



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY FACILITIES SUB-COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 30TH NOVEMBER 2016

Present: Councillors Norma Harris; Susan Francis; Mike Hill-Smith; Nikki Hamilton
Street; Mike Jones; Roger Phelon

In attendance: Claire Fullman, Committee Clerk, Representative of Angmering in Bloom

16/015 APOLOGIES FOR ABSENCE

There were apologies of absence from Cllr Paul Bicknell.

**16/016 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON
THE AGENDA**

There were no declarations made.

16/017 APPROVAL OF MINUTES

The minutes of the last meeting of this Committee, held on 28th September 2016, were **AGREED** as a correct record of the proceedings, and then signed by the Chairman.

**16/018 THE CLERKS REPORT ON ANY MATTERS OUTSTANDING FROM THE PREVIOUS
FULL COMMITTEE MEETING, BUT NOT INCLUDED ON THIS AGENDA**

The Action Lists were taken as read with the following points. Cllr Hamilton-Street suggested writing to the Cabinet Minister declaring support for the library as budgets are currently being considered. Other points made were to chase up West Sussex County Council about the large amount of rubbish and rubble left on the site at the bottom of Station Road where the new cycle/footpath has been built and to chase the Tree Warden in connection with the tree planting on the A259 cycle/footpath.

16/019 PUBLIC CONSULTATION

There were no members of the public present.

16/020 ANGMERING IN BLOOM

The Angmering in Bloom report was taken as read.

16/021 LIBRARY

Cllr Jones asked if there were any more volunteers, Cllr Francis said there were three more who were currently waiting for training.

16/022 SCHOOLING

The report and letter sent to Schoolworks were taken as read. In connection with the expansion proposals for The Angmering School and St Wilfrid's School, Cllr Hamilton-Street said that she had sent a link to the office with regards to the Public Consultation and suggests making a formal representation to the consultation as a parish. Committee Clerk to distribute the consultation to all Councillors. Cllr Hamilton-Street added that there was a drop in session being held at The Angmering School on Tuesday 13th December 2016, for people who would like to discuss the proposals in person.

CF

16/023 MAINTENANCE OF COMMUNITY ASSETS

In connection with the Housing & Economic Land Availability Assessment (HELAA) Cllr Francis noted that the allotments in Honey Lane were marked as red, with a HELAA Status as Not Currently Developable. Cllr Hamilton-Street asked if the allotments were fully utilised. Cllr Phelon responded saying that there was a waiting list. Cllr Francis said that there were some plots that were neglected and that the waiting list was not long. Cllr Hamilton-Street said that it could be put in the newsletter encouraging people to put their names on the waiting list for a plot to make a stronger argument not to develop the allotments.

CF

16/024 VANDALISM

Cllr Jones informed all members of his email that was previously circulated and said it had been suggested to remove the vegetation that grows in-between the path at Mayflower Park and the skate bowl, and opening it up may prevent acts of vandalism. Cllr Francis said that she was unhappy about taking the vegetation away and Cllr Hamilton-Street said that we had a policy that anything removed would be replaced elsewhere in the village. Discussion then took place with regards to lighting in Mayflower Park. Cllr Hamilton-Street said the part that concerns people is the area between the A259 and Mayflower Park, where the footpath becomes overgrown. Cllr Jones said that lighting would remove some fear from people. Cllr Hamilton-Street said there is an argument for lighting as the footpath is classed as a safe crossing for the A259 and added it should be included in the Task & Finish group looking at Mayflower Park as a sports area.

CF

16/025 COMMUNITY FACILITY PROVISION

Members were presented with a request for a memorial bench to be placed in St Nicholas Gardens. Cllr Phelon asked about long term maintenance of the bench and Cllr Francis said that we would need to ensure that the bench is sited in an acceptable position considering the church's foundations. Cllr Hamilton-Street said we would have to approve the type. It was **AGREED** by **ALL** for a memorial bench to be placed in St Nicholas Gardens subject to siting and future maintenance.

CF

Bus Shelters were discussed with members expressing thanks to Cllr Thompson for his work on a report of bus stops in the village. Cllr Francis said that the shelters included on the report were not necessarily the ones recommended nor were the new shelters situated in Roundstone Lane and what the Parish would need are shelters with a front and back. Cllr Hamilton-Street said it may be possible to access developer contributions from West Sussex County Council and passed on a contact email. Cllr Hamilton-Street added that we should identify an appropriate style of bus shelter, apply for 9 of them as per Cllr Thompsons report and consult the public through the newsletter. Office to investigate further and apply for funding.

CF

16/026 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee – None
- 2) Community, Leisure, Environment & Wellbeing - None
- 3) Resilience Sub-Committee - None
- 4) Full Council - None

16/027 DATE OF NEXT MEETING

The date of the next meeting was set for Wednesday 25th January 2017 and was noted by all members present.

The meeting concluded at 20:50

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Chairman

Date.....

ANGMERING PARISH COMMUNITY FACILITIES SUB-COMMITTEE MEETING

ACTION LIST

Meeting Date	Minute No(s)	Title	Action Required	Action Taken	Further Action	Comments
29 September 2016	16/007	Angmering In Bloom	Piece of land at the bottom of Station Road where the new cycle/footpath has been built. WSCC contractors had left a large amount of rubbish and rubble. It was agreed this needs to be cleared/.	Reports made to Love West Sussex and the Highways Dept at WSCC. Contractors Landbuild contacted on 30.09.2016	Email sent again to both Ben Whiffin at Highways Dept WSCC and to Landbuild on 13.10.2016. Refer CLEW minute 16/048 14.12.2016. APC to clear Cllrs Jones and Evans offered to assist in the clearance.	
29 September 2016	16/008	Sports Hub Development Plan	A representative from ADC to be invited to the Task & Finish Group meeting on 13 th October 2016	Emailed and response received, representative unable to attend but will send a briefing note.	Report from Task & Finish Group to CLEW 26.10.2016 Minute No 16/039.	
29 September 2016	16/009	Library	Write to WSCC asking what the future is for Angmering Library			
29 September 2016	16/010	Schooling	Arrange to see the CEO of The Schoolsworks Trust who have put an application to DfE for a primary school in Angmering	Meeting arranged for 13 October 2016 @ 3pm in Library.	Report and letter resulting from meeting provided. Consultation for the expansion of The Angmering School and St Wilfrid's School sent to all councillors on	

ANGMERING PARISH COMMUNITY FACILITIES SUB-COMMITTEE MEETING **ACTION LIST**

					02.12.2016 requesting their views.	
30 November 2016	16/023	Maintenance of Community Assets	Next newsletter to consider requesting people to put their names on the allotments waiting list to make a strong argument against them being developed as per the HELAA			
30 November 2016	16/024	Vandalism	Lighting of Mayflower Park to be included at the Task & Finish Group looking at Mayflower Park as a sports area.			
30 November 2016	16/025	Community Facility Provision	Agreed to site a memory bench in memory of Leslie Baker at St Nicholas Gardens, siting not to be near the church foundations. Future maintenance of bench to be agreed with the Baker family.	Email sent to Robin Baker 02.12.2016 informing him of the decision, awaiting response. Emailed 03.01.2017.		
30 November 2016	16/025	Community Facility Provision	As per Cllr Thompson's report, 9 sites to be considered for providing a shelter. Funding could be obtained by developer contributions, contact email for expression of interest provided to CF. Office to investigate further.	Upon further investigation email received from Cllr Urquhart stating that there is nothing to stop us applying however we would not get enough points	Refer CLEW Minute Number 16/051 14.12.2016 – Cllr M Hill-Smith Action for the office to investigate relocating the two unused bus shelters currently on the A259. –	

ANGMERING PARISH COMMUNITY FACILITIES SUB-COMMITTEE MEETING
ACTION LIST

				awarded to the application to get anywhere near being approved. Further investigations required for funding options.	17.01.2017 – Bus shelters at the stated location not on site.	

Angmering in Blooms proposal to reinstate the Angmering Village Map

Angmering in Bloom would like to reinstate a Village Map to replace the one which used to be on the Village Green, this unfortunately rotted away and fell apart several years ago and therefore had to be removed.

We have seen examples of Village Maps from other places, for example Warwick, and also looked at the Millennium Maps that were produced by many local Villages as part of a West Sussex County Millennium project.

The proposal is to use these examples to help us design a Village Map which includes the major roads in the conservation area such as the High Street, Weavers Hill, Arundel Road and Station Road. Additionally the map should show places of interest, including historical buildings, churches, schools and shops and also pictures of some of them along with some relevant details.

Two leaflets are in existence already, "A Walk Around Angmering" and "A walk through Angmering's Conservation Area". We will be able to use these publications to help us identify buildings of interest and also provide some details about them.

Our proposal would be to produce the Village Map to an approximate size of 1 metre by 1 metre. This would be on a sloping board to be sited in its original position on the Village Green. We would need to investigate the most appropriate material in order for it to be a resilient and maintenance free way of displaying the map and its board.

We have already approached a local art teacher about involving her group in illustrating the map with the places of interest in water colours, which has been met with interest and we will also see if any individual or Association within the Village have any suggestions or would like to get involved in the project.

Once a draft version of the map has been produced we will show it to the appropriate PC CLEW or Communities meeting.

At present we have not identified the actual cost of producing and displaying this map, however we have some funds available and have also approached the Angmering Heritage Trust who have indicated they would be prepared to help as it falls under their grant application criteria.

This would, in our opinion, be a welcome addition in the Village, in particular for visitors and newcomers to the area.

We are therefore asking the Parish Council for permission to resite the board as detailed above back in its original position on the Village Green.

In Bloom Team



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COMMUNITY FACILITIES SUB-COMMITTEE 25 JANUARY 2017

AGENDA ITEM 9

Locations of existing litter bins are marked in orange on the map provided and the existing dog bins are marked in yellow.

As a general rule within the village centre a new bin will not be considered if there is a bin within 100 metres, and the outer village a new bin will not be considered if there is a bin within 300 metres.

There have been requests for 3 litter bins as follows:

1. A litter bin to be placed at the end of Bewley Road. This is where footpath No 2176 runs at the end of Bewley Road. Residents have requested that a litter bin be sited where the footpath continues through the bottom of Bewley Road as many walkers using the footpath dispose of litter and dog waste in the bushes or in residents gardens. Dog walkers would currently have to leave the footpath and walk up Bewley Road for the nearest dog bin sited further up Bewley Road and it may be unknown to walkers who use the footpath as it is not in sight from the footpath.
2. The second request is for a litter bin at the junction of Mayflower Way and Roundstone Lane. A litter bin will cater for both litter and dog waste bags. This request has been made due to the amount of litter that is being left on the verge and in the gardens of nearby properties.
3. The third request is for a litter/dog bin at the Mayflower Way entrance of Mayflower Park. Please note that there are already a number of litter and dog bins within Mayflower Park.

These requests have been marked on the map in pink.

Litter Bins

The cost to supply - £345.77

Cost to install - £50.00

Annual Service Charge - £290.22

Litter bins will also cater for dog waste.

Dog Bins

Cost to supply - £246.55

Cost to install - £50.00

Annual Service Charge - £290.22

Claire Fullman
18.01.2017

