



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE HOUSING, TRANSPORT AND PLANNING COMMITTEE HELD VIA A VIRTUAL MEETING DUE TO COVID-19 ON TUESDAY 9 JUNE 2020

- Present:** Councillors; David Marsh (Chair), Sylvia Verrinder (Vice Chair); John Oldfield, Mike Jones, Nikki Hamilton-Street and Norma Harris.
- In attendance:** Katie Herr (Clerk), Tracy Lees (Committee Clerk), Tara Gambling (Administrator)
- Acronym:** Housing, Transport and Planning Committee: HTP, Angmering Parish Office: APC, West Sussex County Council: WSCC, ADC, Arun District Council

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	20/016	ELECTION OF CHAIRMAN Cllr. Marsh nominated Cllr. Oldfield to be Chairman. This was seconded by Cllr. Verrinder and unanimously agreed.	
2	20/017	ELECTION OF VICE CHAIRMAN Cllr. Verrinder nominated Cllr. Marsh to be Vice Chairman. This was seconded by Cllr. Harris and unanimously agreed.	
3	20/018	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllr. Frank Carr. Apologies were not received from Cllr. Paul Bicknell.	
4	20/019	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
5	20/020	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Tuesday 19 May 2020 in addition, minutes also covering this Committee from 25 February, 17 March 07 April of 2020.	
		<u>Action:</u> To investigate if we should record in the minutes how people vote, is this standard practice within other Parishes.	TG
6	20/021	THE CLERK'S REPORT ON ANY MATTERS OUTSTANDING FROM THE PREVIOUS MEETING, BUT NOT INCLUDED ON THIS AGENDA Nothing to report.	

7 20/022 **PUBLIC CONSULTATION**
There were no members of the public present or questions sent in.

8 20/023 **PLANNING APPLICATIONS**
To consider Arun District Council File Lists 17, 18 and 19 of 2020:

FILE LIST 20 – Observations to Arun District Council by 12 June 2020

<p><u>A/67/20/L</u> Listed building consent for the erection of 3 No. Outbuildings within the rear garden cabins for the purposes of 1) a garden office 2) workshop/storage area 3) Garden room with Kitchenette and shower/ toilet room. DECISION: No Objection COMMENT: None</p>	<p>ADDRESS The Old Mill House Station Road Angmering</p>
<p><u>A/68/20/PL</u> Erection of 3 outbuildings within the rear garden for the purposes of 1) a garden office 2) workshop/storage area 3) garden room with kitchenette and shower/ toilet room DECISION: No Objection COMMENT: None</p>	<p>ADDRESS The Old Mill House Station Road Angmering</p>
<p><u>A/71/20/TC</u> Fell 1 No. Leyland Cypress tree within the Angmering Conservation area. DECISION: No Objection COMMENT: None <u>Action:</u> APC to contact The Spotted Cow to see if the tree can be replaced.</p>	<p>ADDRESS The Spotted Cow The High Street Angmering</p>

TG

FILE LIST 21 – Observations to Arun District Council by 18 June 2020

<p><u>A/65/20/PL</u> Variation of condition 21, item 4 imposed under A/91/18/PL following approval of A/142/16/OUT relating to wording of condition to read prior to commencement for verification plan. DECISION: No Objection COMMENT: None</p>	<p>ADDRESS Merry England Dappers Lane Angmering</p>
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FILE LIST 22 – Observations to Arun District Council by 25 June 2020

<p><u>A/76/20/PL</u> 84 No. Dwellings, public open space, play areas, associated infrastructure, and landscaping. This application affects a Right of Way. DECISION: Objection</p>	<p>ADDRESS Land at Dappers Lane Angmering</p>
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COMMENT:

A/77/20/DOC

Approval of details reserved by condition imposed under ref **A/62/19/PL** relating to condition Nos – surface water drainage and 9 – discharge flows to watercourse.

DECISION:

COMMENT: No Comment

ADDRESS
Old Blacksmiths
Yard

W

	Water Lane Angmering
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- 9 **20/024 PLANNING DECISIONS**
 The planning decisions listed on the agenda were talked through; no comments were made however a discussion on A/49/20/PL regarding the window in the roof and if it was compliant.
Action: To check if an application has been made to install the window. **KH & SV**
 Contact to be made with ADC to check. APC to send details of who to contact to Cllr. Verrinder.
- 10 **20/025 PLANNING APPLICATION NOT ON THE AGENDA**
 None.
- 11 **20/026 LICENSING MATTERS**
 None.
 It was agreed that training should be arranged for Councilors regarding Licensing matters, however this cannot be done for a few months.
Action: Make a note to arrange training when available **TG**
- 12 **20/027 NOTIFICATIONS FOR ATTENDANCE AT ARUN DEVELOPMENT CONTROL MEETING**
 Next meeting will be Wednesday 24 June 2020.
 Attendance will be decided when agenda known.
- 13 **20/028 DEVELOPMENT CONTROL MEETING ATTENDED**
 None.
- 14 **20/029 COMPLIANCE**
 Nothing to report.
 Cllr. Hamilton-Street was pleased to hear ADC were considering installing Bat Boxes at the CALA Homes site.
- 15 **20/030 CORRESPONDENCE**
 Cllr. Oldfield reported that APC were copied into a letter sent by a resident to ADC regarding traffic in the High Street.
 Councilors will look at the issues raised within the letter.
- 16 **20/031 HIGHWAYS MATTERS**
 Regarding item 15 and the letter received. Councillors agreed that a discussion outside of this meeting should take place as well as a walk round of the area concerned. It was agreed that Cllr. Oldfield would arrange a walk round as soon as possible. Cllr. Marsh and Cllr. Jones expressed an interest in taking part.
Action: Arrange and invite councillors to attend the walk round. **JO**
- 17 **20/032 ARUN DISTRICT COUNCIL PLANNING SUB-COMMITTEES**
 1) **Planning Policy Sub-Committee (formerly Local Plan Sub-Committee)** Tuesday 30 June 2020 at 6pm.
 None.
 2) **Housing & Customer Service** Tuesday 21 July 2020 at 6pm.
 None.

18 20/033 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

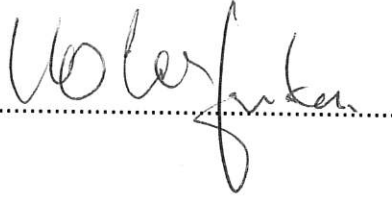
- This Committee: Email received "Housing and Economic Land Availability Assessment (HELAA)Update 2020" from ADC on 5 June 2020 regarding a Call for Sites to be added to the HELAA. This will be added to the agenda for the meeting on 30 June 2020.
- Full Council: None

DATE OF NEXT MEETING

The Committee's next meeting is on **Tuesday 30 June 2020** at 2pm and will be held via Zoom.

The meeting concluded at 14:40.

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Chairman



Date..... 1/7/20