



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 11 SEPTEMBER 2023 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Alison Reigate (Vice Chair), Norma Harris, Alan Evans, Sylvia Verrinder, John Oldfield, Renée Hobson, Paul Bicknell, Matthew Want, Bill Hall and David Marsh

In Attendance: Tracy Lees (Committee Clerk), and 5 members of the public.

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & Infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; West Sussex Association of Local Councils – WSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; EMR – Ear Marked Reserves.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	23/091	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllr. Carey Bennett, WSCC Cllr. Deborah Urquhart, ADC Cllr. Andy Cooper, Cllr Amelia Worne and Katie Herr (Clerk).	
2	23/092	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
3	23/093	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 14 August 2023 were agreed by all and signed by the Chair. Cllr. Evans commented on the re-painting of the parking spaces located outside the front of the shops (Co-op). The Chair commented that the meeting had been cancelled regarding this but that another meeting had been rescheduled for next week.	
4	23/094	PUBLIC CONSULTATION One member of the public wanted to speak about minute number: 23/073 which related to Dappers Lane. The member of the public was given 3 minutes to speak and information was shared about the petition that had been started, the people that had been spoken with, the working group that	



had been set up and that they felt it was worth carrying out a consultation. They finished by saying they would like to work with APC on this matter. A discussion then took place which included the Chair explaining why the Working Group came to an end as well as the correspondence received from WSCC Highways Department.

Another member of the public was keen to make sure that the report put together by the Working Group had been circulated and read by all members for the committee. The Chair said that APC would make sure that everyone had received a copy of the report. The member of the public also mentioned the correspondence they had from Cllr. Urquhart in which she had given her support so in turn asked that APC re-consider their decision. The Chair then commented that APC had taken advice from WSCC Highways Officers who had advised against the closure which is what APC based their decision on.

The member of the public then spoke about an interim report that they wanted to share and discuss with the councillors, especially 4 areas that had been highlighted. The Chair asked that the document be emailed into the office so the office team could send out to all councillors and that it would be put as an agenda item at a future meeting.

Action: Add report to be discussed at a future meeting.

KH

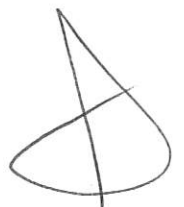
Another member of the public said that they had come to the meeting to hear about the Neighbourhood Plan. The Chair explained that item 9 was a standing item on the agenda. She then went on to say the Neighbourhood Plan is affected by ADC's Local Plan.

It was reported that ADC voted at a meeting in the last couple of months to start relooking at the Local Plan. APC have taken advice from planning consultants and have been advised to hold fire at the moment because the Neighbourhood Plan can cost the Parish upwards of £50,000.00 to produce therefore APC need it be really conscience that monies are used sensibly and not produce something that will be out of date straight away.

There is currently outstanding legislation at government level stating that part of the leveling up bill referring to planning and local plans carry weight in decision making and currently the government have postponed taking this through the relevant process.

APC are waiting on the above and also waiting to see what ADC are going to do with their Local Plan. APC are hoping that ADC will include a lot of the detail about specific sites across the whole district within their plan that APC can then use. Past experience of putting the plan together was talked about and that while the APC plan was out of date, it was felt that it needed to be amended rather than re-written.

Cllr. Verrinder mentioned that the plan also needed to consider the SDNP as a large part of the village was in the park.



The Chair finished by inviting the members of the public to be part of the consultation group for the Neighbourhood Plan when it was launched. Details will be available on how to join on the APC website.

Once this item had been discussed two members of the public left the meeting at 19:47.

Cllr. Marsh commented as a member of the public on the signage that had been put up to advise of the road closure at Water Lane at the Blue Star Roundabout/Station Road. He thought it was appalling especially as no signage had been put up saying that the village shops were still open. The office team will look into this and try and get the signage added.

5 23/095 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON THE ACTION LIST AND SUBSEQUENT MATTERS.

The Chair reported that there was nothing new to add to the report that the Clerk had given and asked if anyone had any questions. No questions were asked.

Cllr. Evans commented that he had spoken with the Clerk regarding some ideas he had had regarding the Climate Action Plan.

6 23/096 CHAIRS REPORT

The Chair asked if there were any questions, none were asked.

She then went on to update the committee on correspondence received from local residents regarding noise. The noise was coming from traffic going over the speed humps, especially large lorries/HGVs. The Chair explained that she had written back to the residents explaining the conversations and on the walk rounds that had taken place with WSCC Highways Department. This has resulted in the introduction of signage to hopefully help the situation. The Clerk will send an email reminder to WSCC Highways Department to get confirmation as to when the signage will be installed.

Action: Write to WSCC Highways Department to get confirmation of an installation date for the new signage.

KH

7 23/097 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart was unable to attend. No report had been submitted.

8 23/098 REPORT FROM THE ARUN DISTRICT COUNCILLORS

Cllrs. Copper and Worne were unable to attend the meeting, no reports had been submitted.

9 23/099 NEIGHBOURHOOD PLAN

The Chair advised that she felt this item had been dealt with under item 4, Public consultation. All agreed.

Two members of the public left the meeting at 20:15.

10 23/100 ONLINE MEETING PORTAL – UPDATE

The Chair talked through the supporting paper and advised that the proposed update came after a discussion at the last Governance Meeting. Questions were invited.



Cllr. Bicknell asked if working parties could be added.

Cllr. Hobson commented that there was nothing to cover the 'chat' option and had concerns as in her opinion this could be misused. She asked if this could be disabled.

Cllr. Want asked could the recording be edited and also if it could be downloaded.

The Clerk will look into the above points and see if anything does need to be changed. The document will be brought back to a future meeting to consider.

Action: Look into amending the protocol to include the above points and concerns.

KH

11 23/101 INSURANCE QUOTES – 2023/2024

The Chair introduced the supporting paper and advised that the councillors needed to confirm if they were happy for the APC Office to go ahead with the quotes.

A) General Insurance

Cllr. Bicknell asked if the wording should include co-opted councillors.

Cllr. Hobson questioned the amount the building was insured for with regards to the re-building cost and if this was a realistic figure. APC will check when this was last looked at.

Subject to the above points being added and looked into the above quote was accepted.

RESOLUTION: Cllr. Bicknell **PROPOSED** that the quote was accepted. Cllr. Want **SECONDED** and **ALL AGREED**.

Action: The Clerk to check on above points; co-opted councillors and value.

KH

B) Flood Risk Insurance (not covered in general insurance)

A general discussion took place and it was confirmed that the General Policy did not cover environmental flooding issues hence needing to have this policy in place. The location of the device to check water levels at the office building was explained as not all councillors were aware of its location.

After a short discussion the following was agreed.

RESOLUTION: Cllr. Want **PROPOSED** that the quote was accepted. Cllr. Harris **SECONDED** and **ALL AGREED**.

12 23/102 COMMUNITY GRANT APPLICATIONS

The 2023/2024 budget for Community Grants is £4,000.

Six grants have been awarded so far this year, leaving an available budget of £1,700.00.

Before the grants were discussed Cllr. Evans commented that he felt APC should perhaps look at giving grants in different ways going forward rather than the current format. A discussion then took place with Cllr. Oldfield

giving an example of how S106 monies had been used rather than grants where he used to work.

Deferred from the last meeting:

The Coppice and Angmering Surgery Patients Participation Group had requested £500.

Cllr. Oldfield proposed the £500 should be granted to The Coppice and Angmering Surgery Patients Participation Group for the computers subject to full investigation by APC and the Surgery as to the viability of getting S106 monies.

RESOLUTION: Cllr. Oldfield **PROPOSED** that a sum of £500.00 was granted to The Coppice and Angmering Surgery Patients Participation Group. Cllr. Evans **SECONDED** and **8 AGREED, 1 AGAINST** and **2 ABSTENTIONS**

Regardless of the outcome £500 will be awarded.

Action: The Clerk to investigate if S106 monies can be used and report back.

KH

4Sight Vision Support had requested £250.

Cllr. Evans asked how much had been raised from the recycling box located in the APC Office and if Gift Aid could be attributed to this amount. The office team will try to find out and report back to Cllr. Evans.

A discussion then took place and it was decided that on this occasion APC were not able to award a grant.

RESOLUTION: Cllr. Hobson **PROPOSED** that a grant could not be awarded on this occasion. Cllr. Reigate **SECONDED** and **6 AGREED, 5 AGAINST**

St Johns Ambulance – had requested £500

A discussion took place and comments were made that St John's Ambulance were paid to attend events and that they seemed to have a lot of funds already available to them nor was there a reference to a vehicle being used in Sussex. After discussion the following was agreed.

RESOLUTION: Cllr. Want **PROPOSED** that a grant of £250 be awarded. Cllr. Bicknell **SECONDED** and **9 AGAINST** therefore no grant was awarded.

Angmering Football Club Youth – had requested £616.53

A discussion took place with councillors giving their views both for and against. Cllr. Hobson commented that this is exactly the type of project that APC should be supporting, Cllr. Reigate felt they put a lot of thought behind their application. After discussion the following took place.

RESOLUTION: Cllr. Reigate **PROPOSED** that a grant of £300 be awarded. Cllr. Want **SECONDED** and **4 AGREED, 6 AGAISNT** and **1 ABSTENTION** therefore this amount was not awarded.



RESOLUTION: Cllr. Hobson **PROPOSED** that a grant of £616.53 be awarded. Cllr. Hall **SECONDED** and **6 AGREED, 4 AGAISNT and 1 ABSTENTION** therefore the grant was awarded.

13 23/103 2023/2024 FINANCIAL REPORT

August reports were brought to this meeting.

No questions were asked and the reconciliations were signed by Cllr. Marsh.

14 23/104 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

Cllr. Verrinder reported on the visit to Ouistreham Riva Bella with Cllr. Harris. This was arranged by the Twinning Society and she felt it was a great honour to represent APC. A report on the visit had been sent to all councillors in advance of tonight's meeting.

No questions were asked.

15 23/105 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

The Planning and Infrastructure Committee – None.

CLEW Committee – None.

Governance & Oversight Committee – None.

16 23/106 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 9 October 2023** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20.44.

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Chairman

Date..... 09/10/2023