



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE RESILIENCE SUB-COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 15TH OCTOBER 2017

~~OCTOBER~~ FEBRUARY

Present: Councillors Mike Hill-Smith; Bill Evans; Nikki Hamilton Street; Lee Hamilton-Street

In attendance: Claire Fullman, Committee Clerk.

16/009 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Francis.

16/010 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

Councillor Lee Hamilton-Street declared a potential non-pecuniary interest due to his employment as Deputy Commander of East Arun Part of Western group Fire Service.

16/011 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA.

The Committee Clerk informed all members that the bid for funding for work to be done on The Black Ditch from Amber Cottage to the bridge at The Thatchway had been successful and more information would be given to all councillors when the confirmation had been received.

16/012 PUBLIC CONSULTATION

There were no members of the public present.

16/013 RESILIENCE PLAN

All Members and the Committee Clerk went through the current version, version 6.5, of the Angmering Village Community Resilience Plan. With the following notes made:

Plan Distribution List – Committee Clerk to check that Guy Edwards, Arun District Council Emergency Planning Officer, is still in that position and update the plan accordingly. To remove the Angmering Community Centre contact from the list.

CF

Cllr Nikki Hamilton-Street said if the library was going to be used as a control centre in the event of an emergency, other people would need to know the code to gain entry. Plans also for the keys to the Parish Council office to be made available for access purposes in the event of an emergency.

Primary Call Out Tree – Cllr Nikki Hamilton-Street said that all councillors should be asked if they were willing to be included on the call out tree. Committee Clerk to follow up and amend accordingly.

CF

Pre made plan 1 – Road Closure Plan – It was agreed to remove the locations from the call out tree so volunteers were not committed to certain area and that areas would be determined in the event of an emergency.

CF

Cllr Lee Hamilton-Street asked if everyone would know about the equipment and where the equipment was stored. Cllr Nikki Hamilton-Street said that this would be determined when

the plan had been put forward to Full Council for adopting. Location of stored equipment to be included in the Road Closure Plan Details.

CF

It was agreed to include the Volunteer Safety page produced by Cllr Evans in the Road Closure Plan and for the Road Closure plan to be printed and laminated.

CF

Pre made plan 2 – Rest Centre Plan – Alterations to the call out tree were agreed to be made and to include all willing councillors.

CF

Volunteers – A request for volunteers was made in a previous Angmering Parish Council Newsletter with one volunteer gained. It was suggested that the Resilience Sub-Committee could produce their own newsletters covering topics such as Operation Watershed Funding, Volunteer request and defibrillators, possibly being distributed initially at Village Shops and later to be distributed with an Angmering Parish Council Newsletter.

Organisations and Local Skills – Cllr Nikki Hamilton-Street asked if the plan needed to be specific on the kind of skills required. The Committee Clerk to look back at the old Emergency Plan to see what information had been gathered already.

CF

Cllr Hill-Smith mentioned that he had passed a list of care organisations to the office. Committee Clerk to locate.

CF

Key locations identified for use as places of safety – To remove the Angmering Community Centre from the list and to check with both St Wilfrid's School and St Margaret's School that they would be happy to be on the list. Committee Clerk to ask Cllr Mountain about The Angmering School being on the list. Committee Clerk to also make contact with The Rustington and Angmering Neighbourhood Watch to see if they can be involved with the Resilience Plan.

CF

CF

Cllr Nikki Hamilton-Street brought with her an example of an emergency box that would sit in the office of rest centres, control centres etc, with the contents as follows:

Laminated map of the particular site.

Registers

Contents List

Badges for different roles

Sticky labels

Laminated signs

Blu tack

Marker Pens

Pencils

Hi Viz Vest

It was agreed that an emergency box similar should be located at Angmering Library, Angmering Village Hall and the Parish Council office. Committee Clerk and Cllr Nikki Hamilton-Street to meet and discuss further. Funding received from Operation Watershed for emergency boxes to be looked at.

CF

16/014 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

This Committee – RET Team Training – The training proposed to be a train the trainer training sessions, to be held on a Saturday morning or afternoon, with as many councillors attending as possible.

Community, Leisure, Environment and Wellbeing Committee - None

Full Council – None

16/015 DATE OF THE NEXT MEETING

The date for the next meeting was set for Wednesday 12th April 2017 at 7:30pm, location to be confirmed.


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Chairman

Date.....12/4/17.....