



Established 1894

# Angmering Parish Council

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## MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 11 DECEMBER 2019

- Present:** Councillors Nikki Hamilton-Street; Lee Hamilton-Street; Mike Jones; Norma Harris; Alison Reigate; Rhys Evans
- In attendance:** Tracy Lees, Committee Clerk; Sam Fraser, Administrator; Julia and Roger Phelon, representatives of Angmering In Bloom
- Acronym:** Angmering In Bloom: AIB, Angmering Parish Office: APC, Anti-Social Behavior :ASB

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	19/107	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllrs A Evans, Woodason, Bicknell and Oldfield.	
2	19/108	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> There were no declarations of pecuniary or non-pecuniary interests made.	
3	19/109	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Wednesday 27 November 2019</b> were agreed and subsequently signed by the Chair.	
4	19/110	<b>ANGMERING IN BLOOM (AIB)</b> The Representative from A.I.B explained that the Cala Homes Roundabout was now finished with 1,000 daffodil bulbs planted to bloom next Feb/March 20. <u>Action:</u> Tracy Lees suggested that the APC Office take photos when the flowers are out to put on Social Media to thank A.I.B for all their help.	<b>APC OFFICE</b>
5	19/111	<b>PUBLIC CONSULTATION</b> A Member of the public mentioned the Memory Tree event in the village and that although he hadn't attended the event, he had seen it all on Social Media and thanked the APC for the lovely and very well attended event.	
6	19/112	<b>THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA</b> The Action List was received; an update on current actions was given.	

**Sign at Mayflower Park:** Tracy Lees showed photos of the old and damaged sign at the skate park explained that the writing is out of date. The APC Office have contacted Steve Jenks to have a new sign produced with updated information. A discussion then took place regarding the cost of producing a new sign with the correct code of conduct written. The sign is over ten years old and was put in place before the BMX Track was built. Cllr N Hamilton-Street then asked for any feedback from the ASB team and the Youth Worker's they commissioned to help word the sign.



Action: APC Office to have a look at the old sign and to make sure that the posts were safe and secure for the new sign to go on and an email to be sent to all Councillors for suggested wording. **APC OFFICE**

Action: Bring quotes to the next meeting and to ensure that young people/users are consulted on the wording.

Cllr. R Evans then entered the room to join the meeting at 7.42pm. **Cllrs**

Cllr. N Hamilton-Street then discussed item 19/100 from the last meeting regarding the Councillors visit to Blenheim Play Park.

Action: Councillors to liaise with the APC Office for further information. **Cllrs**

**7 19/113 COMMUNITY EVENTS**

Tracy Lees talked through recent and upcoming events:

**Memory Tree & Christmas Carols:** This took place in the Village Square on Friday 29 November 2019. It was a popular event with many attending and a lovely atmosphere.

Action: The APC Office suggested that they will source better memory tags for next year as they came off in the bad weather.

**First Aid Course:** This was booked for Monday 2 December 2019 at St. Margaret's Church Hall between 18:30-20:00 and was fully booked. It was a very informal First Aid lesson to help with potential issues over the festive period.

Action: The APC Office will continue to book another CPR and Defib course next Feb/March 20 and another one in the summer for summer related issues. **APC OFFICE**

**Traders Evening:** This took place on Wednesday 4 December 2019. APC made approx. 86 marshmallow snowmen with drinks and nibbles for members of the public to enjoy.

**Boxing Day Buffet:** This will be held on Thursday 26 December 2019 at Angmering Village Hall. The event is aimed at local people that may be feeling lonely over the festive period. So far there is 16 local people attending this event which will be run by a local lady from the village.

**8 19/114 RESILIENCE**

There was nothing to report.

**9 19/115 CLEW COMMUNITY ACTION PLAN**

Cllr. Reigate spoke about the empty overgrown allotments and how we can promote these to the community, have raised beds with green spaces and to set up working groups within the community. A long discussion then took place about the responsibility of the upkeep and perhaps a share option be introduced.

Action: APC Office to contact the Allotment Association. **APC Office**

**10 19/116 PLAY PARK TASK & FINISH GROUP**

Cllr. N Hamilton-Street explained that the Play Park Committee had met the previous week.

Action: A discussion will take place after Christmas regarding the green area at Blenheim Play Park and to create a proposed plan and to get quotes by January 2020, then to arrange to go back to the Community for an update. **Task Group**



**11 19/117 WEST SUSSEX COUNTY COUNCIL IMPROVING LOCAL PLACES AND SPACES**

Cllr. N Hamilton-Street explained that due to budgets being cut we need to look at what we can do to support our community and see what we are able to take on to benefit the village i.e. useful contractors and volunteers that would need training and support. A member of the public suggested we would need to make a permanent time and date to allow for attendance. Councillors suggested that we encourage houses to adopt the front of their properties and to be responsible and take a pledge to take care of it. Cllr R.Evans suggested calling it Doorstep Challenge or Spring Clean your road.

Action: To think about a campaign with Top Tips

**APC**

**12 19/118 VOLUNTEERS**

Cllr. N Hamilton-Street explained that a strategy needed to be developed to encourage people to set up groups of volunteers to help out with events and for people to choose assisting at events that they prefer. Cllr. R Evans suggested taking the gazebo out to different areas and to reach out to the community and to keep it event specific. Tracy Lees then suggested that we advertise this and to have a Champion Councillor by the time that the Parish Assembly takes place to help raise awareness of volunteers within the community.

Action: For all to agree a date in which to elect a Champion Councillor and Develop Strategy.

**APC**

**13 19/119 AGREE EVENTS FOR 2020/2021**

Tracy Lees discussed budget spreadsheets to show the spending of every event that we had this year and then read out the planned events for 2020. A long discussion took place regarding the BMX event and it was then decided that this event would not take place in 2020 and all agreed. All other events discussed were agreed. Other events were suggested such as a music festival or screen on the green to encourage a wider range of people to come.

Action: APC Office to get some prices for such events and to look at possible venues for August/September 2020.

**APC  
Office**


**14 19/120 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

- 1) This Committee
- 2) Full Council

**DATE OF NEXT MEETING**

The Committee's next meeting will be held at The Baptist Church Hall in Angmering on Wednesday 29 January 2020 at 19:30.

**The meeting concluded at 21:20**

  
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Chairman

Date.....29/1/20 .