



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 11 DECEMBER 2023 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Alison Reigate (Vice Chair), Norma Harris, Alan Evans, Sylvia Verrinder, Matthew Want and Carey Bennett

In Attendance: Katie Herr (Clerk), Tracy Lees (Committee Clerk)

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & Infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; West Sussex Association of Local Councils – WSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; EMR – Ear Marked Reserves. ADALC Arun District Association of Local Councils.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	23/149	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllrs. Bill Hall, John Oldfield, David Marsh, Paul Bicknell and Renée Hobson. Apologies were also received and approved for ADC Cllrs. Amelia Worne and Andy Cooper and WSCC Cllr. Deborah Urquhart.	
2	23/150	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
3	23/151	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 13 November 2023 were agreed by all and signed by the Chair.	
4	23/152	PUBLIC CONSULTATION No members of the public were in attendance and no questions were sent in.	
5	23/153	THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON THE ACTION LIST AND SUBSEQUENT MATTERS. The Clerk added the following to her report: <ul style="list-style-type: none">Chandlers car park can no longer be used.	

- Arun Youth Project have undertaken their first session, a report will be delivered next month.
- The large pot hole on station Road has been reported and the barriers from the road works taking place next to the pot hole have been moved over to create more room.

No other questions were asked.

6 23/154 CHAIRS REPORT

The Chair asked if there were any questions regarding her report, none were asked.

The Chair then congratulated the APC Office team on achieving the Quality Award from the Local Council Award Scheme, the first Parish Council to do so in East and West Sussex and also Surrey.

Congratulations were also given to the Committee Clerk for passing FILCA, Financial Introduction to Local Council Administration.

A big thank you was given to all APC office staff and councillors for making the recent Angmering @ Christmas event go so well, very positive feedback has been received.

The Chair reported that the Annual Survey was now closed and commented on some of the feedback received. A discussion took place on the results, and it was suggested that a piece was written for the All About Angmering magazine to expel some of the myths concerning what APC can and can't do.

The Chair commented that the survey was completed by mostly people aged over 45 and that we need to look into increasing the numbers of those under 45 completing the survey.

The main issues that residents wanted APC to work with other organisation on and those that they were most concerned about were traffic through the village and medical facilities in Angmering.

Residents would like APC to continue to improve community events, secure funding for Mayflower Park project, more community cuppas and look at biodiversity and climate change.

The results also showed that there is a need for more waste bins and bus shelters/benches located at bus stops and look into putting up blue plaques in Angmering.

97.56 % stated they felt either very safe/safe in Angmering during the day and 66.12% said they felt very safe/safe at night.

8.1 star rating for how happy people felt living in Angmering on a daily basis.

The full results will be presented to council at the Full Council meeting in January 2024.

7 **23/155 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart was unable to attend the meeting but did send an email advising that the main issue for the County Council was the unprecedented rainfall and impact on flooding and potholes. She also attached a briefing note on this, which will be shared on the APC web-site.

No questions were asked.

8 **23/156 REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr. Cooper was unable to attend tonight's meeting, no report was submitted.

No questions were asked but Cllr. Evans did comment on the amount of time it took to get a reply to his coffee pod recycling question.

9 **23/157 NEIGHBOURHOOD PLAN**

There was nothing new to report.

10 **23/158 NEW BUILDINGS DEVELOPMENT GROUP - ARCHITECT**

The Chair talked through the supporting paper giving the background to the project, how the decision was made re which architect to put forward and what the next steps would be.

The members of the group were also re-confirmed and that the cost difference between the architects was very similar, bar one.

No questions were asked.

After discussion the following was agreed:

RESOLUTION: Cllr. Want PROPOSED that Company Two should be engaged. Cllr. Harris SECONDED and ALL AGREED .
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11 **23/159 TREE WORK – VILLAGE CENTRE**

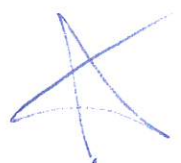
The Clerk talked through the report and explained what trees this affected – the Lime Trees on the Village Square and the tree on the triangle piece of land outside the Parish Office.

It was explained that the costs were more than originally thought as both areas are within the conservation area and needing traffic management plans in place.

It was also reported that the blue lights in the trees on the Village Square were failing so quotes have been requested for new lights. The Clerk advised that money had already been budgeted for them to be replaced.

A discussion took place, and the following was agreed:

RESOLUTION: Cllr. Evans PROPOSED that Provider One should be engaged. Cllr. Want SECONDED and ALL AGREED .
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The Chair suggested that a piece should be written for All About Angmering magazine to advise this will be taking place and the reasons why.

12 23/160 CLIMATE ACTION PLAN - UPDATE

Cllr. Evans gave an update to the committee about the work he had been doing including looking for funding from the Climate Action Fund and the National Lottery regarding the solar panel's initiative, he will report back with an update when he can.

An update was also given on the changes to what can now be recycled using Terracycle and a new leaflet and communications will be produced.

13 23/161 COMMUNITY GRANT APPLICATIONS

The 2023/2024 budget for Community Grants is £6,500.

Thirteen grants have been awarded so far this year, leaving an available budget of £2,191.47.

No grant applications were received this month.

Councillors were encouraged to spread the word that grants were still available.

14 23/162 2023/2024 FINANCIAL REPORT

The November reports were brought to this meeting.

The Clerk mentioned the new Charity Account that has been opened purely to pay in monies raised for the chosen APC Charity of the Year.

No questions were asked, and the reconciliations were signed by Cllr. Want.

15 23/163 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

Cllr. Verrinder reported on the two meetings that she had attended.

Andrew Griffiths MP had been at the ADALC meeting and Cllr. Verrinder reported on what he had said and that she felt he was very well received.

16 23/164 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

The Planning and Infrastructure Committee – None.

CLEW Committee – None.

Governance & Oversight Committee – None.

17 23/165 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

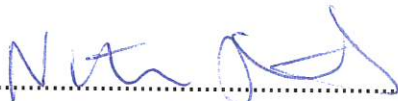
None.

The Chair finished the meeting by thanking everyone for their hard work throughout the year and wished everyone a Merry Christmas and Happy New Year.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 8 January 2024** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20.20.

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Date.....08/01/2024.....

Chairman