



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE PARISH MAINTENANCE COMMITTEE HELD IN THE PARISH COUNCIL OFFICE ON WEDNESDAY 24TH FEBRUARY 2016

ANGMERING
LIBRARY

Present: Councillors Norma Harris; Mike Hill-Smith; John Oldfield; Roger Phelon, Nikki Hamilton-Street; Bill Evans; Paul Bicknell

In Attendance: Claire Fullman - Administrator
One Member of Public

Action

15/077 **APOLOGIES FOR ABSENCE**

There were apologies of absence from Cllr Susan Francis

15/078 **DECLARATIONS OF PECUNIARY AND NON PECUNIARY INTERESTS**

There were no declarations made.

15/079 **APPROVAL OF THE MINUTES**

The minutes of the committee meeting held on Tuesday 8th December 2016 were approved as a correct record and subsequently signed.

15/080 **THE CLERK'S REPORT ON MATTERS NOT ON THE AGENDA**

The Administrator's report was received. Cllr Hamilton-Street asked about the vandalism that was reported at the Parish Council meeting by the PCSO. The Administrator advised that this was an incident with motorbikes on Mayflower Park and the BMX Track, although the ground was turned up in some locations there was not any significant damage to the BMX Track, but it needed to be reported. Cllr Hamilton Street asked for any incidents like this are included on the BMX Track Maintenance Monitor.

Admin

In connection with the Bramley Green trees, Cllr Phelon said he had seen the contractors on site and thinks a good job had been done. Cllr Bicknell said that maintenance would need to be done on a regular basis, Cllr Phelon added that the contractors had recommended 5 years, with Cllr Phelon saying that 5-8 years would be appropriate and that it should be considered to be included in the budget so the work has its own fund. The Administrator added to the report that further trees located in Pound Way were needing work and showed current photographs and informed all of the intended work as stated on the quotation. Cllr Bicknell said that he was against losing mature trees and to reduce the height would be sufficient. Cllr Harris expressed her concern with the type of tree being Silverbirch and that they were not in the correct location and would affect the residents. Cllr Bicknell responded that the trees were away from the houses and that there was a footpath between the houses and trees, so would not affect the residents. Upon discussion it was **PROPOSED** by Cllr Bicknell, **SECONDED** by Cllr Hamilton-Street with 6 in favour and 1 against to recommend to coppice the Silverbirch trees and take out the the centre one depending on a consultation with affected residents.

Admin

Admin

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15/081 **ANGMERING IN BLOOM**

The Angmering in Bloom (AIB) report was received.

15/082 **PUBLIC CONSULTATION**

One member of public was present and the following were raised:

On the matter of the Bramley Green trees, minute no 15/080, above, the member of public in attendance expressed a concern that a decision was made without having a look at the situation and thought that the item should have been deferred. Cllr Bicknell responded saying that the initial recommendation was to take out the trees but members had agreed to recommend reducing the trees and taking out the centre one depending upon consultation with affected residents.

The member of public present also raised the matter of litter in the village. He said that he moved to the Village in May 2015 and had not lived anywhere else with as much litter. He stated that litter normally has a perception of large litter but the litter around the village was small litter, crisps packets, cans, sweet wrappers etc and that the smallest amount litter attracts more litter. He asked if there was a strategy to deal with litter in the village and if the parish council has action plans to deal with it. The Administrator informed him that there are 2 ground staff who deal with the village with many tasks, including litter and that they do rounds on a Monday and Friday of the village which includes litter picking, as well as daily litter picking at Mayflower Park. Cllr Evans said that WSCC were litter picking today in Station Road. The member of public said there needs to be education with litter and that there was lots of litter on school routes that had been deposited on the way to school. This included $\frac{3}{4}$ full cans of energy drinks. Cllr Hamilton-Street explained that these were probably not allowed on the school grounds and so had been left as litter. The member of public also said that there were 2 litter bins site at the rear of the Community Centre to service the entrance of the play area and suggested that at least one was better sited elsewhere, for instance along the footpath. Cllr Hamilton-Street suggested that the litter issue to be raised at the school as this could be addressed by the school and the School Council. Cllr Bicknell said in response to the public input, the litter bin outside the co-op in the centre of the village was frequently overflowing and asked if emptying frequency could be looked into. Cllr Hamilton-Street suggested that the Co-op may help to sort this problem. Cllr Bicknell also suggested about relocating one bin at the rear of the Community Centre to the footpath where it could serve 2 purposes and to send letter to the school, informing them that a litter problem has been brought to our attention.

Admin

15/083 **MOWERS**

The Clerk's report was received. There was a discussion between members with regards to the life of 3 years. Cllr Hamilton Street questioned if there is a need to replace. Cllr Harris said the main thing was to have a 2nd one as would be less impact on one machine. Cllr Phelon stated that he had done a bit of research and the quotation given was comparable and probably better than what he had seen and added that it would be good to know the problems of the existing mower and the downtime experienced. Cllr Phelon asked if members were happy as a committee with the report. Cllr Evans said it was a reasonable outlay to have cover if one mower was off the road. Cllr Bicknell said contact needed to be made with the manufacturers of the equipment as a product is made to do a job and to question the life span of 3 years. Cllr Oldfield said that the report stated that the committee at the time of purchase of the existing mower had accepted the life span of 3 years. Cllr Phelon reminded members that 2 mowers would share the load. Cllr Bicknell said with regards to the maintenance contract for the mower, the contractor should carry a supply of parts for the equipment. Cllr Phelon mentioned the possibility of lease or hire. Cllr Hamilton Street said in connection with Point 8 of the report, do we establish what we may need for the future considering the possibility of WSCC reducing their cutting frequency and should the purchase of a new mower be deferred for the time being.

It was **PROPOSED** by Cllr Hamilton Street, **SECONDED** by Cllr Bicknell and **AGREED** by **ALL** to go with the recommendation of the report but the following points would need to be clarified:

1. Point 8 of report to ensure whatever is purchased is future proofed.
2. Support and Maintenance warranty.
3. Storage
4. Look into Lease Contract Hire

Admin

15/084 **BOARDWALK AROUND MAYFLOWER POND**

The Administrator's Report was received. Cllr Bicknell mentioned about checker plates, Cllr Hill Smith said that they can cause soil and algae build up. Cllr Evans said to review the signage and include in the Maintenance Schedule. Cllr Phelon said there could be an option for a power clean. Cllr Bicknell said we could look at jet washing before Easter and then when it becomes rotten and dangerous to consider not replacing it. It was **PROPOSED** by Cllr Bicknell, **SECONDED** by Cllr Phelon and **AGREED** by **ALL** to recommend jet washing the boardwalk by an outside contractor at Easter, then when it becomes rotten or dangerous the requirement for the boardwalk would be reconsidered.

Admin

15/085 **ARUNDEL ROAD POST BOX**

The Administrator's Report was received. Cllr Phelon said that there is a red pillar post box in the middle of the conservation area by the Co-op. Cllr Phelon also said we need to clarify what type of post box the Post Office will be replacing it with. Cllr Bicknell expressed that he would like to see it replaced like for like and this was agreed by Cllrs Hamilton Street, Harris, Hill Smith. Cllr Oldfield said he would like to see it replaced like for like but would like to know Royal Mail's suggestion. Cllr Evans said he would like to see costs first and Cllr Phelon said he would vote against due to cost as the High Street one was funded by donation. Cllr Phelon said the office need to liaise with Royal Mail to see what they will provide and in the meantime get quotes for a like for like and in keeping with the village post box and then make recommendation to Full Council.

Admin

15/086 **CLEAN FOR THE QUEEN**

Cllr Hamilton Street said that she was offering 15 young people for Clean for the Queen but didn't get any responses from Councillors so they were now going to Littlehampton. Cllr Phelon said that it has been publicised if people want to participate.

15/087 **TREE REPLACEMENT**

The Administrator's Report was received with Cllr Phelon giving a briefing to members. Cllr Hill Smith said that bikes, mobility scooters etc are blinded against the traffic and that hedgerow would be of benefit. Cllr Phelon responded saying there was consideration to hedgerow but the cost of maintaining was high. Cllr Bicknell stated that WSCC may not maintain as they do not maintain what they have now and that the Parish Council would not be able to make a complaint against WSCC for not maintaining them. Cllr Hamilton Street said it was on the Highway so it would be different. It was **PROPOSED** by Cllr Phelon and **AGREED** by **5 votes in favour** and 1 against to recommend to Full Council to spend up to £1800, if necessary, to put in the 12 trees that will be guaranteed for 12 months and maintained for 3 years as per the Administrators Report.

Admin

15/088 **WATER LANE GARDEN**

Cllr Phelon explained to members that the proposed Queen Elizabeth 11 Garden was just the new landscaped area and that the areas either side of this were to be discussed. He added that consideration did need to be made about the watering of the garden for the first year and that Angmering In Bloom were happy to take on the weeding maintenance of the landscaped area. In regards to the report supplied by a member of the Ground Staff, he said you have to know what you are looking at with the management of a wild flower garden and to be able to appreciate it. Cllr Phelon said we need to make sure we trim the area immediately around the landscaped area to keep it down and to prevent weeds and wild flowers encroaching. Cllr Bicknell said there have been issues with the plot for a long time

and 2 years ago there was an opportunity for ground staff to maintain as a wild flower garden. There was a discussion between members and it was **PROPOSED** by Cllr Phelon, **SECONDED** by Cllr Harris and **AGREED** by **ALL** to keep the land either side of the landscaped area down with keeping an area of each end as wildlife and wildflowers.

Admin

15/089 **VILLAGE MAINTENANCE**

This item was deferred to the next meeting on Wednesday 30th March 2016

Admin

15/090 **MINUTES ACTION LIST**

This item was deferred to the next meeting on Wednesday 30th March 2016

Admin

15/091 **MATTERS FOR CONSIDERATION**

Matters to be considered at the next meeting:

1. Litter
2. BMX Track and Event

Admin

15/092 **DATE OF THE NEXT MEETING**

The next meeting date of Wednesday 30th March 2016 was agreed.

Admin

The meeting finished at 21:40pm


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Committee Chairman

Date 30/3/16