explained that they don't own the site that the Angmering Medical Centre sits on so while there is space to increase in size, which they have been looking to do over the last four years, there are issues with the owners not allowing this to happen so nothing can currently be done. They know what they want to do and have plans drawn up but have to wait for certain issues to be resolved before they can extend.

The group also confirmed that adverts are out to recruit more GPs

Further discussion then took place on the above information given.

The Chair asked about young persons mental health services and if they were looking to address the issue of long wait times. The group acknowledged there was an issue in this area and explained what they were doing to help tackle it. Currently a patient is being seen within 6 weeks on the YES service - it was also acknowledged there is a long waiting list for services such as the Child and Adolescent Mental Health Services (CAMHS).

A comment was made from a member of the public that they were not happy with the front office and how their query had been handled. The group explained how the front office worked and how staff were recruited

for these positions, they acknowledged it was important to get the right response in a timely manner.

Cllr. Marsh wanted to say that since Christmas the feedback he had heard regarding Angmering Surgery had remarkably improved, the group were happy to hear this.

The Chair finished by thanking them again for providing the update and said to let APC know if we can help in anyway going forward.

The group finished by saying that they were looking for new members for the Patients Participation Group and that they were all trying to do their best under difficult circumstances – they want to improve and are not shy to make changes.

The group left at 20:05.

5 F25/210 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:

The Clerk asked if there were any questions regarding her report – none were asked.

- She then went on to confirm invites had been sent out for GDPR training and a session regarding the Neighbourhood Plan and asked that all councillors respond.
- A grant had been applied for to ADC to support Youth Work in Angmering and that £5,000 had now been awarded to APC to support this.
- Cllr. Gocher has written a Communications report which the Clerk will be sending out, she asked all councillors to keep an eye out for it and to give feedback on it.

6 F25/211 CHAIR'S REPORT

The Chair asked if there were any questions regarding her report – none were asked.

7 F25/212 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart was not able to attend tonight's meeting, and no report had been submitted.

8 F25/213 REPORT FROM THE ARUN DISTRICT COUNCILLORS

Cllr. Cooper was not able to attend tonight's meeting, and no report had been submitted.

Cllr. Evans wanted to ask Cllr. Cooper is there were any plans to encourage residents to talk to each other regarding the need for extra space in bins or having space to accommodate neighbours rubbish etc, now the new bin initiative was being rolled. He was aware that a lot of residents did not want the new bins but also aware that they could be helpful to others that wanted additional bins. Currently the only plan is for ADC to take back unwanted bins that he was aware of. The Clerk mentioned that the Worthing Rugby

Club were also advertising to take residents excess bins to use within the site for their events.

9 F25/214 DEVOLUTION UPDATE & LOCAL GOVERNMENT REORGANISATION UPDATE

The Chair advised that there was still no update and we are still waiting on the Government's decision. APC are still hopefully that something will be shared sometime before the end of March.

10 F25/215 ZACHARY MERTON UPDATE – CLLR. ANDY COPPER

As already stated, Cllr. Cooper was unable to attend the meeting therefore this item will be deferred to next months meeting.

It was understood that Alison Griffith MP had written to the Secretary of State for Health & Social Care to ask for any decision to be paused for further consultation.

11 F25/216 MAYFLOWER PARK IMPROVEMENTS - UPDATE

The Clerk advised that she had previously emailed all councillors the notes taken at the recent site visit, no questions were asked.

She then went on to make reference to the work needed at the Skate Bowl regarding H&S concerns – some emergency repairs will be needed and quotes were being obtained.

The quote from Portakabin has now been received and this will be reviewed as soon as possible.

The next meeting has been planned for the working group, and the Clerk hopes to have some quotes to review from companies that can manage and install all the utilities needed for the site.

12 F25/217 BUS SHELTER – ARUNDEL ROAD

The Clerk explained what bus shelters APC were responsible for and also that the request being heard at tonight's meeting comes up regularly both within surveys and people commenting directly to the office. Therefore, a quote had now been received from a company that APC had used before to install a bus shelter. The Clerk also explained the difficulties with this site and that in APCs Annual Plan it states more Bus Shelters should be erected in Angmering. Questions were then invited.

Cllr. Thompson wanted clarification on the proposed location – he was advised to look at the supporting papers where a map had been produced, no other questions were asked.

The Chair then asked if everyone was happy with these suggestions and the following was agreed:

Cllr. Taylor **PROPOSED** to approve the installation of a bus shelter and perching bench at the Arundel Road / Bewley Road junction, funded by the Street Furniture EMR and annual budget line, as per the Quotation provided in the Supporting Paper. Cllr. Harris **SECONDED** and **All AGREED**

After the discussion Cllr. Gocher asked if it would be possible for APC to advertise events etc. at the bus stops that APC are responsible for. This was unknown but the Clerk will investigate and report back as it was felt by all that this was a good idea.

Cllr. Verrinder asked if it was possible to have electronic timetable boards on the APC bus shelters, the Chair explained how this system worked and that these boards were installed by the bus company – the Clerk will ask the question to the bus company and report back. It was also advised that detailed and up to date information was available via an app.

13 F25/218 DATA PROTECTION COMPLIANCE

The Clerk explained what the Governance Assertion 10 was and what was now needed.

It was reported that Rustington Parish Council had been looking at the best way to do this which included looking at companies to take on the work involved rather than the Parish Council do it in house.

A discussion took place with the various quotes being discussed, the Clerk explained the differences between the two, a brief history of GDPR within the office and what stage we were currently at with regards to being able to tick yes to Assertion 10, come audit time. From this discussion Cllr. Marsh suggested that an amount could be agreed to cover several half days of work, with the hope that it would only take 1 half day. The below was agreed

Cllr. Marsh **PROPOSED** that a budget of £900 was agreed to cover the potential costs involved. Cllr. Evans **SECONDED** and **9 AGREED** with **1 ABSTAINING**

14 F25/219 WHATS ON BN16 – JOINT PROJECT WITH RUSTINGTON AND EAST PRESENT PARISH COUNCIL

The Chair and the Clerk explained what this project was about creating a vibrant website where all classes, groups, clubs from across the 3 parishes were listed and easily searchable. This would allow parents and young people to see what was available and on what days, all in one place. The timelines for the project were mentioned and also that APC will be responsible for any Angmering information that is used. Both the Chair and the Clerk had seen a mock-up of what the Youth Provision website would look like and that they felt it would be a really good tool, the roll out is planned for September 2026. A positive discussion then took place and the following was agreed:

Cllr. Marsh **PROPOSED** that Angmering Parish Council approves a £500 contribution toward the joint development of the Youth Provision website with East Preston and Rustington Parish Councils. Cllr. Verrinder **SECONDED** and **ALL AGREED**

15 F25/220 2026/27 BUDGET CONFRMATION

The Clerk explained that the overall budget figure had not changed it was just some movements within the budget that had changed. No questions were asked.

16 F25/221 AUDIT PROVIDERS

The Chair explained that APCs contract with their current supplier was coming to end so councillors needed to decide if they would like to stay with the current provider or move to a new one. After a short discussion where the Clerk stated that the company were taking on new auditors and that the process was still very rigorous, despite the time we have been with the same supplier. The Clerk recommended that APC continue with the current supplier and explained the reasons why the following was agreed.

Cllr. Bennett **PROPOSED** to renew the contract with Mulberry for a further three years. Cllr. Verrinder **SECONDED** and **ALL AGREED**

17 F25/222 COMMUNITY GRANT APPLICATIONS

The 2025/2026 budget for Community Grants is £5,000.
No grant requests were received this month.
From Wednesday 1 April the 2026/2027 budget for Community Grants will be increased to £6,000.

Applications for future grants are still open and actively encouraged.

18 F25/223 2025/26 FINANCIAL REPORT

The reports were presented, no questions were asked.
Cllr. Gocher signed the reconciliations for February 2026.

19 F25/224 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

Cllr. Gocher reported that Greener Angmering, a new group, was now taking shape and that members of the council continued to be part of it.

Cllr. Verrinder reported on the following:

1) The new **Local Plan** was considered by the SDNP Planning Committee on 12 February and will be reported to the National Park Authority on Friday 20 March for final signoff. The next public consultation will take place in May 2026

2) Along with Cllr Bennett, I attended the online Town & Parish Council Meeting on Wednesday 4 March. On the agenda was an
   - update from the Parish-nominated members for Hampshire, West Sussex, and East Sussex
   - the Partnership Management Plan next steps update and
   - Community Climate Action Knowledge Hub, all followed by a
   - Q&A session.

During the meeting it was made clear that there will be an election in 2027 for the positions of Parish-nominated members. Currently representing West Sussex is Alun Alyesbury and Andrew Shaxton, if anyone is interested in being one of these members, please let the Clerk know.

You will have received from the Park Authority the recording of the meeting and presentation slides.

Parish and Town Councils are asked to join the SDNP Climate Action Knowledge Hub as a way to connect, share ideas, and access resources.

- What does APC Full Council think

- Should Angmering Parish Council join this Hub?

If any councillors wish to join the hub, they should let the Clerk know.

20 F25/225 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

The Planning and Infrastructure Committee: None.
Governance & Oversight Committee: None.

21 F25/226 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 13 April 2026** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20:45

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Chair