



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE RESILIENCE SUB-COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 5TH OCTOBER 2016

Present: Councillors Susan Francis; Mike Hill-Smith; Bill Evans; Nikki Hamilton Street;
Lee Hamilton-Street

In attendance: Claire Fullman, Committee Clerk; 2 members of the public.

16/001 ELECTION OF THE CHAIRMAN AND VICE-CHAIRMAN FOR 2016-17

Councillor Lee Hamilton-Street was proposed as Chairman of the Committee for the coming year by Councillor Hill-Smith, seconded by Councillor Evans. There were no other nominations and on a show of hands, Councillor Lee Hamilton-Street was unanimously ELECTED as Chairman of the Committee for the year 2016-17 and took over the meeting.

Councillor Evans was proposed as Vice-Chairman of the Committee for the coming year by Councillor Nikki Hamilton-Street, seconded by Councillor Lee Hamilton-Street. There were no other nominations and on a show of hands, Councillor Evans was unanimously ELECTED as Vice-Chairman of the Committee for the year 2016-17.

16/002 APOLOGIES FOR ABSENCE

Apologies from Cllr Harris.

16/003 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

Councillor Lee Hamilton-Street declared a potential non-pecuniary interest due to his employment as Deputy Commander of East Arun Part of Western group Fire Service.

16/004 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA.

There was nothing to report

16/005 PUBLIC CONSULTATION

There were 2 members of public present. Mr Fox asked what the Resilience Committee do. Cllr Lee Hamilton-Street responded saying the plan was looking at the village and how we could assist in a resilience event. Cllr Lee Hamilton-Street further explained, giving Mr Fox an example of how a resilience plan would work.

Mr Gibbs asked if this committee was replacing the Emergency Committee, Cllr Lee Hamilton-Street said that the Emergency Committee was now wound up. Mr Gibbs said that he was a Co-opted member of the Emergency Committee and said that he thinks the biggest hazard Angmering faces is flooding. Cllr Lee Hamilton-Street said that according to the National Risk Register, the number one risk is pandemic flu. Mr Gibbs added that he likes the use of the word resilience as it could be used at many levels. Mr Gibbs proceeded to talk about two issues surrounding flooding:

1. The highway culvert that conveys the Black Ditch from Weavers Hill to behind the sewage pumping station next to the Village Hall. He stated that the flooding in 2012 was from the inadequate culvert, and it was about time that West Sussex County



Council (WSCC) fixed the problem. Mr Gibbs requested that the Parish Council support this aim. He also stated that a few weeks ago WSCC issued another press release reminding riparian owners of the responsibilities but WSCC do not demonstrate the same responsibility when it comes to their own highway culverts. Cllr Hamilton-Street said that inland flooding was in the Resilience Plan and that the Parish Council can write to WSCC stating that the culvert mentioned is their responsibility.

CF

2. The second point raised by Mr Gibbs was future increases in flooding from inappropriate development with the Black Ditch catchment. He stated that WSCC, as Lead Local Flood Authority (LLFA) became a statutory consultee in the planning process on surface water matters on planning applications for major developments. Upon examining a recent planning application he could not see that the development would not increase flood issues and he therefore objected to the Local Planning Authority (LPA). Mr Gibbs said that WSCC were consulted but did not object leaving the matter to the LPA. He said that by scrutinising these planning applications the LLFA could at least ensure that new developments do not increase flood to others. Mr Gibbs added that the community needs current flood issues to be resolved and, if we must have further development, then development that does not increase flood risk to others.

The Committee Clerk informed all that after a meeting with Jamie Fielding from the Environment Agency, Angmering has gone through the initial assessment for the project study of flooding in Angmering and will be going forward for a full appraisal.

In connection with the Resilience Plan, Mr Gibbs said that under Inland Flooding the Impact on the Community should include widespread run off from fields

LHS

16/006 RESILIENCE PLAN

Cllr Lee Hamilton-Street first wanted to pay tribute to Sylvia Verrinder, for her hard work with the Emergency Committee.

Cllr Lee Hamilton-Street informed all that this plan looks at the Sussex Resilience Forum Local Risk Assessment and went through the local risk assessment in the plan with members present. Cllr Lee Hamilton-Street said there were three actions that the Parish Council can prepare for to maintain village resilience as follows:

1. **Road Closure** – Recruit volunteers to close roads, produce a call out tree, identify what roads to close, identify where the closure will sit, risk assess location of closures, personal protective equipment requirements, train volunteers and to test the procedure.
2. **Opening a Rest Centre** – Identify at least 3 suitable locations in the village, identify the limitations of each rest centre, risk assess the rest centres, have a Memorandum of Understanding (MoU) drawn up between the parish council and the rest centre. Recruit volunteers, produce a call out tree, draw up a plan and expected layout of rest centres, identify equipment required, pre arrange food and drink for rest centres, consider pets, train volunteers, make first aid arrangements and test the procedure.
3. **Evacuation from Village** – Identify at least two suppliers of coaches/vehicles, have a MoU drawn up between the parish council and the companies, identify pick up points.

Cllr Francis said that the Village Hall had been assessed and a second rest centre could be the church, who have been approached and will be taking the request to their next meeting. Cllr Francis added that she attended a Chairman's Networking Day and had the opportunity of speaking with the Clerk of Selsey Town Council in connection with the recent school fire. The Clerk of Selsey Town Council said that in that emergency the work involved just happened. Cllr Evans asked if the schools had been approached. Cllr Francis responded saying that St Margaret's had provided an emergency number that will be included in the plan. Cllr Evans suggested that maybe Cllr Mountain could approach The Angmering School.

Cllr Lee Hamilton-Street **PROPOSED** that the 3 items discussed, road Closures, Rest Centre and Evacuations have sub groups for people to take on the responsibility to progress. Cllr Francis **SECONDED** the proposal and **ALL AGREED**.

BE/CF
/NHS

Cllr Evans would lead the Road Closures item, Cllr Nikki Hamilton-Street the Rest Centres and the Committee Clerk would finalise the Evacuation from the Village item. Cllr Nikki Hamilton-Street said we should think about having something in the Parish Newsletter to get people to come forward as volunteers. It was discussed between members and agreed that an article would also include defibrillators in the village, with the possibility of having a Resilience Leaflet delivered with the newsletters. The Committee Clerk was given a contact to see if we could get a number of copies of the leaflets.

Cllr Hill-Smith mentioned care providers and knowing who the vulnerable people are in the village, for the purpose of the Resilience Plan. Cllr Nikki Hamilton-Street suggested that knowing who the care providers are and being able to make contact with them in the event of an emergency in case they are not able to reach the people they care for, may be the way to identify any vulnerable people in the village.

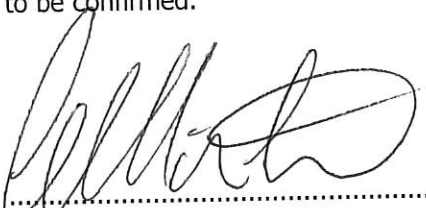
16/007 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

This Committee – Terms of reference and co-options
Full Council – None

Cllr Lee Hamilton-Street requested a recommendation to the Community, Leisure, Environment and Wellbeing Committee to consider locating a defibrillator by the shops in Downsway.

16/008 DATE OF THE NEXT MEETING

The date for the next meeting was set for Wednesday 18th January 2017 at 7:30pm, location to be confirmed.


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Chairman

Date.....13/4/17.....