



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 11 OCTOBER 2021 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Mike Jones, Rhys Evans, Lee Hamilton-Street, Norma Harris, Paul Bicknell, Alan Evans, David Marsh and John Oldfield.

In Attendance: Katie Herr (Clerk), Tracy Lees, (Committee Clerk), District Cllr. Andy Cooper, WSCC Cllr. Deborah Urquhart, 3 members of the ACLT and 2 members of the public.

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	21/080	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllr. Alison Reigate, Cllr. Sylvia Verrinder and District Cllr. Mike Clayden. Apologies were not received from Cllr. Kevin Haag.	
2	21/081	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. No declarations were made however all Councillors have a non-pecuniary 1% share in the ACLT which will be discussed under item 10 on this agenda.	
3	21/082	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 13 September 2021 were agreed by all and signed by the Chair.	
4	21/083	PUBLIC CONSULTATION One member of the public wanted to raise several issues, the first concerning the lack of pavement on Dappers Lane and his fears for the safe passage of pedestrians. Cllr. N Hamilton-Street thanked the member of the public for bringing this point up and explained that the planning applications along Dappers Lane/Water Lane would be installing a path network and where this would be. However no timeframe were available at this point.	

The next point brought up was regarding traffic flow through the village, particularly the speed of the traffic. The member of the public asked about the possibility of installing light up signs to try to slow the traffic down. Cllr. N Hamilton-Street explained that APC have identified that indication devices would work well at various points in the village, and that APC are working with WSCC Highways, however they will not consider their introduction until the A259 duelling is complete.

Another member of the public asked about his previous requests for benches at Bramley Green. The Clerk explained that this had needed to be deferred until next year's budget was looked at. This will be added to the next CLEW agenda for discussion.

Action: Add the possible installation of benches at Bramley Green/Mayflower Park to the October 2021 CLEW agenda.

TL

5 21/084 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:

- a) The attached report
- b) Any subsequent matters that have arisen since the agenda was set.

The Clerk advised that the only update to her report was that the Chandlers site development had been refused.

No questions were asked.

6 21/085 CHAIRMANS REPORT

The Chair invited questions on her report.

No questions were asked.

7 21/086 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart commented on the following:

Cllr. Urquhart gave an update on the Angmering Flood Alleviation Scheme. She confirmed that the WSCC legal team found out about the spending of S106 money on the AFAS instead of what it was originally due to be spent on was not possible. It was advised that the money could not be spent on anything else. Cllr. N Hamilton-Street disagreed and commented that the Developers had told APC something different and that the money could be spent elsewhere. Cllr. Urquhart advised APC to pursue the matter direct with Barratt David Wilson, the developers.

Cllr. Urquhart then confirmed that the short fall in the funds needed to complete the AFAS would be covered by WSCC.

Action: contact Barratt David Wilson regarding S106 funding.

KH

Recycling centre – a public consultation will be taking place to determine if the booking system should remain. Cllr. Urquhart commented that the trial had been very well received. Cllr. A Evans commented that he thought the system was working very well and gave feedback that he felt more help should be considered to those that needed it when unloading at the site. Cllr. Urquhart said that this would be a benefit of the booking system, i.e. more staff being available to help.

The Gatwick Airport expansion scheme was mentioned and that this would also be going to a public consultation.

Finally she commented that the decision regarding the Arundel By-pass should be made between now and Christmas 2021.

Cllr. Bicknell thanked Cllr. Urquhart for securing the funding for the AFAS.

8 21/087 REPORT FROM THE ARUN DISTRICT COUNCILLORS

Cllr. Andy Cooper advised that ADC were in the middle of a week of meetings which is why Cllr. Clayden could not be present tonight as he was chairing a meeting. Cllr. Cooper gave an overview of what was taking place meeting wise and the implications depending on any decisions that were made.

He also commented on grants being made available to get businesses on-line. If awarded this would be up to £2.5k per grant. This is available to Angmering businesses.

The Rampion 2 consultation is still on-going.

He finished by saying ADC were looking into how to bring investment to local areas such as Littlehampton and Bognor Regis. Cllr. N Hamilton-Street said she hoped that all areas in the district would be looked at and not just the areas with larger populations. Cllr. Cooper confirmed that this would be the case.

Cllrs. Urquhart and Cooper left the meeting at 19:50.

9 21/088 NEIGHBOURHOOD PLAN

There are no updates regarding the Neighbourhood Plan. APC are waiting to hear what the government agree to do with the recent planning white papers and how ADC will proceed with their Local Plan.

10 21/089 ANGMERING COMMUNITY LAND TRUST – DEED OF VARIATION

Cllr. N Hamilton-Street opened this item by stating that APC still fully support the ACLT. She then went on to draw everyone's attention to the supporting paper which all agreed they had received. Lengthy discussions then took place regarding the areas that needed decisions.

Cllr. R Evans asked a question around the viability of the scheme with regards to having to amend the % rents to be charged.

Cllr. Bicknell had it confirmed that staircasing would not be allowed above 80% for the Mayflower Way site, other sites were dealt with separately.

Decision 1

A decision is required on the changing of "Social Rent" at 50-60% of prevailing rent to "Affordable Rent" at 80% of the prevailing rent.

A member of the ACLT requested that the above decision was amended to read the words 'up to' rather than 'at' 80%, this was agreed.

After discussion the following was agreed.

RESOLUTION: Cllr. R Evans **PROPOSED** changing of “Social Rent” at 50-60% of prevailing rent to “Affordable Rent” of up to 80% of the prevailing rent. Cllr. A Evans **SECONDED** and **ALL AGREED**.

Decision 2

A decision is required on the councils preferred wording of the section regarding number of shared ownership properties. Would members like to see no more than 1/3 of units to be shared ownership OR no more than 4 units to be shared ownership.

Cllr. L Hamilton-Street sought confirmation regarding staircasing and was after reassurance that if shares were purchased in the shared ownership properties up to 80% that there was no way that, if put up for sale, these properties could find their way onto the open market and out of ACLT control. It was confirmed by the ACLT Chair that this was the case. A question was then posed regarding the mechanism in place to ensure this would not happen when someone comes to sell the property. The ACLT confirmed that they would still own 20 %. It was also stated by the Chair of the ACLT that in the lease agreement there would be a clause which alludes to the allocation policy and that a suitable buyer would need to be found that fits that criteria. The ACLT manage the criteria and would assist the owners with the sale. Nothing would be able to go through without the oversight of the ACLT

After further discussion the following was agreed.

RESOLUTION: Cllr. Bicknell **PROPOSED** that members would like to see no more than 1/3 of units to be shared ownership. Cllr. Harris **SECONDED** and **ALL AGREED**.

Decision 3

A decision is needed on whether the councillors agree with the recommendation of our solicitor with regard to no further amendments to 12.6.3.4.

After discussion the following was agreed.

RESOLUTION: Cllr. Bicknell **PROPOSED** that councillors agreed with the recommendation of the APC solicitor with regard to no further amendments to 12.6.3.4. and that it should state “The qualifications set out in clause 12.6.3.3 may be varied with the written consent of the Transferor (~~such consent not to be unreasonably withheld or delayed~~). Provided that such variation accords with the guidance of Homes England to the local planning authority.” Cllr. L Hamilton-Street **SECONDED** and **ALL AGREED**.

A fourth decision was then confirmed on re-reading the supporting documents. This was regarding the acceptance of the below clause, confirmed by APC’s solicitor as being acceptable.

12.6.3.3 - to individuals who satisfy the eligibility qualifications set out in the Local Allocations Policy attached as Annex 2 to the Section 106 Agreement (particularly paragraphs 4 and 7).

RESOLUTION: Cllr. R Evans **PROPOSED** to agree to the recommendations of the APC solicitor to accept the proposed change to 12.6.3.3 Cllr. Bicknell **SECONDED** and **ALL AGREED**.

Before this agenda item was completed the ACLT commented that they would welcome a councillor or APC staff member to sit on the Board of Trustees. Cllr. N Hamilton-Street commented that this has been considered but felt it would be better to continue as it had been i.e. ACLT to report back at monthly Full Parish meetings, it was felt this would have more benefit.

Cllr. Bicknell asked about selling and buying back opportunities, the ACLT will look into all opportunities.

The 3 ACLT members were thanked for their contribution to the meeting and all 3 along with 2 members of the public left the meeting at 20:27.

11 21/090 CONCLUSION OF ANNUAL AUDIT

The Clerk confirmed that this had been uploaded onto the APC website. No questions were asked, and the Clerk was congratulated on her work to complete this audit.

12 21/091 UPDATE ON MAYFLOWER PARK LIGHTING

The Clerk talked through the supporting paper and confirmed that a grant to undertake the works had been awarded by the Sussex Police and Crime Commissioner

The amount of the awarded grant is £41.5k.

She advised quotes for installation of the lighting were being sort along with various different options – options include having lights on timers, solar lighting, low level lighting, lighting activated when movement is detected etc., a decision on what would be best will be required when all quotes had been received. This will be brought to the next full council meeting when all information has been gathered.

The Clerk finished by advising that any grant monies not spent in Mayflower Park could be used for lighting elsewhere in the village. A brief discussion took place on possible areas to be considered.

13 21/092 1st COUNCILLOR ENGAGEMENT SESSIONS

Cllr. N Hamilton-Street gave an update on why this was being done and that the first session would be taking place on Monday 25 October between 11:00 – 12:30 at Angmering Community Centre focusing on children and young families. The second session would be that afternoon in Mayflower Park for older children and young people.

A Youth worker will be in attendance to support both sessions and all Councillors were invited to attend and support the event.

A report on the sessions will be ready to present at the Budget Planning meeting taking place in late November, early December.

14 21/093 COMMUNITY GRANT APPLICATIONS

One grant application had been received in time to be heard at this meeting.

An application for a grant had been received from **Arun Community Transport** for £500.00 to install a further workstation including computer telephone and additional operator licence for specialist software. (Booking system and client data base).

A discussion took place regarding the application where it was confirmed that over 200 residents in Angmering had been helped by Arun Community Trust in the last year.

After discussion it was agreed by all that a grant of £500.00 should be given.

RESOLUTION: Cllr. Jones **PROPOSED** that a sum of £500.00 was granted to Arun Community Trust, Cllr. L Hamilton-Street **SECONDED**, and **ALL AGREED**

The 2021/2022 budget for Community Grants is £3,800.00. The total grant pot available for the remainder of the year is now, including the award detailed here, £1,190.00.

Before moving on to the next agenda item Cllr. R Evans suggested that either a Councillor or APC staff member should request to see if it was possible to see first-hand how this service worked. It was agreed that the APC Office would see what was possible.

Action: To ask if a visit to see how this service worked was possible.

**APC
Office**

Cllr. A Evans then asked about updates being sent in on how grant money had been spent. The Clerk advised that this would be followed up on for grants previously awarded and for future grants going forward.

Action: Follow up on how awarded grant money had been spent.

TL

15 21/094 2021/2022 FINANCIAL REPORT

The report was presented, no questions were asked regarding the report.

Cllr. A Evans signed the reconciliations for September 2021.

16 21/095 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

No questions were asked.

17 21/096 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

- The Planning and Infrastructure Committee – None.
- CLEW Committee – None.
- Governance & Oversight Committee – None.

18 21/097 **TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

None.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 8 November 2021** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20:46.

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Chairman

Date.....

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