



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD ON MONDAY 14 SEPTEMBER 2026 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Alan Evans (Vice Chair), Sylvia Verrinder, David Marsh, Paul Bicknell, James Thompson and Sally Taylor

In Attendance: Katie Herr (Clerk), Tracy Lees (Committee Clerk), WSCC Cllr. Deborah Urquhart and one member of the public

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; Tree Protection Order - TPO

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	F26/085	APOLOGIES OF ABSENCE Apologies were received and approved for Cllr. Harris, Cllr. Gocher, Cllr. Bennett and Cllr. Oldfield; apologies were also received and approved for ADC Cllr Andy Cooper. Apologies were not received and therefore not approved for Cllr. King and ADC Cllr. Amelia Warne.	
2	F26/086	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. Cllr. Verrinder declared a non-pecuniary interest in Item 15 relating to the Angmering Twinning Association grant application.	
3	F26/087	APPROVAL OF MINUTES Approval of the minutes of the meeting of the Council on Monday 10 August 2026 were agreed and signed by the Chair.	
4	F26/088	PUBLIC CONSULTATION One member of the public was present, but no questions were asked or had been sent in.	
5	F26/089	THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA. The Clerk did not submit a report but gave an overview of what she had been working on, she asked if there were any questions – none were asked. The Committee Clerk then spoke about the upcoming events for the rest of the calendar year.	

September sees the return of **Angmering Revealed**, now in its 6th year, taking place on Saturday 19 September. The **Halloween Spectacular** will be taking place on Saturday 31 October, **Remembrance Sunday** on Sunday 8 November and the very popular **Angmering@Christmas** will be on Friday 4 December.

Cllrs were requested to let the Committee Clerk know if they were able to help at each event and thanks was given to those that had already volunteered their help.

6 F26/090 CHAIR'S REPORT

The Chair talked through her report and started by thanking all those involved in the recent Angmering Summer Jam event. There was a large turnout and great community engagement. Cllr. Bicknell offered his congratulations on the event and commented that he saw a lot of people had attended. Cllr. Verrinder said it was good to see a wider audience from areas other than Angmering attending.

She then spoke about the video that had been made regarding the vandalism at the Skate Bowl and what steps APC had taken. It was felt that the video had gone down well and this format should be used more often to achieve better engagement with the Village. Cllr. Gocher has said he is happy to make more videos like this one, so councilors were encouraged to speak to him about this.

The Chair also feedback on her visit to a local resident and the action taken to resolve their concerns over hedging/trees. She reported that the resident had said it was nice to have somebody other than the APC Office to speak to.

The Chair then invited questions, but none were asked.

7 F26/091 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart started by saying the number of events delivered by APC is tremendous and congratulated all those involved.

She then went on to touch on the Governments U-turn on Devolution i.e. it's now on pause. She commented that a significant amount of time and money had already been spent on this matter, with staff making decisions about their future and some employees having already left the organisation. Elections were still planned for next year.

Ofsted is currently reviewing WSCC Child Services, this is in its second week.

The Angmering Flood Elevation Scheme was briefly touched on but there were no updates and access to Ecclesden Park was still being denied.

The issue of noise and speeding by the Out of Bounds/Mill Lane Roundabout was also discussed after several emails had been received from residents of Fairway Gardens development (just off A259). The advice given was to keep reporting every issue / incident to the Police. The Clerk is obtaining speed data from WSCC.

Councillors did not have any other questions for Cllr. Urquhart and she left the meeting at 19:55.

8 F26/092 REPORT FROM THE ARUN DISTRICT COUNCILLORS

Cllr. Cooper was unable to attend the meeting, and no report was submitted. Councillors did not have any questions to pass onto Cllr. Cooper.

9 F26/093 DEVOLUTION UPDATE & LOCAL GOVERNMENT REORGANISATION UPDATE

The Chair reported that there was no further update.

The Clerk reported that she had received a Freedom of Information request regarding the amount of monies APC had spent on Devolution so far. She

confirmed that no money had been spent and a reply had been given. She also mentioned that she understood the same request had been sent to multiple Parish Councils.

10 F26/094 MAYFLOWER PARK CAFÉ OPPORTUNITY TO OPERATE

The Clerk talked through the supporting paper and explained why it was felt best to appoint someone to operate the café alongside the build so they could have input. Everything has been checked and is ready to publish on Tuesday 15 September.

A discussion then followed with councillors asking questions, all of which were answered and some suggestions given which will be actioned – this related to some terminology that had been used.

After discussion all five points were agreed

1. Approve the Opportunity to Operate – Mayflower Park Café document.
2. Approve the accompanying Application Form.
3. Authorise the Clerk to publish and promote the opportunity.
4. Authorise the Clerk to administer the process, including responding to clarification requests and undertaking the evaluation of submissions in accordance with the published documentation.
5. Require the outcome of the evaluation process and recommendation for a preferred operator to be reported to Full Council for consideration and approval prior to any lease negotiations or agreements being entered into.

Cllr. Verrinder PROPOSED that all the above 5 points were approved. Cllr. Evans SECONDED and ALL AGREED .
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11 F26/095 MAYFLOWER PARK CAFÉ AND COMMUNITY FACILITY UPDATE

The Clerk advised that today was the last day to ask for clarification questions and also that the overall deadline for submission of tenders had been extended by one week.

The Committee Clerk reported that there had been four very positive site visits all of which she had undertaken to keep continuity.

A discussion took place regarding feedback received from the survey to date. It was reported that, of the 206 responses received so far, 91% were supportive of the proposed Café and Community Facility. The survey will continue to run and is being advertised in the All About Angmering magazine, the APC Website and Facebook page and will be available to complete at the Angmering Revealed event. Paper copies are also available from the APC Office.

12 F26/096 ANGMERING VILLAGE GATES REPORT

The Chair talked through the supporting paper and invited questions.

Cllr. Verrinder asked that in the future could a watermark be added saying 'example' on the supplied WSCC licence, as the locations mentioned were confusing. Cllr. Bicknell had concerns over distance from gate to gate, but this was explained and he was happy with the answer. The wording on the gates was also explained and acknowledged.

The Clerk advised she had been on a site visit with Gary Janaway (WSCC Highways Officer) to look at the proposed location and it was felt these were the right location to have them in. Guidelines look at sight lines, distance from junctions

etc when deciding where to place gates, so some locations were not possible for this reason.

After discussion all four points were agreed

1. Support the installation of village gateway features at Arundel Road, Water Lane, Roundstone Lane and Station Road.
2. Approve the proposed gateway wording.
3. Authorise the Parish Clerk to obtain quotations for supply and installation.
4. Receive a further report with costs and recommendations for approval on 12 October 2026 Full Council Meeting.

Cllr. Bicknell PROPOSED that all the above 4 points were approved. Cllr. Verrinder SECONDED and ALL AGREED .

13 F26/097 INSURANCE RENEWAL 2026/2027

The Clerk talked through the supporting paper and also explained why the cost was slightly higher this year. This was due to undertaking an assessment on the value of the rebuild costs for the Community Centre and the APC Office.

Cllr. Bicknell had concerns over the amount of compensation that would be received if a loss of eye or limb was to happen to either staff or volunteer. He felt the amount of compensation was not high enough. A discussion then took place.

The Chair proposed that the policy was accepted with the caveat that the Clerk would explore if it was possible to increase the amount of compensation and report back at the next Full Parish meeting in October, this was agreed.

Cllr. Bicknell PROPOSED that the Insurance Renewal was agreed. Cllr. Thompson SECONDED and ALL AGREED .
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14 F26/098 ANGMERING HIGHWAYS SAFETY ACTION PLAN – UPDATE

The Chair talked through the supporting paper and the meeting that took place with WSCC Highways Officers. She then went on to explain that the document had been updated in priority order and had been colour coded to reflect this. It was also reported that the four items at the end of the list would be removed as there was no possibility of them being able to be resolved, the four items were read out by the Chair. The purpose of the action plan was also talked through and any questions were answered.

Cllr. Thompson asked again about the 20mph village wide proposal. The Chair advised again that WSCC are not likely to support this proposal and to maybe look at this from a different angle with regards to walking/cycling routes in the village. Cllrs. Bicknell and Thompson will work on this and report back to a future PI meeting for discussion. The Clerk suggested contacting Gary Janaway (WSCC Highways Officer) to discuss any concerns.

15 F26/099 COMMUNITY GRANT APPLICATIONS

The 2026/2027 budget for Community Grants is £6,000.

One grant was awarded last month therefore the remaining budget is now £4,250

APC received 3 grant application this month, this was as follows:

- Arun Counselling Centre - £240
- Angmering Twinning Association - £275
- The Angmering Chorale - £500

A discussion took place on each application, and the following decision was made:

Cllr. Bicknell **PROPOSED** that the sum of £240 was granted to Arun Counselling Centre. Cllr. Taylor **SECONDED** and **ALL AGREED**.

Cllr. Evans **PROPOSED** that the sum of £275 was granted to Angmering Twinning Association. Cllr. Thompson **SECONDED** and **6 AGREED, 1 ABSTAINED**.

Cllr. Bicknell **PROPOSED** that the sum of £500 was granted to The Angmering Chorale. Cllr. Thompson **SECONDED** and **6 AGREED, 1 ABSTAINED**.

16 F26/100 2026/27 FINANCIAL REPORT

The reports were presented, no questions were asked.

Cllr. Evans will sign the reconciliations ahead of the next meeting.

17 F26/101 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

Cllrs Verrinder talked through the report that she and Cllr. Harris had previously sent the Committee re Cllr. Harris and herself attending the 50th Anniversary celebrations of the Twinning Association in France. The trip was very successful with wonderful memories were made.

18 F26/102 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

The Planning and Infrastructure Committee:

Cllr. Verrinder gave a short update on the progress being made with the Neighbourhood Plan and the next steps. This will be brought to the next P&I meeting.

Governance & Oversight Committee: None.

19 F26/103 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 12 October 2026** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 21.03

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Chair

Date.....