



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD VIA A VIRTUAL MEETING DUE TO COVID-19 ON WEDNESDAY 25 NOVEMBER 2020

- Present:** Councillors Nikki Hamilton-Street; Lee Hamilton-Street; Mike Jones; Alison Reigate (Chairman); Rhys Evans; David Marsh and Alan Evans
- In attendance:** Tracy Lees, Committee Clerk; Sam Fraser, Administrator; Julia Phelon and Judith Cross, representatives of Angmering In Bloom
- Acronym:** Angmering In Bloom: AIB, Angmering Parish Office: APC, Anti-Social Behavior : ASB, West Sussex County Council: WSCC, South Down National Park: SNDP, PCSO: Police Community Support Officers

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	20/063	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllrs. Norma Harris and Paul Bicknell.	
2	20/064	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. Cllr. Jones declared a non-pecuniary interest regarding item 11.	
3	20/065	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Wednesday 28 October 2020 were agreed and will subsequently be signed by the Chair.	
4	20/066	ANGMERING IN BLOOM (AIB) The Representatives from AIB talked through their report, no questions were asked. The report can be found in the supporting papers.	

An update on jobs still to do was given as well as advising AIB had been given some young trees (whips) and suggested various places these could be planted. One of the areas was within Mayflower Park and all agreed this was a good idea.

An area within St. Nicolas Gardens was discussed where a sycamore tree was growing under the ruins and the roots were becoming a problem. The Committee Clerk advised that the contractor engaged to look after this area would be able to deal with this.

Action: Contact the contractor so action can be taken.

TL

5 **20/067 PUBLIC CONSULTATION**
No members of the public were present, and no questions had been sent in.

6 **20/068 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**
The Action List was received; an update on current actions was given.
No questions were asked.

7 **20/069 COMMUNITY EVENTS**
Sam Fraser, Administrator for APC gave an update on the current number of **Volunteer Litter Pickers** and also the numbers of entries received for the virtual **Pumpkin Carving Competition** which had resulted in APC gaining a further 112 followers.

Remembrance Sunday was briefly discussed, and the **Memory Tree** tags had started to be delivered to all the residents in Angmering. A few of the tags had started to appear on the large tree in the village square and the APC office had already received requests for extra tags. Cllr. Reigate congratulated the APC Office staff for all their efforts in making the Memory Tree happen in some form this year.

Cllr. R Evans asked about a certain area of Mayflower Park were there seemed to be a lot of glass bottles. Cllr. N Hamilton-Street advised that this area belonged to Angmering School and she would speak with the Premises Manager.

8 **20/070 RESILIENCE**
Cllr. Reigate asked if the contact list could be updated.
Action: List to be updated to reflect current contacts.

APC

Cllr. Jones asked about COVID-19 Vaccine Centres being set up in the village. Cllr. N Hamilton-Street explained what she and the Clerk had found out and been advised and when more was known this will be feedback to all councillors.

9 **20/071 PLAY PARK STRATEGY AND PRIORITY MATRIX**
Cllr. Reigate advised that the plan had now been updated.

Cllr. Reigate then drew the committee's attention to the Pippin Play Parks flyer and survey and asked if there were any questions. Cllr. A Evans voiced his concerns on why a survey should not be done and a short discussion took place.

Cllr. R Evans asked about budget. Cllr. N Hamilton-Street advised that the Committee Clerk was going out the next day with a contractor to understand the pricing implications for all play parks and the findings would form part of the budget considerations for the future.

After discussion it was agreed that a question on age range i.e. the age of children using the park should be added.

Action: Add question about age of user to the survey and advise when flyers were ready to go out.

KH

10 20/072 MAYFLOWER PARK WORKING GROUP

Cllr. N Hamilton-Street advised that she has been busy gathering information and needed to catch up with Cllr. R Evans. Once this had happened the project should be able to move forward next month.

Cllr. R Evans commented that he had been speaking with his contact and had requested an idea of cost to clear the area.

Cllr. N Hamilton-Street commented on the recent Community Survey that had been sent out and that APC had received 290 responses, all of which had a 100% completion rate. She reported that the questions regarding Mayflower Park, some of the suggestions were ones already suggested by the working group and positive results around the pond area, café, lighting and increasing opportunities for wildlife. All results will be shared as soon as possible.

11 20/073 ASRA PAVILION AND CAR PARK

Cllr. Reigate referred to the supporting paper giving the options and budget allowance.

A discussion took place about the long term plans for this area and the implication of doing interim work now. After discussion it was decided by all that interim work would need to take place and the various options were discussed.

Cllr. Jones proposed Quote 1a and Quote 3, but no one wished to second this proposal.

After further discussion, the following was agreed:

RESOLUTION: Cllr. L Hamilton-Street **PROPOSED** Quote 1b (Pavilion & Car Park), Cllr. Marsh **SECONDED** and **ALL AGREED**.

Action: Contact the supplier of Quote 1b and advise that APC wish to go ahead with their quote and obtain a start date.

TL

12 20/074 TERRACYCLE

Cllr. A Evans talked through his supporting paper and advised there was no update to what had already been reported. He also gave his plans on how he would be offloading what he had been collected/storing over the last few months.

No questions were asked, and he was thanked by all for his efforts.

Cllr. L Hamilton-Street asked if the electronic version of the Teracycle leaflet could be re-sent to the councillors, Cllr. A Evans agreed.

Action: Electronic leaflet to be emailed to all councillors.

Cllr. AE

13 20/075 CLEW ACTIONS – ANNUAL PLAN 2020/2021

Cllr. Reigate talked through all the plan regarding all relevant CLEW actions. No comments were made, and all agreed with what should stay on the plan.

Cllr. A Evans asked why the Village Hall was not on the plan, Cllr. N Hamilton-Street explained that APC had no responsibility for this venue so could not be included in the plan.

14 20/076 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee – None.
- 2) Full Council – None.

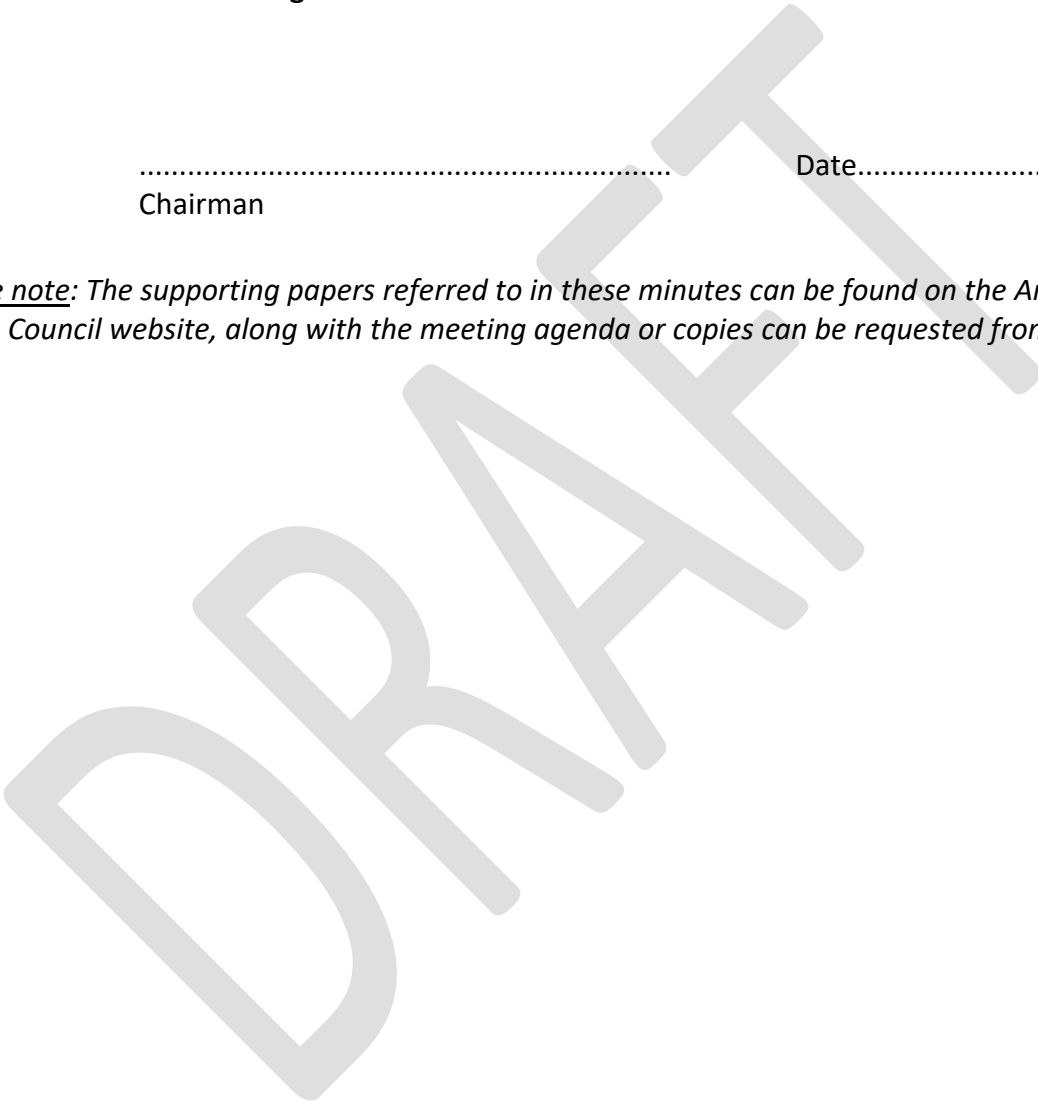
DATE OF NEXT MEETING

The Committee’s next meeting will be held via Zoom on **Wednesday 16 December 2020 at 19:00.**

The meeting concluded at 19:56.

..... Date.....
 Chairman

Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.



Date	Agenda No:	Minute No:	Title	Action Required	Action to be taken	Comments & Next steps	Delegated To	Completed Date
29.07.20	7	20/007	Public Consultation - AIB	Regarding the overgrown trees, shrubs, hedges and verges around the village, asked if there was a program of works to make sure these areas were properly maintained.	Work with local tree surgeon on a plan and implement.	Contact tree surgeon and work on a plan. Waiting quote on 17/08/2020. Roy arranged 2 further tree surgeons 22/09/2020 This is now the Tree Maintenance Plan - presently being drawn up ready to obtain quotes Now ready to obtained quotes, requests will be sent out w/c 7.12.20	KH/RS TL TL	
28.10.20	9	20/057	Play Park Strat & Matrix	Draw up a new questionnaire for Pippin and Braeburn Play Parks and distribute	Use template used for Blenheim Play Park New template drawn up and passed for approval to AR/NHS/KH - awaiting feedback	Will now be an on-line survey. Will be uploaded on 30.11.20 with a return date of 13.12.20. KH will set up the survey and record responses. Also going to the Nov CLEW meeting Approved at last CLEW mgt on 25.11.20, due to go out to residents w/c 30.11.20. Sent to residents as planned, now awaiting responses - will report back at Jan 2021 meeting	TL / KH	
28.10.20	11	20/059	Trees for Blenheim Play Park	Advertise for a Blenheim Play Park tree warden once trees are planted		On hold until trees are purchased Trees have now been purchased - 09.12.20 A volunteer Tree Warden will now be sought	APC TL	

KEY

Task has been started
Task not yet started
Deferred Task: Remain on the deferred list as future work required (see separate sheet)



NOMINATION FORM

FRED ROWLEY AWARD

The Parish Council is proud of the many community organisations and activities in the parish and the community spirit of residents.

The Parish Council is keen to recognise the achievements of those people who voluntarily and selflessly work to improve and enhance the lives of local people. In recognising the huge benefit of this kind of work it is hoped that others will be inspired to contribute to make the parish of Angmering an even better place to live.

The aim of presenting an award is to promote pride in the community and to promote the idea of the community as something to be valued. The presentation of the award will provide an opportunity to increase awareness of the good works in the parish and to allow that work to be celebrated.

The Fred Rowley Community Award will be awarded to an individual or organisation who have demonstrated passion and commitment to making a difference, over a sustained period of time. Their good deeds will have contributed to improving and making a significant difference in our community with a positive impact

In assessing the nominated candidates for the Award, the Parish Council will look for an individual or organisation who could be;

- A very good neighbour.
- Helped to make the community a better place.
- Their enthusiasm brings out the best in others.
- Has shown great courage and set a good example for others.
- Someone who has overcome a personal struggle showing resilience and courage leading by example.

The Fred Rowley Community Award, is not necessarily an annual Award. Nominations will be accepted throughout each year, but no later than 31st March, to enable consideration, and presentation to take place at the Parish Assembly at the end of May.

HOW TO NOMINATE

Anyone living in the Village of Angmering can suggest a person to be considered for this award. Type the information asked for below in the space provided. Please supply as much information as possible as to why your nominee deserves this award.

Submit the nomination form to Angmering Parish Council by emailing it to:

admin@angmering-pc.gov.uk

ELIGIBILITY

Your nominee must live within the village of Angmering. There is no age restriction for a nominee. You may not nominate yourself for this award.

NOMINEE INFORMATION

Nominees Name	
Nominees Contact Details	
Reason for Nomination	
Your Name	
Your Contact Details	

Angmering Parish Council

Tel: 01903 772124 Email: admin@angmering-pc.gov.uk

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