



Established 1894

Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex BN16 4EA

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Website: www.angmeringparishcouncil.gov.uk

**TO MEMBERS OF THE COMMITTEE
YOU ARE SUMMONED TO A MEETING OF
THE COMMUNITY, LEISURE, ENVIRONMENT & WELL-BEING COMMITTEE
ON WEDNESDAY 11 DECEMBER 2019 AT 19.30 IN ANGMERING LIBRARY**

Agenda

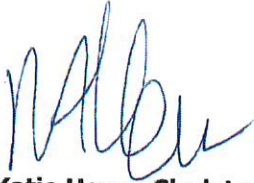
- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 3. APPROVAL OF MINUTES**
Approval of the minutes of the meeting of the committee on **Wednesday 27 November 2019**.
- 4. ANGMERING IN BLOOM (AIB)**
To receive the report from AIB.
- 5. PUBLIC CONSULTATION**
An opportunity for parishioners to seek information or question the Committee and its members on any matter in respect of the Committee's activities.
- 6. THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**
To receive the Committee Clerk's report and overview of the Action List.
- 7. COMMUNITY EVENTS**
To receive an update on:
 - Memory Tree & Christmas Carols - Report on how the event went
 - First Aid Course - Report on how the event went
 - Traders Evening - Report on how the event went
 - Boxing Day Buffet (Thursday 26 December 2019)
- 8. RESILIENCE**
To receive the Committee Clerk's report.
- 9. CLEW COMMUNITY ACTION PLAN**
To review the Community Action Plan, Councillors to report back on their actions.
- 10. PLAY PARK TASK & FINISH GROUP**
To receive an update.
- 11. WEST SUSSEX COUNTY COUNCIL IMPROVING LOCAL PLACES AND SPACES**
To receive an update. Cllr. N Hamilton-Street to provide the supporting paper.
- 12. VOLUNTEERS**
To discuss developing strategy.
- 13. AGREE EVENTS FOR 2020/2021**
To agree events for 2020/2021 Financial year to support budget forecasting.

14. MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee
- 2) Full Council

DATE OF NEXT MEETING

The date of the next meeting is **Wednesday 29 January 2019** at Angmering Baptist Church.



Katie Herr – Clerk to the Council

Date.....4/12/19



Angmering Parish Council

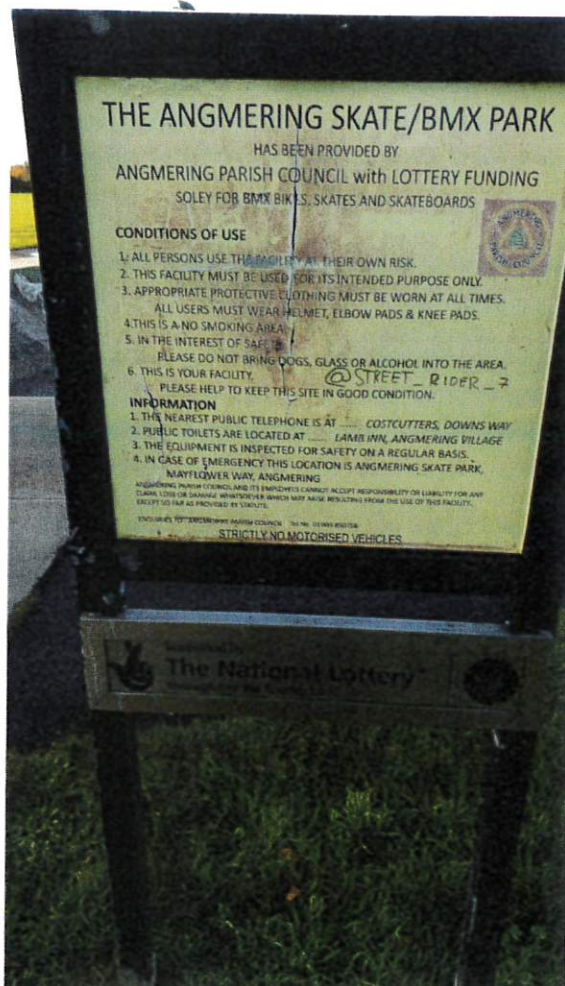
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SUPPORTING PAPER COMMUNITIES, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE MEETING WEDNESDAY 11 DECEMBER 2019

Agenda Item 6, COMMITTEE CLERKS REPORT

To bring to the attention of the committee the condition of the signage located next to the Skate Bowl in Mayflower Park. These pictures were taken w/c 02.12.19.



Date	Agenda No.	Minute No.	Title	Action Required	Action to be taken	Comments & Next steps	Delegated To	Completed Date
31.07.19	13	19/047	Assets of Community Value	Plan to be updated			Katie	
28.08.19	10	19/061	Full Council	Overgrown Twittens in Angrimering South	To be reported once Office has been made aware	Awaiting response Roy working his way through them	Cllr P Bicknell	
26.09.19	4	19/065	Out of control weeds in the Village	Letter to be written to WSCC	Draft letter		Katie	
26.09.19	6	19/067	Sponsorship	Contact local companies with a view to gain sponsorship			Cllr. Woodason	
26.09.19	7	19/068	VE Day Celebration 2020	Contact local churches & businesses to see about sponsorship opportunities		BRTC have mentioned the possibility of an event in Hotham Park, but no other Parishes, that we know of, are planning anything	Tracy/Sam	
29.10.19	12	19/088	VE Day Event Proposal Options	APC Office to contact the church and local schools and businesses			Office	
26.09.19	7	19/068	VE Day Celebration 2020	Contact the local Schools to see if they want to be involved			Cllr. A Evans	
26.09.19	7	19/068	VE Day Celebration 2020	Contact the local Pubs to see if they want to be involved			Cllr. A Evans & Cllr. R Evans	
26.09.19	13	19/074	Event Budgets	Review BMX & Dog Show budgets		Will be done as part of the budget setting proceeds within the next few months - 11.11.19	Katie & Tracy	
29.10.19	11	19/087	Volunteers	APC to design and make AS Flyers to be prepared by 17 November	Attend the meeting on the November 18th and then look at next steps	On hold while procedures are put in place	Tracy	
27.11.19	4	19/094	AIB	APC to arrange for the nettles to be removed along with the small Ash tree		Roy will undertake the work on 10.12.19	Sam / Roy	
27.11.19	4	19/094	AIB	AIB to arrange with Katie Herr, Clerk regarding the tree planting			Katie	
27.11.19	5	19/095	Public Consultation	APC to contact WSCC and Highways at Arun and await their response regarding the drainage scheme at Hammerpot			Office	
27.11.19	7	19/097	Community Events - Boxing Day Buffet	APC contact the village schools and local families to promote this event	Place in APC window / contact to be made with local schools etc.		Sam	
27.11.19	7	19/097	Community Events - Gazebo weights	APC to purchase weights for the gazebo		Cost should not exceed £200 Purchased and stored with the Gazebos in the Lockup	Tracy	04.12.19
27.11.19	8	19/098	Resilience	Share completed updated plan with Councillors when possible			Tracy	
27.11.19	9	19/099	Clew Community Action Plan	To make sure that this is focused on at the December Meeting	Add to December's agenda		Tracy	04.12.19
27.11.19	10	19/100	Play Park Task & Finish Group	Date to be arranged to visit Blenheim Play Park and all other playgrounds			Cllr. A Evans	
27.11.19	11	19/101	VE Day Event Proposal Options	APC to contact the local schools and Women Institute groups and ask if they would like to get involved with making Bunting to go on the trees in the village square and to dress the village in knitted wear and crafts			APC	
27.11.19	11	19/101	VE Day Event Proposal Options	APC to Advertise the best dressed VE Day window competition			APC	
27.11.19	11	19/101	VE Day Event Proposal Options	Contact the Twinning Association to encourage them to get involved and offer suggestions on what else could be done			Cllr. Harris	
27.11.19	12	19/102	Remembrance Day	APC to follow up on arrangements for the 2020 event	Meeting to be set up in early January		Tracy / Katie	
27.11.19	13	19/103	Fred Rowley Award	Councillors to propose and agree the criteria	To be done for the February 2020 meeting		Cllrs & KH	
27.11.19	14	19/104	ASRA Pavilion	Confirm work to go ahead to mend the doors of the pavilion			APC	

27.11.20	15	19/105	Recycling Opportunity	APC to contact cleansing and to ask for funding for three bins as a kick start			
27.11.21	15	19/105	Recycling Opportunity	APC to seek legal confirmation from SSALC regarding this recycling opportunity			

Key

Task has been started
Task not yet started