



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 12 FEBRUARY 2024 AT THE ANGMERING VILLAGE HALL, KING SUITE

**Present:** Councillors Nikki Hamilton-Street (Chair), Alison Reigate (Vice Chair), Norma Harris, Alan Evans, Sylvia Verrinder, Bill Hall, David Marsh, Renée Hobson, Paul Bicknell and Carey Bennett

**In Attendance:** Katie Herr (Clerk), Tracy Lees (Committee Clerk), ADC Cllr. Andy Cooper, WSCC Cllr. Deborah Urquhart and 6 members of the public

**Acronym:** Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & Infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; West Sussex Association of Local Councils – WSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; EMR – Ear Marked Reserves. ADALC Arun District Association of Local Councils.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	23/183	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllrs. John Oldfield and Matthew Want. Apologies were not received and therefore not approved for Cllr. Amelia Worne.	
2	23/184	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> None.	
3	23/185	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Monday 8 January 2024</b> were agreed by all and signed by the Chair.	
4	23/186	<b>PUBLIC CONSULTATION</b> No questions were asked or had been sent in.	

Amanda 'Sparkles' Phillips was invited to attend the meeting so APC could celebrate her work supporting residents of Angmering. She was awarded a Certificate of Outstanding Contribution and presented with flowers.

4 members of the public left the meeting at 19:35.

**5      23/187    THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON THE ACTION LIST AND SUBSEQUENT MATTERS.**

The Clerk added the following to her report:

- APC feels there may have been an unlawful felling of a Cherry Tree that was in the Conservation Area. This has been reported and ADC are looking into it.
- Smart meters have been fitted in the APC Office
- Two life rings have been installed at Mayflower Park next to the attenuation pond, as well as new signs.
- The APC Office has installed a Valentines themed window showcasing recycling opportunities.

No questions were asked.

**6      23/188    CHAIRS REPORT**

The Chair talked through her report and asked if there were any questions, none were asked. She highlighted the WALSC Chairs Forum that she had attended which proved to be well worth attending.

**7      23/189    REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart reported that the CEO is leaving but has agreed to support WSCC until a replacement has been found.

This coming Friday a Full Council meeting will be held where the budget will be set. Comments were made on various parts of the budget and that Council Tax was expected to be going up by 4.99%. To give an idea of where the money was spent Cllr. Urquhart commented that 80% was spent on social care with the remaining 20% going on other services such as road repairs.

A meeting with the Environment Agency has been arranged to discuss local flooding issues.

Cllr. Urquhart commented on APCs new recycling initiative and that initially she had concerns that a Waste Carrier License may be needed but after looking into it further she felt this would not be required.

The Chair then asked both Cllr. Urquhart and Cllr. Cooper about the footpaths in Dappers Lane. APC feel that no one is taking responsibility to ensure that the Developers in this area are putting footpaths in the correct places and that some may have already been installed incorrectly; Developers need to install what they were meant to install. The Chair asked who will take responsibility as currently no one is taking ownership of this issue.

It was suggested that if a pathway was mentioned in a planning application, then ADC would be responsible but if not then it would be Highways.

The conversation ended with both Cllr. Urquhart and Cllr. Cooper agreeing to take this forward and report back.

Questions were invited but none were asked.

**8        23/190    REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr. Cooper started by reconfirming he would push the footpath issue again.

He then reported on the following:

- He had attended a briefing on the Local Plan regarding direction of travel.
- The budget for ADC owned playgrounds was being cut and some play grounds may have to close
- The proposed new Sports Hub at Decoy Drive will be discussed at the next Policy and Finance meeting.
- Contracts for council house repairs were being looked into
- Grant funds for capital works were available to apply for
- The next budget meeting will take place next Wednesday.

Cllr. Evans asked about a recent Freedom of Information request he had seen asking if ADC were going bankrupt. Cllr. Cooper gave his views and advised more would be known after the next budget meeting.

Questions were invited.

Cllr. Urquhart and Cllr. Cooper along with 2 members of the public left the meeting at 20:00.

**9        23/191    NEIGHBOURHOOD PLAN**

There was nothing new to report however at a recent meeting suggested amendments were highlighted.

**10      23/192    ANNUAL PLAN 2023/2024 UPDATE AND CONFIRM ANNUAL PLAN FOR 2024/2025**

The Chair talked through the supporting paper and asked for updates from the councillors for the 2023/2024 plan.

Cllr. Reigate reported that more groups were now joining the Angmering Community Network and were actively sharing information. Meetings will now take place quarterly.

No other councillor updates were given, and the Chair asked councillors to inform the Clerk if they became aware of any further updates.

Next the 2024/2025 plan was discussed, and its content was agreed.

<b>RESOLUTION:</b> Cllr. Reigate <b>PROPOSED</b> that the 2024/2025 Annual Plan was agreed. Cllr. Bicknell <b>SECONDED</b> and <b>ALL AGREED</b> .
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**11      23/193    APC RECYCLING**

Cllr. Evans gave an informative update regarding APC recycling initiatives.

He reported on the changes made to what can now be recycled through Terracycle, the new recycling bins in the APC office as well as what can now be recycled at the APC office. All recycling collected through the APC office will now be taken to local supermarkets where it has been agreed that all items will be disposed of correctly. The new way of collecting has also made it easier to sort through all of the items brought into the APC office.

Part of his update also included some statistics. Since starting the collection of Terracycle the following equivalents have been collected and stopped from going into landfill:

4 cars (Mini) or 1 female fully grown elephant or 35 Cllr. Evans!

Also, since 18<sup>th</sup> January 2024 14kg has been collected through the APC office.

Cllr. Evans commented that other recycling initiatives were also being looked into including recycling old bras, since this started 97 bras have been saved from going into landfill, old make-up containers and bed linen. More information on what and where items can be recycled can be found via the APC Office or through Cllr. Alan Evans.

It was also reported that two a public meetings will be taking place to register interest and gauge support for the initiative to help install solar panels for homes within East Preston and Angmering. Meetings will take place on Wednesday 6 March at 7pm at East Preston Primary School and on Tuesday 12 March at 7pm at Angmering Community Centre. Cllr. Evans reported that the group looking into this project were starting to move forward quite quickly and gave examples of how much could be saved each month if they were installed.

A discussion took place on all the above information and Cllr. Harris commented that since starting her recycling journey she now hardly puts anything in her rubbish bin.

Thanks was given to Cllr. Evans for all his work on this project.

**12      23/194    RUSSET PLAY AREA – CYCLE EQUIPMENT**

The Clerk gave the committee the background on this project and that it had been funded via a grant from ADC. This included how the location was decided upon and that hopefully extra items would be able to be purchased using the grant money.

Councillors had been asked if they were in agreement with the proposal of the purchase and installation costs in order to progress this project. The following was agreed:

<b>RESOLUTION:</b> Cllr. Bicknell <b>PROPOSED</b> that the purchase and installation costs were agreed. Cllr. Harris <b>SECONDED</b> and <b>ALL AGREED</b> .
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- 13      23/195    ENTRANCE TO MAYFLOWER PARK**  
The Chair explained where this area was located and advised that this item would be deferred to the next meeting as more information was needed before a decision could be made.
- 14      23/196    COMMUNITY GRANT APPLICATIONS**  
The 2023/2024 budget for Community Grants is £6,500.  
Fifteen grants have been awarded so far this year, leaving an available budget of £1,191.47.
- No grant applications were received this month and councillors were encouraged to spread the word that grant money was still available for the current financial year.
- The Committee Clerk confirmed that the organisations she was asked to contact re the availability of grants had been actioned, but no responses as yet had been received.
- 15      23/197    2023/2024 FINANCIAL REPORT**  
The January reports were brought to this meeting.  
No questions were asked, and the reconciliations were signed by Cllr. Hall.
- 16      23/198    QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**  
None.
- 17      23/199    QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**  
The Planning and Infrastructure Committee – None.  
CLEW Committee – None.  
Governance & Oversight Committee – None.
- 18      23/200    TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**  
None.
- DATE OF NEXT MEETING**  
The Committee's next meeting will be on **Monday 11 March 2024** at 7:30pm in the King Suite, Angmering Village Hall.
- The meeting concluded at 20.38.**

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Chairman

Date.....