



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 10 OCTOBER 2022 AT THE ANGMERING VILLAGE HALL, KING SUITE

**Present:** Councillors Nikki Hamilton-Street (Chair), Lee Hamilton-Street, Norma Harris, Alan Evans, Rhys Evans, Sylvia Verrinder, David March and Alison Reigate

**In Attendance:** Katie Herr (Clerk), Tracy Lees (Committee Clerk), WSCC Cllr. Deborah Urquhart, ADC Cllr. Andy Cooper and two members of the public

**Acronym:** Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	22/041	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllrs. John Oldfield, Renée Hobson, Paul Bicknell and Mathew Want. Apologies were not received from ADC Cllr. Mike Clayden.	
2	22/042	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> No declarations were made.	
3	22/043	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Monday 8 August 2022</b> were agreed by all and signed by the Chair.  There were no minutes for the September meeting as the meeting was cancelled due to the sad passing of the Queen.	
4	22/044	<b>PUBLIC CONSULTATION</b> A member of the public asked Cllr. Urquhart about the Angmering Flood Alleviation Scheme and when it will be fully operational. He gave some background to the subject, explained what he would like to see implemented and also explained that a smart system would be important for longevity and effectiveness. Cllr. Urquhart commented that phase one	

was due to start in April 2023 and options were being looked at for phase two. She invited the member of the public to send in his thoughts and suggestions, which said he will do.

The member of the public then commented that he had met a developer at Angmering Revealed and had a question about how much money would be put towards primary schools in Angmering and how much was already “in the pot”. Cllr. N Hamilton-Street explained while there was money available to build a new school. She went on to explain that the schools are only at 92% capacity and they need to be at 95% full before another school could be built. This is a figure set by the Department of Education.

Cllr. Urquhart commented that the 92% was not just made up of Angmering school children but also from areas surrounding Angmering.

Cllr. N Hamilton-Street said that APC were continually looking at these figures to make sure nothing was being missed. She also reported that 106 money (developer contribution) had just become available for The Angmering School.

**5      22/045    THE CLERK’S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:**

The Clerk talked through her report and no questions were asked. The report can be found within the supporting papers for this meeting on the APC website.

**6      22/046    CHAIRMANS REPORT**

Cllr. N Hamilton-Street presented her reports for September and October which can be found in the supporting papers for this meeting on the APC website.

She highlighted the following items:

- The current Transport Survey and asked councillors for their help in promoting this.
- Eastern Arun Parish meetings and that they have been very positive and pro-active. They most recently met to discuss Traveller Incursions with Police, WSCC and ADC to discuss a proactive approach. The next meeting will take place in February 2023.
- Recent Councillor on tour events – four events have taken place around Angmering. Cllr. Reigate reported on the last one that took place in Downsway, South Angmering. All events were not very well attended and she asked for ideas on how to make them more appealing for future events.
- APC had recently met with Andy Griffith MP who was very supportive with their concerns regarding major developments in and around Angmering and he has raised things to departments in Westminster.
- Still no decision on the proposed development at Rustington Golf Centre – APC have raised their concerns.
- Cllr. N Hamilton-Street thanked Cllr. Cooper for his help in resurrecting the Angmering Advisory Group. It is an important meeting the group gets all parties round the table and allows us to hold ADC and developers to account

- Thanked Sam Fraser and Tara Gambling for their time at APC and wished them well for their exciting new roles.

**7      22/047    REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart started by saying that she had attended Angmering Revealed and thought it was a very well organised event and well attended.

She then went on to say that the Dappers Lane Working Group had written to her requesting a meeting about their proposal to close the road to traffic.

Cllr. Urquhart had submitted a written question to the PCC at the September Police and Crime Panel meeting on Gypsy and Travellers (please see her report). She then requested the notes from the meeting that the Clerk had organised with the police, ADC, WSCC and other local parishes regarding traveller incursions. The Clerk confirmed that these would be sent to her.

Action: Notes of the meeting to be sent to Cllr. Urquhart.

**KH**

Cllr. Urquhart read out her report which is at the end of these minutes – see **Appendix 1**.

**8      22/048    REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr. Cooper commented on some of the points already raised at this meeting particularly regarding the appeal relating to the Rustington Golf Centre and that he felt the communications received from ADC Planning Dept was not acceptable. At the next were not acceptable and at the next Angmering Advisory Board he would make sure the Flood Alleviation Scheme was on the agenda. He would also keep an eye on 106 monies.

He mentioned the cost of living crisis and explained what ADC have been doing.

Cllr. Verrinder commented on the lack of footpaths connecting the South of Water Lane development to the village. She wanted to know what ADC were going to do about it as it was putting lives at risk. Cllr. Urquhart commented that she had also brought this up at planning meetings and Cllr. Marsh explained the safety issues it was causing.

Cllr. Cooper commented that there will be footpaths but work still needs to be done to make it happen. He was very aware of the situation and wanted to get it addressed as soon as possible. He is working towards a resolution and there will be a safe link to the village. Cllr. Cooper said that this had been an error in planning conditions imposed by ADC.

The Chandlers site was also discussed and Cllr. Cooper gave his thought on this and advised APC not to just accept anything, so it made the site look better which all councillors agreed with. We need to get the right development for the village.

One member of the public left the meeting at 20:13.

**9      22/049    NEIGHBOURHOOD PLAN**

Cllr. N Hamilton-Street updated the committee on the Zoom call she had attended with the Clerk on this subject and a paper will be brought to a Full

Parish meeting in the future. This will be to suggest how APC can / may move this forward.

**10            22/050    FLECTCHERS FIELD (AUBREY FLECTCHER) PLAY AREA – REFURBISHMENT**

Cllr. N Hamilton-Street referred to the paper put together by the Clerk and asked if there were any questions, which there were not however a discussion then took place.

This situation is based on no factual evidence, just an officers say so on memory of 20 yrs ago. No hard copy documentation can be found to confirm who paid for what. Also it was said that if we did nothing that we would leave the community without much used play park

Cllr. L Hamilton-Street felt that a gun was being put to APCs head and that they were being blackmailed by ADC and it was very sad that it had got to this situation. Cllr. A Evans said that he agreed with Cllr. L Hamilton-Streets comments that if APC did not agree to the contribution, that eventually there would be nothing left in the park. None of the councillors present want to see this happen.

Cllr. Cooper explained what he had been trying to do in the background and that he had gone to great lengths to get the best outcome possible for Angmering and APC. However the suggested amount of £15k that APC were being asked to contribute by ADC was the best outcome he was able to achieve. Cllr. L Hamilton-Street said he fully recognised the work Cllr. Cooper had done but felt APC were still no further forward from when this all started. Cllr. Cooper agreed with this, but this was ADCs final offer.

Cllr. N Hamilton-Street then said the committee needed to decide what to do now. After further discussion the following was agreed.

**RESOLUTION:** Cllr. L Hamilton-Steet **PROPOSED** that a maximum of £15k be put into the project for the delivery of a play park that is fit for 20 years use. To include flooring, fencing and equipment and that if anything on day one is not of such a standard, APC will not pay until it is put right and is fit for purpose. Cllr. A Evans **SECONDED** and **ALL AGREED**.

Cllr. Urquhart, Cllr. Cooper and one member of the public left the meeting at 20:30.

**11            22/051    QUARTERLY ANNUAL BUDGET REVIEW AND SUGGESTED VIREMENTS**

The Clerk talked through budget review and suggested virements and asked if there were any questions, which there were none.

**RESOLUTION:** Cllr. Reigate **PROPOSED** that the budget review and the suggested virements were accepted. Cllr. Harris **SECONDED** and **ALL AGREED**.

**12            22/052    CYCLEPATH WORKING GROUP CREATION**

Cllr. Verrinder explained the background to this working group and asked for volunteers to join the group. Cllr. Harris agreed to take on an admin role, but no others came forward.

The Clerk then asked if this did in fact need to be a working group at this stage and explained why she wanted to ask this. After a short discussion it was agreed that a working group would not be formed. Cllr. A Evans and a representative from Angmering Cycling Club were still keen to meet and discuss the data from the transport survey and that updates would be given at future PI meetings where appropriate.

**13      22/053    BUSINESS CONTINUITY PLAN 2022**

The Clerk advised that she had worked on this plan, as requested, with Cllr. Hobson and had amend where shown in red.

Cllr. N Hamilton-Street asked if there were any questions, there were none.

<b>RESOLUTION:</b> Cllr. Verrinder <b>PROPOSED</b> that the Business Continuity Plan was adopted. Cllr. R Evans <b>SECONDED</b> and <b>ALL AGREED</b> .
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**14      22/054    PUBLICATION SCHEME**

This item was withdrawn and will be due for consideration at a future meeting.

**15      22/055    ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22**

The Clerk explained the process and documentation required in order to fulfil requirements. No questions were asked and the documents noted.

**16      22/056    COMMUNITY GRANT APPLICATIONS**

The 2022/2023 budget for Community Grants is £4,000.

4 grants have been awarded so far this year, leaving an available budget of £2,390.00.

St Barnabas House £250 – after a brief discussion the following was agreed.

<b>RESOLUTION:</b> Cllr. L Hamilton-Street <b>PROPOSED</b> that a sum of £250.00 was granted to St Barnabas House, Cllr. Reigate <b>SECONDED</b> , and <b>ALL AGREED</b>
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4sight Vision £250 – after discussion it was agreed that a grant of £250 should be awarded and the following was agreed.

<b>RESOLUTION:</b> Cllr. Marsh <b>PROPOSED</b> that a sum of £250.00 was granted to 4Sight Vision, Cllr. Harris <b>SECONDED</b> , and <b>ALL AGREED</b>
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Action: Advise 4Sight Vision that APC would be happy to help advertise any events and also what they do. An invite to be sent next year to invite them to attend Angmering Revealed 2023.

**TL**

**17      22/057    2022/2023 FINANCIAL REPORT**

The reports were presented, no questions were asked.

Cllr. R Evans signed the reconciliations for August and September 2022.

**18      22/058    QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**

It was noted that a report had been received from Cllr. Harris in her role as part of The Twinning Association and that a hamper donated to the APC office had been raffled at Angmering Revealed to raise much needed funds for the association.

Cllr. N Hamilton-Street mentioned that a new member of staff at The Angmering School may be interested in potentially working together with the association and contact will be made.

**19      22/059    QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

The Planning and Infrastructure Committee –

Cllr. Verrinder brought up the process to follow when a meeting can not take place due to extenuating circumstances, such as the death of a monarch, and deadlines needed to be met. The Clerk confirmed that a process was already in place that worked well. It was agreed that the Clerk would formalise the process and add it to the Terms of Reference.

Action: formalise the process and add to the Terms of Reference.

**KH**

CLEW Committee – None.

Governance & Oversight Committee – None.

**20      22/060    TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

A reminder was given that Neil Durkan, Chief Inspector of the Neighbourhood Policing Team is due to be attending next months meeting.

**DATE OF NEXT MEETING**

The Committee's next meeting will be on **Monday 14 November 2022** at 7:30pm in the King Suite, Angmering Village Hall.

**The meeting concluded at 20.51.**

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Chairman

Date.....

## APPENDIX 1

I submitted a written question to the PCC at the September Police and Crime Panel meeting on Gypsy and Travellers:

12. Written question from Cllr Deborah Urquhart, West Sussex County Councillor for Angmering and Findon

*'Following the amended Criminal Justice and Public Order Act 1994 coming into effect earlier this year, the threshold at which the police can use powers to remove unauthorised encampments was reduced, and "residing or intending to reside on land without consent in or with a vehicle" became a criminal offence. Despite this, yet again there have been many unauthorised encampments along the coast of West Sussex this summer and it appears that this change in law has made little difference to the number of instances and continues to blight the lives of our communities. Can the Commissioner advise if Sussex Police have determined if/how they intend to apply their new powers, and what difference the Commissioner hopes the public might expect to see as a result?'*

Thank you for your questions. I shared these with Sussex Police because the content specifically related to operational policy and procedure. Firstly, it is worth emphasising that local authorities are the lead agency for responding to unauthorised encampments. This includes a dedicated responsibility for driving a multi-agency response that is supported by the police. Local authorities also have their own set of powers to respond to unauthorised encampments, separate from those powers afforded to the police. The new powers set out within the Police, Crime, Sentencing and Courts Act 2022, following amendments to the Criminal Justice and Public Order Act 1994, were introduced to support and improve the multi-agency response to unauthorised encampments.

Secondly, it is important to clarify that the new legislation does not make residing or intending to reside on land a criminal offence. However, it will become a criminal offence if a person(s) is residing or intending to reside on land without consent in or with a vehicle and one or more of the following conditions in subsection 60C(4) of the Police, Crime, Sentencing and Courts Act 2022 are met:

- A person has caused, or is likely to cause, significant damage, disruption, or distress and have met the other conditions in s60C(1) and (2).
- A constable must consider if the person has caused or is likely to cause significant damage, disruption or distress.
- Under s60C(4), a person can commit the offence if they are not yet physically on the land and if they are likely to cause significant damage, disruption or distress. A criminal offence is committed when a person meets all the conditions in s60C (1) and meets one of the following: a) a person fails to comply with the request to leave as soon as reasonably practicable; or b) a person re-enters or enters the land with an intention of residing there without consent and has, or intends to have a vehicle with them, within 12 months of the request being made.

Thirdly, Sussex Police has already used the new powers alongside existing powers to proactively respond to multiple unauthorised encampments across the summer months to prevent significant damage, disruption and/or distress and will continue to use these powers whenever this is deemed to be necessary and proportionate. Further information about the police powers to respond to unauthorised encampments can be viewed through the following link: <https://commonslibrary.parliament.uk/research-briefings/sn05116/>

I am reassured that the new legislation has been incorporated into existing Sussex Police policies and procedures in relation to unauthorised encampments. The Force has also developed a bespoke briefing and made this available to all frontline officers involved in providing a policing response and the ongoing management of unauthorised encampments to ensure that a consistent approach exists across Sussex. Each reported incident of an unauthorised encampment is also subject to a site assessment by a police officer and is supported by regular reviews, from an officer of the rank of Chief Inspector or above, where any assessment is made in relation to whether the threshold to use police powers has been met. Finally, it is my intention to discuss unauthorised

encampments with the Chief Constable at my webcast monthly Performance & Accountability Meeting (PAM) on 21 October 2022 to understand better what the Force has done to consider the new powers introduced by the legislation and the impact these powers are having on improving the police response. I will also ask the Chief Constable to explain how Sussex Police is working with partners [including local authorities and landowners] to respond proactively to unauthorised encampments in Sussex. This session will be available to view on my website through the following link: <https://www.sussex-pcc.gov.uk/get-involved/webcasting/>

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### **Warmer Homes funding**

Please make your residents aware that they may be eligible for funding towards energy efficiency measures in their homes.

Subject to eligibility, the government-funded Warmer Homes programme could pay for energy efficiency measures such as insulation and solar panels.

There's more information on the link below or residents can call 0800 038 5737.

### **Help is available to keep residents safe from online scams**

If you know of any local community groups that would like some free digital safety support, our Get Safe Online Digital Ambassadors are ready to help.

Based at locations across the county, these fully-trained Digital Ambassadors can offer residents one to one sessions at a local library, presentations and informal chats at community groups, or pop in to your community events to talk about all things digital.

**Get Safe Online**

### **#PutALidOnIt**

Great news! All small plastic lids are now accepted on plastic bottles in your kerbside recycling, including trigger sprays.

Tetra Pak, carton and milk bottle plastic lids are welcome, as long as they are attached to their original plastic container. Make sure to dry and squash the empty bottle first, and then you can #PutALidOnIt.

**Check out our A to Z of recycling guide**

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- [Proposed locations in phase one of the on-street electric vehicle \(EV\) chargepoint rollout](#) in West Sussex have been revealed.
  - For the sake of public safety, [action continues to be taken to remove trees affected by Ash Dieback](#) along our major road network.
  - Plans have been submitted to build a [new ultra-low carbon secondary school in Burgess Hill](#).