



Established 1894

Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex BN16 4EA

Telephone/Answerphone 01903 772124
E-mail: admin@angmering-pc.gov.uk
Website: www.angmeringparishcouncil.gov.uk

MINUTES OF THE MEETING OF THE HOUSING, TRANSPORT AND PLANNING COMMITTEE HELD AT THE KING SUITE, ANGMERING VILLAGE HALL ON TUESDAY 17TH MAY 2016

Present: Councillors Norma Harris; John Oldfield; Susan Francis; Steven Mountain; Peter Thompson; Mike Hill-Smith

In attendance: Paul Barley, Deputy Clerk; 7 members of the public.

16/001 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN FOR 2016-17

Councillor Oldfield was proposed as Chairman of the Committee for the coming year by Councillor Francis, seconded by Councillor Mountain.

There were no other nominations and on a show of hands, Councillor Oldfield was unanimously **ELECTED** as Chairman of the Committee for the year 2016-17.

Councillor Mountain was proposed as Vice-Chairman of the Committee for the coming year by Councillor Harris, seconded by Councillor Thompson.

There were no other nominations and on a show of hands, Councillor Mountain was unanimously **ELECTED** as Vice-Chairman of the Committee for the year 2016-17.

16/002 APOLOGIES FOR ABSENCE

Received from Councillor Phelon (personal business).

16/003 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

Councillor Harris declared a non-pecuniary interest in the two applications in respect of St Margaret's Church Hall, as she was a regular user of the Hall.

16/004 APPROVAL OF MINUTES

The minutes of the final meeting of the erstwhile Planning, Conservation and Development Committee, held on 26 April 2016, were **AGREED** as a correct record of the proceedings and signed by the Chairman.

16/005 COMMITTEE TERMS OF REFERENCE

The Chairman noted that at the Parish Council Annual General Meeting held on 9 May 2016, the Parish Council had agreed the draft Terms of Reference for the Committee, which had been circulated to the Committee's members. It was now for the Committee to decide what additional matters (if any) it wished to have included in the Terms of Reference.

Following brief discussion, it was unanimously **AGREED** that the Terms of Reference as they currently stood would be used for the time being, but would be kept under review.

16/006 SUB-COMMITTEES

The Chairman noted that the Committee needed to give some thought to setting up Sub-Committees to assist with the fulfilment of the agreed policies of this Committee. The report prepared by the Parish Clerk, in which the new committee structure had been set out,

envisaged that the Committee would have need of Sub-Committees for Highways, Major Developments, and Housing. Of these, the most urgent need was for a Highways Sub-Committee, and the Committee would now consider its appointment.

It was noted that Councillor Phelon had expressed an interest in serving on a Highways Sub-Committee, if one was set up.

On a proposal by the Chairman, seconded by Councillor Mountain: That a Highways Sub-Committee be established, and that its initial members be Councillors Mountain, Oldfield, Phelon, and Thompson – unanimously **AGREED.** *plus Mike Hill-Smith* 

It was noted that the Sub-Committee would have its first meeting in early course, at which it would consider its terms of reference, and would report back by 1 July 2016.

16/007 THE DEPUTY CLERK'S REPORT ON ANY MATTERS OUTSTANDING FROM THE PREVIOUS MEETING, BUT NOT INCLUDED ON THIS AGENDA

The Deputy Clerk confirmed that there were no matters outstanding from the final meeting of the erstwhile Planning, Conservation and Development Committee.

The Chairman adjourned the meeting for public consultation.

16/008 PUBLIC CONSULTATION

The Chairman regretted that the published Agenda for the meeting had omitted this item. Questions were invited from the members of the public present.

Mrs Turner asked whether the Highways Sub-committee would deal with matters arising in relation to the proposed Traffic Management Scheme for Angmering. The Chairman confirmed that it would.

Mrs Turner asked whether a member of the Traders Association could be on the Sub-Committee. The Chairman confirmed that a representative of the Association could certainly be co-opted.

Mr Turner wanted to know whether the Parish Council was in favour of the proposed scheme.

Ms Richards added that WSCC were maintaining the view that the scheme was the Parish Council's scheme.

Councillor Mountain explained that the Parish Council position on traffic management went back to 2012. On the basis of the preparatory work and surveys done for the Neighbourhood Plan, the thing that was wanted by the vast majority of respondents was removal of the build-outs and reduction of traffic speed through the village. WSCC had said that the scheme as proposed was the way this would be achieved.

Ms Cutler asked what the timescale would be for the works.

Councillor Mountain explained that this was dependent to a large extent on Section 106 money from developers, and County money to put the scheme in – Roundstone Lane required traffic management measures as a condition of the planning permission for the developments there. The traffic management scheme was one of a number of priorities for highways matters which had been identified and provided for as part of the Section 106 agreements for the Roundstone Lane developments.

These priorities were improvements to the Water Lane junction to prevent illegal turns by HGVs; the cycle way along the northern edge of the A259 at New Road; improvements to Angmering Station entrance; and the removal of the build-outs through the village. The WSCC infrastructure plan had been repeatedly delayed. As a result, it was not possible to be specific on timings – matters were entirely in the hands of WSCC and how fast the developments happened in terms of occupancy rates.

Ms Cutler asked whether a timetable could be imposed by the Parish Council.

Councillor Mountain noted that that was not possible with this kind of scheme. The intention was to have the scheme carried out as quickly as was practicable. It might be finished before the A259 widening but the projects were not linked. Something would happen – whether this scheme or something else – or nothing would happen. There was nothing in between.

Mrs Turner referred to an exchange of e-mails she had had with County Councillor Urquhart and expressed concern that a formal consultation might not happen.

Councillor Mountain noted that a formal consultation would have to take place on any scheme.

Mrs Turner asked whether it was possible just to remove the build-outs – legally WSCC could do so.

Councillor Francis noted that County Councillor Urquhart had indicated that this was not possible – the build-outs must be replaced with some other form of traffic calming. It was also noted that the remarks made by the WSCC engineer present at the consultation about “money burning a hole in the Parish Council’s pocket” were wholly inaccurate and therefore regrettable.

Ms Richards noted that the published guidelines for Traffic Management Schemes made it quite clear that there should be consensus between the relevant highway authority and the community in which the scheme was to be put. The Chairman noted that it would be useful to have sight of these guidelines, to see if there was anything else that needed to be picked up from them.

Mr Newbon noted that County Councillor Urquhart had told him to contact the Parish Council with regard to the origins of the scheme.

Councillor Mountain noted that this went back to the earlier point about the message coming out from the community asking that the traffic be slowed down and the schools protected.

Mrs Turner stated that the traffic survey carried out in 2014 had been ignored by the Parish Council, along with a variety of other matters.

The Chairman and Councillors Francis and Mountain noted that everything had been passed on to WSCC.

Mr Turner and Mr Newbon both questioned the need for these measures in Angmering, and why there was a greater need for them here than elsewhere. Mr Newbon also stated that no-one obeyed the existing 20 mph limit in any case.

Councillor Mountain noted that his experience did not match what Mr Newbon was saying.

Mr Turner stated that there was no evidence of speeding through the village centre in any case.

The Chairman thanked all those present for their contributions and noted that, in view of the comments from members of the public with regard to the proposed Traffic Management Scheme for Angmering, the meeting would now go on to consider items 18 and 19 of the Agenda, which related to those matters.

The meeting reconvened.

16/009 WSCC TRAFFIC MANAGEMENT SCHEME RESPONSE

The Chairman noted that a variety of responses had been received from the community, following the informal public consultation on the proposed Traffic Management Scheme, and that further comments had been received as a result of a separate consultation exercise organised by the village traders.

On a proposal by the Chairman, seconded by Councillor Mountain, it was unanimously **AGREED** that all comments received so far, plus anything else received by Friday 20 May 2016, be collated and forwarded to WSCC for their review.

16/010 OTHER TRAFFIC MANAGEMENT PROPOSALS

The Chairman noted that the Committee needed to consider what other traffic management measures might be appropriate in order to carry out the wishes of the community as distilled into Section 9 of the Angmering Neighbourhood Plan.

Following brief discussion it was noted that this was a matter for the newly-constituted Highways Sub-Committee to consider. This would also necessarily include possible measures to reduce speed along the High Street.

16/011 PLANNING APPLICATIONS

To consider File Lists 16, 17, and 18:

File List 16 – Observations to Arun District Council by 19/05/2016

A/55/16/HH

Part Change of Use from C3 (Dwellinghouses) to D1 (Non-residential institutions) to accommodate a new timber framed Nursery / Pre School, together with associated new entrance & parking. Resubmission following A/94/15/PL. Departure from the Development Plan.

Brackenside, Dappers Lane,
Angmering

The Committee noted that the access problems that had become apparent from the prior application appeared to have been dealt with.

The Committee also noted that the applicant would need to be attentive to riparian obligations concerning drainage, and the reinstatement of hedging.

The Committee further noted that establishment of a new business in the locality was in accordance with the general objectives of Section 8 of the Neighbourhood Plan

Decision: No objection.

A/61/16/HH

Use of existing land & buildings for mixed use comprising B1 use (B1 Business), B2 use (B2 General Industry), D1 education & training centre (D1 Non-Residential Institutions), car parking & landscaping.

The Old Stables, Decoy Lane,
Angmering

Decision: No objection.

A/66/16/HH

Two storey rear extension

20 East Drive, Angmering

Decision: Objection on basis that the proposed works were overbearing on the neighbouring property.

The objection already submitted by the occupier of the neighbouring property was noted.

File List 17 – Observations to Arun District Council by 26/05/2016

A/65/16/L

Application for Listed Building Consent for partial removal

The Malt House, Weavers Hill,

of dividing wall between existing kitchen & breakfast room, together with the reinstatement of the original larder.

Angmering

Decision: No objection.

A/67/16/PL

Refurbishment including 3 No. dome surveillance cameras, 4 No. external doors, 9 No. replacement windows, bin store, gas & electric meter enclosure, removal of 1 No. roof light, 2 No. new sun pipes & replacement of 5 No. existing roof lights. This application has the potential to affect the character & appearance of the Angmering Conservation Area.

St Margaret's Church Hall,
Arundel Road, Angmering

Decision: No objection.

A/68/16/A

1 No. non illuminated notice board

St Margaret's Church Hall,
Arundel Road, Angmering

Decision: No objection.

File List 18 – Observations to Arun District Council by 02/06/2016

No applications this week

16/012 PLANNING APPLICATIONS NOT ON THE AGENDA

None.

16/013 LICENSING MATTERS

None.

16/014 PLANNING DECISIONS

The Committee noted the schedule.

16/015 NOTIFICATIONS FOR ATTENDANCE AT ARUN DEVELOPMENT CONTROL MEETINGS

It was noted that the next meeting was on 15 June 2016, but that there were no applications considered by the Committee or its predecessor that were expected to be considered by the Development Control Committee.

16/016 DEVELOPMENT CONTROL MEETINGS ATTENDED

None.

16/017 COMPLIANCE

The Committee noted that no new planning compliance matters had been raised.

16/018 CORRESPONDENCE

The Committee noted the most interesting and helpful press release from Nick Herbert MP on the subject of neighbourhood planning and its place in the planning policy hierarchy. It was **AGREED**, following discussion, that the Parish Council would write to Mr Herbert to thank him for his efforts and to draw his attention to the speculative proposals being mooted by Rydon Homes, which involved the development of sites that were outside the built-up area as defined in the Neighbourhood Plan.

The Committee also noted that the press release was considered to be worthy of wider circulation and should be published in the next available Parish Council newsletter.

16/019 ARUN DISTRICT COUNCIL PLANNING SUB-COMMITTEES

1) Local Plan Sub-Committee (formerly Local Development Framework)

The next meeting was on 30 June 2016.

2) Housing & Customer Services

The next meeting was on 7 July 2016.

16/020 MAJOR DEVELOPMENTS

It was noted that a Sub-Committee was to be formed to consider major development proposals.

16/021 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

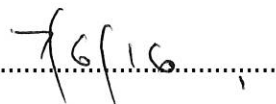
- 1) This Committee – to adopt proposed terms of reference for the Highways Sub-Committee in due course, once the Sub-Committee had considered them.
- 2) Full Council – to report on the above in due course

16/022 DATE OF NEXT MEETING

The date of the next meeting was Tuesday 7 June 2016. This meeting would consider planning applications received on Lists 19, 20 and 21, and would be held in the King Suite, Angmering Village Hall.

The meeting concluded at 21:17.


.....
Chairman

Date..........