



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 25 OCTOBER 2017

Present: Councillors Paul Bicknell; Bill Evans; Susan Francis; Norma Harris; Mike Hill-Smith; David Marsh (Vice-Chairman); Roger Phelon; Nikki Hamilton-Street (Chair)

In attendance: Claire Fullman, Committee Clerk

17/100 APOLOGIES FOR ABSENCE

Apologies of absence were received from Cllr Mike Jones.

17/101 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were no declarations made.

17/102 APPROVAL OF MINUTES

It was noted that minute number 17/094 stated that the sign to be replaced on the A259 was an Angmering in Bloom sign and that this should read Angmering twinned with Ouisseham Riva Bella. The Minutes of the Committee's meeting held on Wednesday 27 September 2017 were amended accordingly and subsequently signed by the Chairman.

17/103 PUBLIC CONSULTATION

No members of the public were present. Cllr. Marsh stated that Speedwatch was failing due to a number of factors and that he was no longer doing it if anyone would like to take over. Cllr. Hill-Smith said he did not mind taking this on. Cllrs. Marsh and Hill-Smith to meet and discuss.

17/104 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA

The report was received.

Cllr. Bicknell asked about the maintenance and staffing. Cllr. Hamilton-Street informed all members present that the Parish Clerk is going to be having a review with staff and will be reporting on this in due course. Cllr. Phelon said that a contingency needs to be in place for all factors. Cllr. Evans said that it was not just maintenance and that there was a knock on effect and stated that as a Parish Council we were not doing things in a timely manner and we were letting people down. Cllr. Bicknell requested to see the complete work schedule. Cllr. Hamilton-Street reiterated that the review with staff needed to be conducted to be able to move forward.

The Committee Clerk also gave a verbal report on the discussion previously held in connection with lighting at Mayflower Park. Informing all that the lighting would have to be of a standard approved by Highways as the area is a Safer Route to Schools. The police were consulted in the past and they also stated that lighting would have to be of a Highways standard. This item needs to go back to Projects in the Parish, as whilst it is agreed by all to

have lighting in Mayflower Park, it is not something that should be done in isolation and is part of a bigger project, looking at sustainability issues. This item will now be going on the List of Projects for Potential Developer Finance.

In connection with play areas, Cllr. Bicknell said about reducing the number of play areas. Cllr. Hamilton-Street suggested that all members look at all the play areas and their usage. Cllr. Bicknell said that Arun District Council (ADC) did a review of play areas. The Committee Clerk informed all that the Parish Clerk did go out with a survey representative for ADC and will find the outcome. **CF**

Cllr. Bicknell referred to the Agenda of the Environment and Leisure Working Group at ADC for the meeting that was held on Tuesday 24 October 2017. **ACTION** for Committee Clerk to investigate and find out if the play areas mentioned in the paper were ADC play areas. **CF**

Cllr. Bicknell also asked if we could have a list of new developments play areas, costings, how many houses built and how much money was allocated to each play area and the reasons behind the allocations. Cllr. Phelon stated that it was also important to know the contents of the play areas. **ACTION** for Committee Clerk to investigate. **CF**

All play areas were discussed, a list of play areas to be sent to all members for them to sign up to monitor usage of the area and the equipment. Guidance to be sought from ADC. **CF**

17/105 ANGMERING IN BLOOM

The report was received. Cllr. Marsh applauded the report writing from Angmering In Bloom.

17/106 DOG WASTE AND LITTER BINS

Cllr. Bicknell said that ADC have a map of the locations of all dog and litter bins. Cllr. Hamilton-Street asked all members to take the map provided in the supporting papers and check the correct bin was marked on the map. Areas were then delegated to members.

Cllr. Hamilton-Street went through the costings stating that for one bin the cost would be around £600.00 for the first year, Cllr. Phelon said that ADC pay for some of the bins. It was **AGREED** by **ALL** that the Parish Council Clerk needed to write to ADC asking for detailed information of what the Parish Council pays for in respect of dog and litter bins. **CF**

In connection with the location of dog and litter bins, Cllr. Bicknell said that both types of bin needed to be located on the edge of a conurbation as people tend to walk away from their homes to walk a dog and if they were walking for a few minutes up the road, the mess should be picked up and disposed of at their home.

It was **PROPOSED** by Cllr. Bicknell, **SECONDED** by Cllr. Hamilton-Street and **AGREED** by **ALL** that a review of the existing stock be conducted before any additional purchases are made so we can use the existing stock effectively. **ALL/CF**

17/107 EVENTS

The events for 2018 list was discussed. Cllr. Hamilton-Street informed all members that a Working Group needed to be formed to organise the Parish events.

Cllr. Francis mentioned that the Christmas Lunch was not taking place this year and that there was one being held in East Preston who would take any residents from Angmering.

It was **PROPOSED** by Cllr. Francis, **SECONDED** by Cllr. Bicknell and **AGREED** by **ALL** to supply and pay for the turkey(s) for the Christmas Lunch at East Preston as they would be offering seats to residents of Angmering. **ACTION** for the Committee Clerk to organise. **CF**

Cllr. Hamilton-Street said an article needed to go in the next newsletter for the recruitment of volunteers for the Events Working Group and to contact all councillors asking if they would like to join. **ACTION** for the Committee Clerk to organise. **CF**

Other ideas put forward were to contact all schools to reach out to parents; and article in All about Angmering; to contact all organisations to see if they could put forward a committee

member, the website and to open on Traders Evening with information. **ACTION** for the Committee Clerk to organise. **CF**

Concerning opening on Traders Evening, Cllr. Marsh said that the focus could be "not what we can do for the Parish, but what can you do for the Parish". It was **AGREED** by **ALL** that with or without staff this Committee's members would like to open the office on Traders Evening with councillors manning. Cllr. Phelon did state that the Parish Council should discuss this with the Traders Association.

ACTION for the Committee Clerk to discuss with the Parish Clerk and to let Cllr. Marsh know the outcome to take forward with the Traders Association. Committee Clerk to then follow up with all councillors if the office is to be open on Traders Evening. **CF**

In connection with events It was **PROPOSED** by Cllr. Hamilton-Street, **SECONDED** by Cllr. Francis and **AGREED** by **ALL** for the purchase of a sign written gazebo. Cllr. Hamilton-Street to pass contact information to the Committee Clerk. **CF**

17/108 FLOWER BED REQUEST FOR THE LAND NEXT TO GREENWOOD DRIVE AND/OR CORNER OF LANSDOWNE ROAD

After a brief discussion it was **PROPOSED** by Cllr. Bicknell, **SECONDED** by Cllr. Hill-Smith and **AGREED** by **ALL** to accept the offer from Cooper Adams for a flower bed at the proposed site of Greenwood Drive, subject to a licence from West Sussex County Council Highways and in keeping with the policy that if the bed is not maintained it will either be removed or replaced with something else. **CF**

17/109 LIBRARY

A discussion was had between members and Cllr. Hamilton- Street explained to all that this would be about how the building would be better used and adapting the building accordingly. Members were requested to come up with some ideas and thoughts and for this to be an ongoing agenda item. **CF**

17/107 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee: Community Grants. Dementia Working Party. Committee Clerk to send out the Dementia Friends link for completion by all councillors prior to the next meeting. **CF**
- 2) Full Council: None
- 3) Resilience Sub-committee: None

17/099 DATE OF NEXT MEETING

The Committee's next meeting would take place on Wednesday 29 November at 7:30pm in the Community Room of Angmering Library.

The meeting concluded at 21:28

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Chairman

Date.....