



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD ON MONDAY 9 JUNE 2025 AT THE ANGMERING VILLAGE HALL, KING SUITE

**Present:** Councillors Nikki Hamilton-Street (Chair), Sylvia Verrinder, Alison Reigate, Alan Evans (Vice Chair), Paul Bicknell, John Oldfield and David Marsh

**In Attendance:** Katie Herr (Clerk), Tracy Lees (Committee Clerk), WSCC Cllr. Deborah Urquhart and ADC Cllr. Andy Copper

**Acronym:** Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; Tree Protection Order - TPO

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	F25/027	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllrs Carey Bennett, Matthew Want and Norma Harris	
2	F25/028	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> None.	
3	F25/029	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the Council on <b>Monday 12 May 2025</b> were agreed and will be signed by the Chair.	
4	F25/030	<b>PUBLIC CONSULTATION</b> No members of the public were present, and no questions had been sent in.	
5	F25/031	<b>THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:</b> The Chair asked if there were any questions regarding the Clerks report, none were asked.	

The Clerk then went on to report that the office team were continuing to share updates on the current road works around the village square and would continue to do so. The updates are posted on the APC Facebook/Instagram page, APC website and the APC office window. The

Clerk is also liaising with the businesses around the village square directly as well as speaking and meeting with Clancy and Southern Water on a regular basis. The installation of the two-way traffic lights has not raised any complaints so far.

As well as the above Cllr. Evans has also been answering questions and is directing people to contact the APC office for more information.

A question was asked about compensation for all the businesses around the village square, the Clerk said she had personally visited the businesses and given them a copy of the compensation letter with details of how to make a claim for loss of earnings during the works. This was accompanied by a copy of the scheduled works over the coming months.

Cllr. Marsh asked for it to be noted in the minutes that thanks be given to the APC Office Team for their work in keeping everyone updated and for trouble shooting issues as they have come up.

Representatives from Clancy and Southern Water are visiting weekly and work on the next stage of this project is now being looked at to help it run as smoothly as possible.

The Clerk also reported that the two new colourful benches were now installed at the new pump track in Mayflower Park and another bench will be installed along the pathway running through the park.

The Committee Clerk updated the committee on the new date for the Summer Jam that had to be postponed due to bad weather, this will take place on Saturday 12 July and also gave each councillor a copy of the new Angmering map which has been a year in the making.

**6 F25/032 CHAIR'S REPORT**

The Chair gave a verbal report. She commented that she had been working with the Clerk and Steve Tilbury (APCs Planning Consultant) re the proposed Bewley Road development and the representation they will be delivering to ADC on Wednesday 11 June at the Civic Centre, Littlehampton.

The Chair finished with the details of the Lavina Norfolk Summer Fair and 50<sup>th</sup> Anniversary of The Angmering School which is taking place on Saturday 5 July 2025. APC will be having a stand, and councillors were invited to volunteer to man the stand on the day.

No questions were asked.

**7 F25/033 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart started by saying that there was not much to report as the first round of meetings were just starting to happen after the recent AGM.

She said that she would be lending her support to the Bewley Road hearing and would be keeping her fingers crossed.

It was also reported that Horsham's Annual Plan as well as Mid Sussex's plan had been boot out which could cause a large issue.

The Chair asked regarding the recycling centre no longer taking hard plastics. Cllr. Urquhart advised that there was no longer a market for this type of plastic and therefore it could no longer be taken. It was hoped that the market would change and a new business found that could take it in the future.

No questions were asked.

**8 F25/034 REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr. Cooper also said he did not have much to report however he did say that he would be speaking at the planning meeting regarding the proposed Bewley Road development and that he was putting the finishing touches to his speech. He had spoken to Neil Crowther and also received an email from an Angmering resident which he will take elements from for his speech.

He thanked APC for the work they were doing in keeping businesses updated re the current works in the village and the compensation they could claim.

Cllr. Verrinder has concerns over the charges lodged against ADC regarding the appeal decision APP/C3810/W/24/3358077: Broadlees, BN16 4EN and a short discussion took place. It was agreed that the Clerk will send Dawn Hudd, the Chief Executive for Arun District Council, copying in Cllr. Cooper, an email regarding the situation and the APCs concerns.

Both Cllrs. Urquhart and Cooper left the meeting at 20:03.

**9 F25/035 DEVOLUTION UPDATE – CLLR NIKKI HAMILTON-STREET**

The Chair gave an update on the latest update received from Dawn Hudd The Chief Executive for Arun District Council. This included an update on the project team for ADC, the latest project milestones which included the Initial shortlisting of work and what the next steps would be. She finished by stating at this stage it is important to acknowledge that this is a long process. There will be a lot to do between now and the proposed vesting day in April 2028 and regular updates will be given as they are received.

A working group has now been set up and are awaiting further information before they can have their first meeting.

**10 F25/036 FINANCIAL AND GENERAL RISK REGISTER**

The Chair talked through the change, and this was accepted by all.  
No questions were asked.

**11 F25/037 TRAINING DEVELOPMENT POLICY 2025**

The Chair asked if there were any questions. Cllr. Verrinder asked for some wording to be removed from page 4 and that the word Chairman be changed to Chair of Council.

All present were asked if they were happy for these changes to be made, all were in agreement and therefore the following was agreed.

Cllr. Marsh <b>PROPOSED</b> that the Training Development Policy 2025 should be adopted. Cllr. Verrinder <b>SECONDED</b> and <b>ALL AGREED</b>
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**12 F25/038 ANNUAL PLAN 2025/26**

The Chair asked the councillors what additional items, if any, they would like their names put against but no one came forward.

Cllr. Bicknell had nothing allocated to him but commented that he would like to work on introducing new Bus Shelters into the village, this was agreed. The Clerk advised money had been put aside for two new bus shelters and that she had already emailed WSCC about the two proposed positions. The positions of the shelters have been suggested by the public from both our community survey and direct into the office.

Cllr. Evans commented that it was 18 months ago that the recycling initiatives had started and that to date he had collected 5000 bras! Cllr. Reigate commented that the Dementia Support group had been delayed.

The Chair advised that our Annual Plan will be looked at on a regular basis and any updates should be sent to the Clerk so the plan can be correctly updated.

**13 F25/039 COUNCIL RECRUITMENT**

The Chair and the Clerk explained that pops up would be taking place at each of the new developments, as well as existing developments and various places around the village in order to look for potential new councillors. These pops ups will also be used to engage with residents regarding any issues they have or information they are seeking. Dates and times were being looked into and will hopefully take place over the summer months. APC will advertise widely on social media, noticeboards, the All About magazine etc. The Clerk asked if councillors had any other ideas on how to recruit more councillors to please let her know.

**14 F25/040 REACH UPDATE – CLLR. ALAN EVANS**

Cllr. Evans gave an update on the REACH project which would have hopefully allowed residents to install solar panels with no upfront costs.

Sadly, after three years of working together the group have had to reluctantly withdraw from the project due to situations beyond their control and could not continue with this project.

The Chair thanked Cllr. Evans for all his efforts and for trying to make it possible, all agreed.

**15 F25/041 COMMUNITY GRANT APPLICATIONS**

The 2025/2026 budget for Community Grants is £5,000.

One grant request was submitted for consideration this month.

- St Margaret's Church – £250

After discussion, the following options were put forward:

Cllr. Reigate <b>PROPOSED</b> that a sum of £250 was granted to St Margaret's Church. Cllr. Evans <b>SECONDED</b> and <b>5 AGREED</b>
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Cllr. Verrinder **PROPOSED** that a sum of £300 was granted to St Margaret's Church. Cllr. Bicknell **SECONDED** and **2 AGREED**

Therefore, the following was agreed:

Cllr. Reigate **PROPOSED** that a sum of £250 was granted to St Margaret's Church. Cllr. Evans **SECONDED** and **5 AGREED, 2 ABSTAINED**

So far three grants have been awarded in this current year and £3,750 remains in the grant pot. It was mentioned that councillors knew of anyone that would like to apply for a Community Grant then please advise them to visit the APC Website for more information and to download the application form, alternately please contact the APC Office.

**16 F25/042 2025/26 FINANCIAL REPORT**

The reports were presented, no questions were asked.  
Cllr. Marsh signed the reconciliations for May 2025.

**17 F25/043 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**

Cllr. Verrinder advised the committee that the SDNP Consultation - Partnership Management Plan Consultation, was now live and urged all to complete it. A short discussion took place on if APC should submit individual responses or submit a group response. After discussion it was agreed that Cllrs. Verrinder and Evans will work together on a response and share with the rest of the council before submitting it.

Cllr. Verrinder stated that the Planning Policy meeting where Neighbourhood Cil payments will be discussed is taking place on Thursday 12 June at 6pm.

**18 F25/044 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

The Planning and Infrastructure Committee – None.  
CLEW Committee – None.  
Governance & Oversight Committee – None.

**19 F25/045 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

None.

**DATE OF NEXT MEETING**

The Committee's next meeting will be on **Monday 14 July 2025** at 7:30pm in the King Suite, Angmering Village Hall.

**The meeting concluded at 20.33.**

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Chairman

Date.....

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