



Established 1894

Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex, BN16 4EA

Telephone/Answerphone 01903 772124

E-mail: admin@angmering-pc.gov.uk

Website: www.angmeringparishcouncil.gov.uk

MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD ON MONDAY 14 JULY 2025 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Sylvia Verrinder, Alan Evans (Vice Chair), John Oldfield, Norma Harris and David Marsh

In Attendance: Katie Herr (Clerk), Tracy Lees (Committee Clerk), WSCC Cllr. Deborah Urquhart and 3 members of the public

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; Tree Protection Order - TPO

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	F25/046	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllrs Paul Bicknell, Matthew Want, Carey Benett, Alison Reigate and ADC Cllr. Andy Copper. Apologies were not received and therefore not agreed for ADC Cllr. Amelia Worne.	
2	F25/047	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
3	F25/048	APPROVAL OF MINUTES Approval of the minutes of the meeting of the Council on Monday 9 June 2025 were agreed and will be signed by the Chair.	
4	F25/049	PUBLIC CONSULTATION Cllr. Marsh spoke as a member of the public. He is concerned with the Police perceived inaction to deal with the anti-social behavior of small groups of youths that is taking place around the village. He was keen to stress that the public need to report, report, report to make sure these issues are noted and dealt with as soon as possible. He is also worried about the potential of vigilante action being taken and the possible consequences this could cause. Cllr. Marsh asked if the Clerk could liaise with the Police about this issue.	

The Clerk advised that our PCSO Barry Bastable has knowledge of these individuals and also that he will be visiting Angmering to hold 3 x 1hr pop up sessions. These sessions, supported by councillors, will be used to engage with residents, hand out leaflets and get to know where the issues are and what people's concerns are. The sessions will take place as follows:

- **Wednesday 23rd July 10:00-11:00 Angmering Square on the green**
- **Thursday 28th August 10:00-11:00 Bramley Green – outside Community Centre**
- **Saturday 13th September 10:00-11:00 Bramley Green – outside Community Centre**

The Clerk will also bring up Cllr. Marsh's concerns at the next online Parish meeting with Sussex police.

The Chair also said the Angmering School Liaison Officer was also aware of these individuals and work was being undertaken in the background that couldn't be discussed. She also stressed the need to report all incidents to the police.

5 F25/050 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:

The Clerk asked if there were any questions regarding her report, none were asked. She then went on to give these additional updates:

- All Councillor Pop Up sessions have now been scheduled for August – this is a chance for residents to chat to Councillors face to face and ask questions in the areas they live. Councillors were encouraged to put their names against the meeting dates if not already done so.
- The new planters along the A259 have now been fully installed
- The conversation around installing a Blue Plaque is still on going
- The APC front office has a new layout, it is now easier for staff to access all the information that is given out, such as information leaflets, on a daily basis.
- The use of S106 monies are still being chased with WSCC and ADC regarding the funds collected for the primary school.

Finally, the Clerk mentioned the work taking place outside the office to install the remedial works on the pavement, this includes installation of a tactile section, this should take about a week to complete.

The Committee Clerk updated the committee on how the Summer Jam had gone the Saturday prior to this meeting. After having to be postponed due to bad weather in June the event was a great success with more people attending than ever before. All that were involved or attended have given very positive feedback and another event will be planned for next year. Cllr. Verrinder said how much she enjoyed the event and thanked the office team for their hard work to make this event happen.

6 F25/051 CHAIR'S REPORT

The Chair started by thanking all those involved with the Lavina Norfolk Summer Fair and 50th Anniversary of The Angmering School which took place on Saturday 5 July 2025. The event raised £1,300 on the day.

Questions were invited on her report, but none were asked.

7 F25/052 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart started by saying that the Summer Reading Challenge was now up and running in all libraries.

She reported that WSCC and Biffa have given awards totaling £5k to community groups, the money has come from sales in the Re-Use Shops.

The TRO for a 30 mph limit along Long Furlong, the Patching Village end, is now out for consultation.

A short discussion on the Governments' plan to stop funding Neighbourhood plans took place along with their plans for dealing with flooding which should hopefully benefit this area.

She finished by saying she had taken part in a meeting today regarding devolution and the work currently being undertaken. She also asked that the Clerk copy her into any emails regarding S106 monies.

Questions were then invited – Cllr. Evans commented about pothole repairs and explained he had witnessed a pothole being repaired but one very close by had been left untouched. Cllr Urquhart explained the process the pothole team have to follow and stated that where potholes met the criteria they would be repaired there and then even if they were not the original one the team had been sent out to. The Chair gave an example of this that she had witnessed.

8 F25/053 Cllr. Cooper gave his apologies for not attending the meeting, no report was submitted.

9 F25/054 DEVOLUTION UPDATE & LOCAL GOVERNMENT REORGANISATION UPDATE

The Clerk will continue to send through any information that is received to all councillors.

The Clerk and the Chair have been invited to attend a meeting on Thursday 17 July entitled Local Government Reorganisation (LGR) in West Sussex – Stakeholder engagement and evaluation process – the invitation letter explaining what will be discussed at the meeting will be shared with all councillors along with any further updates and required actions. The original email will be sent to all councillors for their reference.

10 F25/055 SAVE DAPPERS LANE GROUP – SURVEY PRESENTATION

The Chair welcomed two members of the group and invited them to speak. They started by thanking the Clerk and Cllr. Verrinder for their help up to this point. They then went on to read out their report which had previously been shared via the supporting papers. The report included their findings, stats, the number of responses they had received to the survey and reiterated why they wanted to close the lane. They also said they believed

that WSCC, ADC and APC have a duty of care and asked all for their backing for submitting a Community Highways Scheme (CHS) application. Once their presentation had ended the Chair asked if the councillors had any questions and that tonight was about getting the councillors views on what had been presented and next steps. A discussion then took place.

The Chair did question the point made around the emergency services not needing access, it was agreed that this point had been misinterpreted by the group.

Cllr. Evans congratulated the group for getting this far and Cllr. Verrinder reminded all of the TRO for a 20mph limit which has been approved but not yet installed.

The Clerk then talked through the process/next steps needed to put all of the information into a formal CHS submission which will need to go to WSCC. Cllr. Urquhart also commented on the process that needed to be followed and gave her support to the submission.

The Chair then advised the committee that they needed to decide if APC can support the creation of a Traffic Regulation Order/Community Highways Scheme application being put forward to WSCC to shut the northern end of Dappers Lane and that a majority decision was needed. A show of hands was then taken with 5 in favour and 1 against.

Once the CHS has been submitted - the final decision will now be down to WSCC.

Both members of the Dappers Lane Group and Cllr. Urquhart left the meeting at 20:09.

11 F25/056 ANGMERING SPORTS HUB

It was reported that there have been delays due to ground monitoring and ecology surveys, and there is still a lot of work to be done behind the scenes. This resulted in the initial planning application being withdrawn. A consultant will also be appointed to help write the bid to go to the Football Association.

The Clerk made reference to the email that had been received from ADC. Firstly, it asked for a letter to be written to the Football Foundation in support of the project. All councillors confirmed their support for the project and asked the Clerk to confirm this in writing.

The email also asked for councillors thoughts on APC making a financial contribution to the project. Figures show they are short of funds, despite collecting S106 funding from Angmering developments for many years. The Chair gave her thoughts on this and also where S106 monies had been redirected in the past, away from other Angmering initiatives. The councillors were in agreement with the Chair's comments and a discussion took place.

It was agreed that an email should be written by the Clerk back to the officer from ADC explaining that APC would not be offering any financial

contribution, and the reasoning. The Chair will also update our district councillors about APC's concerns over the time taken for the project to come forward and lack of funding.

12 F25/057 OFFICE REFURBISHMENT - OUTSIDE

The supporting paper was presented and questions invited. Several comments were made about the current state of the outside of the parish office and that it was in need of TLC - all agreed the work needed to be done. The Clerk did point out that more work maybe needed once work commenced but this could not be known until the work had started. All took this on board and the following was agreed:

Cllr. Marsh **PROPOSED** that the quote to improve the exterior of the building should be accepted. Cllr. Verrinder **SECONDED** and **ALL AGREED**

The Committee Clerk will go back to the contractor and agree a date to start the work.

13 F25/058 SPEED INDICATOR DEVICES

The Clerk presented the supporting paper and gave an update which included identifying that out of all the areas put forward only three were able to be approved by WSCC, but that this does not stop further sites being investigated at a later date. The Chair went on to give examples of why certain areas were not suitable and therefore not approved. The areas for the proposed cameras were identified as Water Lane, Station Road and Downs Way. The Clerk then explained what approvals were needed, who would need to approval them and also how the devices would work. The Clerk also talked through the various quotes received and what was included within each quote.

The next part of this agenda item was to decide on a supplier to go with and if APC was happy to sign the WSCC paperwork agreement, the following was agreed:

Cllr. Marsh **PROPOSED** that APC was happy to sign the WSCC required paperwork for the 3 sites mentioned above. Cllr. Harris **SECONDED** and **ALL AGREED**

Cllr. Marsh **PROPOSED** that quote 2 was accepted and to instruct the company to manage the movement of the devices on behalf of APC. Cllr. Evans **SECONDED** and **ALL AGREED**

The Clerk will now move forward this is agenda item and report back at a future meeting.

14 F25/059 A/154/24/OUT – UPDATE ON PRESENTATION FOR POSSIBLE NEXT STEPS

The Clerk read out the attached, which details the research that had been done in preparation for the developers next potential steps. Extra information was added about conversations that were had with other parish councils who had gone through similar experiences, a barrister and also our planning consultant, Steve Tilbury.

Several process related questions were asked, and these were answered by the clerk. It was confirmed again that at this stage we do not know what the developers next steps will be, and that all the work was in preparation of what they may do next. If an appeal is submitted, then the majority of the groundwork has been done with regards to APC's potential involvement at the appeal.

Cllr. Nikki Hamilton-Street advised the Clerk and herself had been in touch with the Protect Farmland West of Bewley Road (PFWBR) group and we will be sharing the paper, as well as our thoughts for potential next steps. All agreed that being prepared and working with the PFWBR group would be the best way forward.

It was also confirmed that the Clerk had written to officers at ADC urging them to keep the parish council up to date of any updates regarding the application, as previously there had been issues on other appeal cases.

The Clerk will email the PFWBR group and report back as soon as we hear anything from ADC.

15 F25/060 COMMUNITY GRANT APPLICATIONS

The 2025/2026 budget for Community Grants is £5,000.

Three grant requests have been submitted for consideration this month.

- Air Ambulance Charity Kent Sussex and Surrey – £250
- William Older Playgroup – £500
- Tylers Trust – £500

After discussion, the following decisions were made:

Cllr. Verrinder PROPOSED that a sum of £300 was granted to Air Ambulance Chairty Kent Sussex and Surrey. Cllr. Oldfield SECONDED and ALL AGREED
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Cllr. Evans PROPOSED that a sum of £250 was granted to Wiliam Older Playgroup. Cllr. Harris SECONDED and ALL AGREED
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Cllr. Hamilton-Street PROPOSED that a sum of £250 was granted to Tylers Trust. Cllr. Oldfield SECONDED and ALL AGREED
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The Chair continues to encourage councillors to make it known that APC grants are still available.

16 F25/061 2025/26 FINANCIAL REPORT

The reports were presented, no questions were asked.

Cllr. Harris signed the reconciliations for June 2025.

17 F25/062 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

Cllr. Harris reported on Twinning matters and advised that representatives from France, approximately 30, will be visiting Angmering between Friday 29 – Thursday 31 August 2025. A full itinerary has been put together starting with a Welcome Event being held on Friday 29 August which all councillors were invited to attend. The group was started 49 years ago via the APC office which in turn means they will be celebrating 50 years of affiliation in 2026.

18 F25/063 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

The Planning and Infrastructure Committee – None.

Governance & Oversight Committee – None.

19 F25/064 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 11 August 2025** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 21.16.

..... Date.....
Chairman