



Established 1894

Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex BN16 4EA

Telephone/Answerphone 01903 772124
E-mail: admin@angmering-pc.gov.uk
Website: www.angmeringparishcouncil.gov.uk

TO MEMBERS OF THE COMMITTEE;

YOU ARE SUMMONED TO A MEETING OF THE GOVERNANCE & OVERSIGHT COMMITTEE WHICH WILL BE HELD AT THE PARISH OFFICE ON TUESDAY 13 JUNE 2017 AT 7.30PM

1. APPOINTMENT OF CHAIRMAN

2. APPOINTMENT OF VICE-CHAIRMAN

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

5. APPROVAL OF MINUTES OF THE MEETING HELD ON 9 NOVEMBER 2016

The accuracy of the minutes is to be agreed and adopted.

6. PUBLIC CONSULTATION

An opportunity for parishioners to seek information or question the Committee on any relevant matter.

7. CLERK'S REPORT

- a) To consider the attached action list
- b) To receive a report from the Clerk on matters that have arisen since the agenda was produced.

8. ASSESSMENT OF THE EFFECTIVENESS OF INTERNAL AUDIT

The Parish Council is requested to:

- a) consider the effectiveness of the Internal Auditor in the last year with reference to attached analysis, and
- b) consider the reappointment of RS Hall & Co as the Internal Auditor for the 2017/2018 financial year.

9. COUNCILLOR AUDIT OF FINANCIAL RECORDS

Cllr. Thompson's report on his audit in May 2017 is attached, for consideration.

10. PENSIONS DISCRETIONS

With reference to the attached report presented to the November 2016 committee, to adopt the suggested discretions. The parish council, as an employer under the LGPS regulations, has to formally adopt a set of discretions under the pension scheme and those that are in front of the committee are the least onerous available. By adopting those that do not automatically confer rights on a staff member, the parish council is not losing the option of applying them at some future date, it is just that they will not automatically apply. They are the least cost option.

The parish council has not been in compliance with the regulations as these discretions should have been adopted first in 2014, and they should be reviewed once a year once they have been put in place.

11. MEETINGS PROGRAMME AND AGENDA SETTING

To consider the attached report on the suggested standard programme for the committee in order to fulfil its Terms of Reference (copy attached)

12. POLICY SETTING

To consider the policies to review from the attached list. The intention is to adopt a set of coordinated policies for all activities of the parish council, and to monitor their effectiveness.

13. DATE OF NEXT MEETING

The next scheduled meeting of the committee is Wednesday 9th August 2017.



.....
Rob Martin – Clerk to the Council

Date..... 6/6/17