



Established 1894

## Angmering Parish Council

The Corner House  
The Square  
Angmering  
West Sussex, BN16 4EA

Telephone/Answerphone 01903 772124

E-mail: [admin@angmering-pc.gov.uk](mailto:admin@angmering-pc.gov.uk)

Website: [www.angmeringparishcouncil.gov.uk](http://www.angmeringparishcouncil.gov.uk)

### MINUTES OF THE ANGMERING PARISH COUNCIL VIRTUAL MEETING HELD ON MONDAY 11 JANUARY 2021

**Present:** Councillors Nikki Hamilton-Street (Chair), Mike Jones, Alison Reigate (Vice Chair), Rhys Evans, Lee Hamilton-Street, Norma Harris, Alan Evans, David Marsh, Sylvia Verrinder and Suzanne Howland

**In Attendance:** Katie Herr (Clerk), Tracy Lees (Committee Clerk), District Cllrs. Andy Cooper and Mike Clayden

**Acronym:** Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – CLT; Housing, Transport & Planning Committee – HTP; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	20/159	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllrs John Oldfield and Paul Bicknell. Apologies were not received or approved for West Sussex County Cllr. Deborah Urquhart.	
2	20/160	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> No pecuniary or non-pecuniary interests were made.	
3	20/161	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Monday 14 December 2020</b> were agreed by all and will subsequently be signed by the Chair.	
4	20/162	<b>PUBLIC CONSULTATION</b> No members of the public were present, and no questions had been sent in.	
5	20/163	<b>THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:</b> a) The action list. For the Action List see <b>Supporting Papers</b>	

- b) Any subsequent matters that have arisen since the agenda was set.  
None.

The Clerk talked through the supporting papers and advised of any updates.

Cllr. Lee Hamilton-Street asked a question about the Mayflower easement and what would happen if there was damage to the road. The Clerk did not have the answer to hand but would find out and report back.

Action: Find out the answer to what would happen if there was damage to the road and report back.

KH

**6 20/164 CHAIRMAN'S REPORT**

Cllr. N Hamilton-Street gave a verbal report.

She thanked all the members of APC that had volunteered at Angmering Surgery to help with the rollout of the COVID-19 vaccine.

Congratulations were given to the Committee Clerk, Tracy Lees, for passing the ILCA qualification.

Cllr. N Hamilton-Street commented on the deferred planning permission for South of Water Lane and that it was a real success. She thanked everyone that had been involved and for all their efforts.

Cllr. Marsh asked if Cllr. N Hamilton-Street could elaborate on her letter to Nigel Lynn. She commented that as requested by the Full Council at the last meeting in December the letter was to highlight councillors disappointment over the conduct of some district councillors during the ADC full council meetings. Correspondence had been received and distributed in confidence.

**7 20/165 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart was not present at tonight's meeting and no report had been submitted.

**8 20/166 REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr. Cooper started by apologising for not attending the last meeting. He then offered his thanks to all the volunteers helping with the COVID-19 vaccine rollout.

He spoke about the deferred application for South of Water Lane and congratulated everyone that had been involved for their work so far. Cllr. Cooper advised that he had received a call from the Developer and that they were keen to meet before the end of February to find a way forward. He finished by stating that he was disappointed that the situation had got to this stage and that there was still a lot of work left to be done.

Cllr. Cooper then invited questions; Cllr. R Evans gave his views about the number of Amazon vans that seemed to be coming into the village, Cllr. Cooper said this was something that would be better directed to WSCC via Cllr. Urquhart. Cllr. N Hamilton-Street requested that the issue about the Amazon vans be passed onto Cllr. Urquhart. Cllr. Cooper asked if he could also be copied in so he could be kept updated with the situation.

Action: Make Cllr. Urquhart aware of this issue with Amazon vans using Angmering as a cut through (copy in Cllr. Cooper).

KH

A discussion then followed regarding communication and Cllr. Cooper made a strong point that if any issues come up the sooner he was aware of the situation the sooner he could address and deal with it. He commented that he did not think there was a lack of communication and that he hoped APC felt that he always did his best to support the Parish.

Cllr. Cooper then commented that he was aware of the letter sent to Nigel Lynn and the response received – he went on to give a brief summary from his point of view which was requested by Cllr. N Hamilton-Street. He finished by saying that if anything needed to be raised that he urged people to let him know. No further questions were asked.

Cllr. Clayden commented that he felt the Advisory Group was where the strength lay with planning applications and echoed what Cllr. Cooper had already said.

Cllrs. Cooper and Clayden left the meeting at 19.28.

**9 20/167 NEIGHBOURHOOD PLAN**

The Clerk confirmed there had been no updates and this was still on hold awaiting information from ADC.

**10 20/168 2021/2022 PRECEPT APPROVAL**

Cllr. N Hamilton-Street explained that the precept for 2021/2022 needed to be discussed and formally agreed at tonight's meeting and asked if there were any questions – none were asked.

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**RESOLUTION:** Cllr. Jones **PROPOSED** that the precept be set at 0% for 2021/2022, Cllr. Marsh **SECONDED**, and **ALL AGREED**.

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**11 20/169 2021/2022 BUDGET APPROVAL**

Cllr. N Hamilton-Street explained that the budget for 2021/2022 needed to be discussed and formally agreed at tonight's meeting and asked if there were any questions – none were asked.

She went on to comment that there may be little tweaks that needed to be made between now and April 2021 and if any circumstances changed it would be reported on at the appropriate time.

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**RESOLUTION:** Cllr. Reigate **PROPOSED** that the budget for 2021/2022 be formally approved, Cllr. R Evans **SECONDED**, and **ALL AGREED**.

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Cllr. Reigate commented that she was very impressed with how the budget had been pulled together this year and the amount of information that had been shared with the councillors. Cllr. N Hamilton-Street thanked Cllr. Reigate for her comments and the Clerk for her hard work in pulling it all together.

The Clerk commented that the councillor sessions had worked very well as councillors now have input into the budget promoting more ownership which resulted in a budget for Angmering rather than one person's view.

**12 20/170 THE PARISH OFFICE**

Cllr. N Hamilton-Street talked through the report. She explained that workshops will be taking place in order to make a decision in March on how APC should move forward. Cllr. N Hamilton-Street asked if there were any questions and a discussion took place. Questions around the location of public toilets and the finances involved were touched upon.

Cllr. N Hamilton-Street advised that the committee would be kept up to date on developments and will be reported back on when needed along with workshop dates when known.

**13 20/171 COMMUNITY GRANT APPLICATIONS**

APC had not received any grant requests for this month.

The 2020/2021 budget for Community Grants is £3,500.00. The total grant pot available for the remainder of the year is £1,036.40.

**14 20/172 2020/2021 FINANCIAL REPORT**

The Clerk presented the report, no questions were asked regarding the report.

Cllr. R Evans agreed to sign the bank reconciliation for December 2020 and will attend the APC Offices to sign the reconciliation as this is a virtual meeting.

**15 20/173 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS**

No questions were asked.

**16 20/174 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

- The Housing, Transport & Planning Committee meeting held on Tuesday 5 January 2021 via Zoom.  
Cllr. R Evans asked why the committee had given their approval for furniture (tables/chairs) to be placed outside the Resourceful Squirrel when they had previously objected i.e. what had changed their minds. The reason given was that the councillors want to encourage business improvement at this time. Relaxed outdoor seating rules during COVID-19 had been taken up by the establishment and no issues had been reported during this time.
- CLEW Committee – held on Wednesday 16 December 2020 via Zoom – None.
- Governance & Oversight Committee – held on Wednesday 4 November 2020 via Zoom – None.

**17 20/175 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

None.

**DATE OF NEXT MEETING**

The Committee’s next meeting will be virtual meeting on **Monday 8 February 2021** at 19:00 via Zoom.

**The meeting concluded at 19:43.**

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Chairman

Date.....

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