



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY FACILITIES SUB-COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 28TH SEPTEMBER 2016

Present: Councillors Norma Harris; Susan Francis; Mike Hill-Smith; Nikki Hamilton
Street; Mike Jones; Roger Phelon

In attendance: Rob Martin, Parish Clerk; Claire Fullman, Committee Clerk

16/001 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN FOR 2016-17

Cllr Jones was proposed as Chairman of the Sub-Committee for the coming year by Cllr Phelon, seconded by Cllr Harris.

There were no other nominations and on a show of hands, Cllr Jones was unanimously **ELECTED** as Chairman of the Sub-Committee for the year 2016-17.

Cllr Phelon was proposed as Vice-Chairman of the Sub-Committee for the coming year by Cllr Jones, there were no other nominations, it was unanimously agreed by all and Cllr Phelon was **ELECTED** as Vice-Chairman of the Sub-Committee for the year 2016-17.

16/002 APOLOGIES FOR ABSENCE

There were apologies of absence from Cllr Paul Bicknell.

16/003 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were no declarations made

16/004 SUB COMMITTEE TERMS OF REFERENCE

The Clerk explained that the Terms of Reference were to come from the Communities, Leisure, Environment and Wellbeing Committee (CLEW) however, it would be worthwhile for this Sub-Committee to think about how they would like to operate. The items discussed were as follows:

- Membership needed – It was agreed that the membership would stand as agreed at the CLEW meeting held on Wednesday 31st August 2016, with the addition of Cllr Norma Harris and that further co-options would be made when required for specific agenda items.
- Meeting Frequency – Cllr Phelon reminded members that it was agreed at the CLEW meeting held on Wednesday 31st August 2016 that the Community Facilities Sub-Committee would meet half-way between full committee meetings. All members of the sub-committee again agreed this.
- Agenda Content – Cllr Phelon said that too many agenda items would be too much to deal with at one time and therefore tasks may not get completed and for this to be considered.

16/005 THE CLERKS REPORT ON ANY MATTERS OUTSTANDING FROM THE PREVIOUS FULL COMMITTEE MEETING, BUT NOT INCLUDED ON THIS AGENDA

There was nothing to report.

16/006 PUBLIC CONSULTATION

There were no members of the public present.

16/007 ANGMERING IN BLOOM

Cllr Phelon reported that Angmering in Bloom had started bulb planting at the Queen Elizabeth 11 Garden and will be planting at the Angmering sign in the village centre. He also informed all that the Angmering in Bloom calendar was now on sale in Woodies at a cost of £5.00. The Clerk mentioned that Ferring Nurseries had been planting the beds in the village and that there was some interesting different planting this year.

Cllr Francis said she had received an email from Angmering in Bloom with regards to the piece of land at the bottom of Station Road where the new cycle/footpath has been built. WSCC contractors had left a large amount of rubbish and rubble which has been left there for sometime. It was agreed that this needs to be sorted and cleared.

CF

16/008 SPORTS HUB DEVELOPMENT MASTERPLAN

It was resolved at the CLEW Committee meeting on Wednesday 31st August 2016 to set up a Task and Finish Group with the first meeting being held on Thursday 13th October 2016. It was mentioned at that CLEW Committee meeting that it should not only be about Palmer Road, but to also include consideration of Mayflower Park and to consider sport facilities for local schools. The Clerk informed all members that the possibility of incorporating other areas could make the task more complicated and could cause delays. Cllr Hamilton-Street asked if there was anyone else that should be invited to the Task & Finish Group meeting on 13th October 2016. The Clerk suggested a representative from Arun District Council and said he would contact him accordingly.

Clerk

Cllr Hamilton-Street added that for the first meeting of the Task & Finish Group a list would need to be drawn up.

16/009 LIBRARY

Cllr Francis informed members that she is currently in discussion with a couple of authors for a writing group, however this would not be until after Christmas and that she was waiting for agreement from West Sussex County Council. Cllr Jones asked if there was any intention of having a Working Party in operation for the library. Cllr Francis said there currently was not as there was always a West Sussex County Council issue as to whether the library would be closed. The Clerk stated that with regards to the future of the library service and the volunteers and the future of the building it was an expensive building to keep going. The Clerk said he could formally write to West Sussex County Council asking what the future is for Angmering Library. Cllr Jones said that the Library should remain on the agenda for future meetings, to which all members agreed. Cllr Francis added that the library and West Sussex County Council was working well together with the volunteers and the Clerk added that the building was an important building to the village.

Clerk

16/010 SCHOOLING

The Clerk informed all that this was a live issue and that he will be arranging to see the CEO of The Schoolsworks Academy Trust, who have put in an application to the Department for Education to put a primary school in Angmering. The proposal was to build a school in Angmering which will run initially with one class per year at a time with the Rustington School head as acting head. Cllr Hamilton-Street asked what was The Angmering School's response to this, The clerk informed that there would possibly be an answer to that shortly.

Clerk

16/011 ART AND CULTURE

This item was on the agenda as it may be something the sub-committee would like to consider to provide in the future.

16/012 MAINTENANCE OF COMMUNITY ASSETS

The Clerk informed all that a budget would be allocated to CLEW but this sub-committee would need to go to CLEW for any expenditure. The Clerk also informed that a review of all play areas was in progress and will be reported to Full Council.

16/013 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee - None
- 2) Full Council – None

16/014 DATE OF NEXT MEETING

The date of the next meeting was set for Wednesday 30th November 2016 and was noted by all members present.

The meeting concluded at 21:10.

.....
Chairman

Date.....

ANGMERING PARISH COMMUNITY FACILITIES SUB-COMMITTEE MEETING **ACTION LIST**

Meeting Date	Minute No(s)	Title	Action Required	Action Taken	Further Action	Comments
29 September 2016	16/007	Angmering In Bloom	Piece of land at the bottom of Station Road where the new cycle/footpath has been built. WSCC contractors had left a large amount of rubbish and rubble. It was agreed this needs to be cleared/.	Reports made to Love West Sussex and the Highways Dept at WSCC. Contractors Landbuild contacted on 30.09.2016	Email sent again to both Ben Whiffin at Highways Dept WSCC and to Landbuild on 13.10.2016	
29 September 2016	16/008	Sports Hub Development Plan	A representative from ADC to be invited to the Task & Finish Group meeting on 13 th October 2016	Emailed and response received, representative unable to attend but will send a briefing note.	Report from Task & Finish Group to CLEW 26.10.2016 Minute No 16/039.	
29 September 2016	16/009	Library	Write to WSCC asking what the future is for Angmering Library			
29 September 2016	16/010	Schooling	Arrange to see the CEO of The Schoolsworks Trust who have put an application to DfE for a primary school in Angmering	Meeting arranged for 13 October 2016 @ 3pm in Library.	Report and letter provided	

ANGMERING PARISH COMMUNITY FACILITIES SUB-COMMITTEE MEETING ACTION LIST FROM OTHER COMMITTEES

[illegible]

ANGMERING PARISH CLEW COMMITTEE MEETING ACTION LIST

Meeting Date	Minute No(s)	Title	Action Required	Action Taken	Further Action	Comments
30 June 2016	16/005	Public Consultation	Outstanding AIB queries re soil in Water Lane & Cycle Path rubbish	Email to contractor Landbuild 29.09.2016, Email to WSCC 30.09.2016	Email sent again to both Ben Whiffin at Highways Dept WSCC and to Landbuild on 13.10.2016	
30 June 2016	16/005	Public Consultation	Footpath weed spraying question	None		Groundstaff now fully qualified for pesticide spraying
30 June 2016	16/005	Public Consultation	Grass cutting review	None		
31 August 2016	16/019a	Clerk's Report	Noticeboards – investigate grant sources			
31 August 2016	16/019d	Clerk's Report	Tree Planting on A259 cycleway – confirm funding arrangements with WSCC	Left voicemail for Mark Warwick, Tree Warden 09.11.2016 – Awaiting call back.		
31 August 2016	16/025	Play Area Refurbishment	Organise the items that will be done – Braeburn Swings (RSS) and Russet Trailblazer Cargo Nets (Playdale)	Quotes sourced, contractor informed 06.10.2016 - 5-6 week for supply and fit.	Cargo nets at Russet Trailblazer now replaced – 17.11.2016	
31 August 2016	16/026	Budgetary requirements	Rob to unravel the budget to show the budgets potentially available to the committee			
26 October 2016	16/038	Events	Talk with BTN BMX Co about them putting on future BMX events	Email sent to BTN BMX Co on		

ANGMERING PARISH CLEW COMMITTEE MEETING ACTION LIST

26 October 2016	16/040	Defibrillator Provision at Downs Way shops	Recommend to full council to supply and install a defibrillator at Downs Way shops and to allow a budget of £1800, subject to further investigations on costs and power supply and subject to quotes being received for the defibrillator and heated cabinet.	09.11.2016 – Awaiting response Email sent to Malcolm Legg on 09.11.2016 in connection with the provision of a heated cabinet.	Funding application made to British Heart Foundation on 16.11.2016 for defibrillator and cabinet. Launderette have agreed to provide power source. CF has contact details.	
26 October 2016	16/041	Community Centre Car Park Extension Landscaping	To recommend to full council to go with the quote for £2215.00. Watering once planted to be arranged.	On full council agenda for 14.11.2016	Contacted Garden House Design about taking their quotation forward. They will arrange a site visit and contact us for purchase order. Work will not start until after Christmas. Check with Community Centre with regards to watering in the spring.	

ANGMERING PARISH CLEW COMMITTEE MEETING

ACTION LIST

26 October 2016	16/042	Palmer Road Recreation Ground Maintenance	To recommend to full council to go with the quote of £990 to linear aerate 2 adult pitches and 2 junior pitches and £660 to supply and spread Autumn/Winter fertiliser and to implement as soon as possible due to the time of year.	Work commenced 08.11.2016 and finished 09.11.2016.		

ANGMERING IN BLOOM ASSOCIATION
REPORT FOR PC COMMUNITIES MEETING ON
30 NOVEMBER 2016

Projects

As part of this years 150th Anniversary of the birth of Beatrix Potter, plaques were put in the Lansdowne Road and Pooks Hill Cottage beds depicting some of her best known characters and writing. These have been given to the Village Hall Pre-School to enjoy and they have been placed in their newly created play area.

Winter heathers, pansies and silver leaf senecio were purchased from Ferring Nurseries and planted in our flower bed on the corner of Nursery Road.

On the first Wednesday in November the team were at the Community Centre tidying up. The herbs that had been planted into trugs a couple of years ago by the Brownies were removed as they had outgrown them and were replanted into the adjacent bed next to the pram shelter.

Fundraising and Events

The Angmering in Bloom 2017 calendars have been selling well so we ordered a final 100 in addition to our original 200. Woodies and some of our Sponsors have been helping us to sell them and any remaining will be available to purchase at the Village Hall Christmas Fayre on Saturday 3rd December.

A Table Top Sale is planned for January 2017.

MEETING WITH REPRESENTATIVES FROM SCHOOLSWORKS

Date: 13 October 2016 @ 3.30 in Angmering Library

Present: Chris Seaton (CEO, Schoolsworks); Nick White (Headteacher, Rustington Primary); Rob Martin; Steven Mountain; John Oldfield; Susan Francis; David Marsh; Mike Hill-Smith

Proposed New Primary School

Chris Seaton outlined the action taken by Schoolsworks:

WSCC had contacted them some time ago and suggested that a new school was required in the south of Angmering. They were not the only trust contacted in this way.

An application had been made to the DfE by the due date of 28 September 2016 and a response was now awaited on whether this would go to the next stage.

One problem was that the data supplied by WSCC was weak, because of the policy they used not to consider pupil number increases until planning applications had been formally agreed. This meant that WSCC were always chasing their tail.

The proposal would be for a one-form entry school initially, with the possibility of expanding to two-form entry if necessary and possible. The normal rule would be that a two-form entry school would be the minimum size to be set up.

Financing any agreed scheme would be sorted out by the Education Funding Agency (EFA). It was believed that the Section 106 finance already secured for a school would be taken into account by the EFA.

Any new school in Angmering would, in the first instance be led by Nick White as Acting Headteacher.

The two men were not over-confident about the bid being successful because of the data issues in particular, and the fact that the case for a new school was not as over-whelming as in other venues.

Schoolsworks had met with the head of St. Wilfrid's School earlier in the week and had a meeting that was described as 'frosty and difficult'.

A number of detailed questions were asked by councillors, the answers to most of which were still not finalised. There was basic agreement that, if this was the only way by which a school was going to be provided, the members present supported the proposal.

The parish council was asked if it would write a letter of support for the project, which Rob Martin undertook to organise and agree with members as soon as possible.

Rob Martin

14 October 2016



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Chris Seaton,
CEO, Schoolworks,
Edward Bryant School,
London Road,
Bognor Regis,
West Sussex.
PO21 1BG

19 October 2016

Dear Chris,

Schoolworks Proposals for a Freeschool in Angmering

Many thanks to you and Nick White for coming to Angmering last Thursday to expand upon the proposals you have to open a Primary Freeschool in the village. The explanations you offered were open and frank, which was appreciated by those present from the parish council.

Having consulted with the councillors, I am able to confirm that they fully support the proposal and application made for the use of the education dedicated land at the end of Rowan Way, currently in the ownership of West Sussex County Council, in order to build a new sorely-needed primary school. It was particularly appreciated that the school would provide a secular education rather than the faith-based schools in the village currently, therefore improving the choice available. The large amount of building expected in the village over the next few years will generate a need for the provision of this additional education facility as a matter of priority and it will fulfil what local people believe is an undelivered promise from the developers that built here more than ten years ago.

I have consulted the Section 106 agreement relating to the land in question and have copied the relevant page and plan detailing the land in question. From this it is clear that the area is only 1.2 hectares which is just about enough for a one-form entry school, but, looking at my notes, I see that the WSCC idea was that it could be expanded to two-form entry by having a second floor. Whilst it is not ideal, there are not many pieces of land of any size available that are not subject to the attentions of developers. The fact that a school is necessary is not really in dispute, just what size and when and this is an ideal opportunity to provide in just the right part of the village.

The parish council wishes you well with your application, and reminds you that it is here to offer local guidance if that becomes necessary.

Regards

Rob Martin,
Clerk to Angmering Parish Council

Claire Fullman

From: Mike Jones
Sent: 22 November 2016 07:42
To: Angmering Parish Council
Subject: Re: Community Facilities Sub-Committee 30.11.2016

Hi Claire

What has been suggested is that the bushes between the skateboard bowl and the pathway be removed and the whole area opened up thus putting the whole area under open view. Secondly, and I know this has been discussed previously, installing lights along the footpath. This would make the path more user friendly at night time and increase pedestrian traffic thus making less attractive for vandals to cause damage. I have no doubt that removing the hedgerow will be a step in the right direction as this will undoubtedly give our "little treasures" nowhere to hide and give increased lighting to the footpath at this point. I realise that the cost of lighting would be expensive but removing the bushes should not really cost that much.

Submitted for consideration.

Kindest regards

Mike

Sent from my iPad

On 21 Nov 2016, at 09:16, Angmering Parish Council <admin@angmering-pc.gov.uk> wrote:

Hi Mike,

It would be good if you were able to write a report of the ideas etc, we can then see if the issue can be an agenda item for the meeting.

Regards

Claire Fullman
Administrator

<image001.jpg>

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E-mail: claire.fullman@angmering-pc.gov.uk
Website: www.angmeringparishcouncil.gov.uk

From: Mike Jones
Sent: 19 November 2016 10:14
To: Angmering Parish Council <admin@angmering-pc.gov.uk>
Subject: Re: Community Facilities Sub-Committee 30.11.2016

Hi Claire

Can we discuss a few ideas I have in relation to the Mayflower Park to improve the situation with regards to vandalism and making the area more readily accessible to the public in general, especially at night. I hasten to add these ideas have been put forward by people I meet in the park and have asked me my thoughts on them.

Regards
Mike

Sent from my iPad

On 17 Nov 2016, at 16:01, Angmering Parish Council <admin@angmering-pc.gov.uk> wrote:

Hi All,

From the last CLEW meeting that was held on 26th October 2016 there were no items to put forward to the Community Facilities Sub-committee who have a meeting due on 30th November 2016. If you have anything that you would like considered for the sub-committee agenda could you please let me know before Wednesday 23rd November 2016.

Kind regards

Claire Fullman
Administrator

<image001.jpg>

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