



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 11 JULY 2022 AT THE ANGMERING VILLAGE HALL, KING SUITE

**Present:** Councillors Nikki Hamilton-Street (Chair), Alison Reigate (Vice Chair), Lee Hamilton-Street, Norma Harris, Alan Evans, Sylvia Verrinder, David Marsh and Mathew Want

**In Attendance:** Katie Herr (Clerk), Tracy Lees (Committee Clerk), ADC Cllr Andy Cooper and one member of the public

**Acronym:** Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	22/001	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for WSCC Cllr. Deborah Urquhart, Cllr Rhys Evans, Cllr Paul Bicknell Cllr John Oldfield. Apologies were note received from Cllr. Mike Clayden.	
2	22/002	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> No declarations were made.	
3	22/003	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Monday 11 June 2022</b> were agreed by all and signed by the Chair.	
4	22/004	<b>PUBLIC CONSULTATION</b> No members of the public were present.	
5	22/005	<b>THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:</b> a) The attached report b) Any subsequent matters that have arisen since the agenda was set.	

The Clerk gave a verbal report which included an update on the installation of the bund and lighting in Mayflower Park. No questions were asked relating to the Action List or the Clerks report.

**6 22/006 CHAIRMANS REPORT**

This was given as a verbal report.

Cllr. N Hamilton-Street advised the committee that she had been asked to sit on the Management Group for ADALC. She attended a meeting with the Management Group at ADC with James Hassett CEO and Leader Cllr Shaun Gunner. It was a productive meeting with all agreeing communication was key between ADC and Parishes. Mr Hassett advised that a 3 year plan was being developed, but there would be no instant changes.

Cllr. N Hamilton-Street also reported back on the two planning appeal meetings she had attended. One of which was regarding the Chandlers site and the other for Land South of A259. Strongly worded objections from APC were read out by Cllr. N Hamilton-Street at both appeals. She also stated that it was good to see collaborations between local parishes and associations, all fighting for the same cause.

It was also reported that APC had received confirmation that ADC and the developer Barratt David Wilson have agreed to divert the S106 money originally secured for the relocation of the Skate Bowl/BMX Track as this is now not needed. It will now fund the Angmering Flood Alleviation Scheme, rather than other projects in Arun, outside of Angmering. Thanks were given to Cllr. Cooper and Cllr. Gunner for their support. Cllr. Cooper then thanked APC for pushing this forward and not giving up.

**7 22/007 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

No report had been received from Cllr. Urquhart.

**8 22/008 REPORT FROM THE ARUN DISTRICT COUNCILLORS**

A verbal report was given by Cllr. Cooper updated the committee on the Shared Prosperity Fund and that he was fighting to make sure Angmering received its share of the fund.

He also reported on the change of Group Heads and that Karl Roberts now only concentrated on Planning.

Cllr. Alan Evans was still requesting information regarding the climate change contact at ADC. Cllr. Cooper commented that he had sent this a few weeks ago but that he would send again and gave his apologies that this had not been received.

Cllr Want thanked Cllr Cooper for his assistance in the removal of an abandoned vehicle, but reported that there was now another van abandoned on Decoy Drive. Cllr. Cooper will speak with ADC Officers to make them aware that another vehicle has been left there and thanked Cllr. Want for bringing this to his attention.

Cllr. Cooper left the meeting at 19:44.

**9 22/009 NEIGHBOURHOOD PLAN**

Cllr. N Hamilton-Street commented that she had attended a NALC Review meeting on the Neighbourhood Plan and gave an update on what she had learnt.

She reported that there are basically three options to consider depending on what level of change the plan may need which will result in what kind of review and by whom this will need to be undertaken by.

Other tips were to look at how the plan was written i.e., the language used, making sure it is relevant for the change/review needed and to keep it simple. Also mentioned as the possible need to consider an infrastructure policy.

Cllr. N Hamilton-Street also reported that she now had a few good contacts to help support APC at a later date and that APC needed to wait to see what ADC were going to do in the coming year.

She finished by stating that APC's current plan was still OK, but we will need to be reviewed in the near future.

**10      22/010    CO-OPTION FOR COUNCILLOR VACANCY**

Cllr. N Hamilton-Street introduced Renee Hobson to the committee and thanked her for putting herself forward. The Clerk had previously shared the interview notes and questions were invited from the committee.

After a short question and answer session Cllr. N Hamilton-Street advised the committee that it was now time to take a vote to decide if Renee Hobson should be co-opted. The question was asked, all raised their hands in agreement and Renee Hobson was officially co-opted.

Cllr. N Hamilton-Street then advised that there would be an induction plan and advised that the office would be in touch. The Acceptance of Office form was signed by Renee Hobson and she was asked to join the meeting as a councillor, which she did.

**11      22/011    ANNUAL PLAN UPDATE FROM COUNCILLORS**

Cllr. N Hamilton-Street advised the plan needed to be looked at, especially priorities, and where APC were going with it. She advised the committee that all members needed to be looking at their actions and report back if they felt the action needed to be updated, amended, removed etc. Cllr. Verrinder asked if her action regarding the changes to the signage at the top of Dappers Lane needed to remain, the Clerk advised that it did, until after all the work from the TRO had been completed.

Cllr. A Evans asked about his action relating to Mayflower Park and discussion took place which included the cycle path.

Finally, it was agreed that the plan would be brought back to the September meeting of this committee for further discussion. All councillors were asked to look at their actions over the summer months and give their thoughts to the Clerk and Cllr. N Hamilton-Street ready for this meeting.

Action: All councillors and committees to look at their actions and report back prior to the September meeting. **All Cllrs.**

**12 22/012 COMMUNITY GRANT APPLICATIONS**

The 2022/2023 budget for Community Grants is £4,000.

No grants were applied for this month.

4 grants have been awarded so far this year, leaving an available budget of £2,390.00.

In order to advertise that APC have this grant pot available a Facebook post will be scheduled this month. Cllr. N Hamilton-Street encouraged councillors to spread the word and encourage new local applications.

**13 22/013 2022/2023 FINANCIAL REPORT**

No reports were presented this month.

**14 22/014 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**

No questions were asked.

**15 22/015 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

- The Planning and Infrastructure Committee – None.
- CLEW Committee – None.
- Governance & Oversight Committee – None.

**16 22/016 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

Cllr. A Evans commented that he had read in the All About Angmering magazine the article about traffic. A brief discussion then took place. The Chair requested that Cllr. A Evans draft a response and forward to the Clerk at the Parish Office.

Action: Draft response to the article to be written and given to the Clerk.

**AE**

**DATE OF NEXT MEETING**

The Committee’s next meeting will be on **Monday 8 August 2022** at 7:30pm in the King Suite, Angmering Village Hall.

**The meeting concluded at 20.10.**

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Chairman

Date.....