



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 13 DECEMBER 2017

Present: Councillors Susan Francis; Norma Harris; Mike Hill-Smith; Roger Phelon;
Nikki Hamilton-Street (Chair)

In attendance: Claire Fullman, Committee Clerk

17/109 APOLOGIES FOR ABSENCE

Apologies of absence were received from Cllrs. Paul Bicknell and Mike Jones. It was noted that Cllr. Marsh had exchanged his membership of the CLEWC for membership of the Governance and Oversight Committee.

17/110 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were no declarations made.

17/111 APPROVAL OF MINUTES

The Minutes of the Committee's meeting held on Wednesday 25 November 2017 were approved as a correct record and subsequently signed by the Chairman.

17/112 PUBLIC CONSULTATION

Julia Phelon, representative for Angmering In Bloom (AIB), sent the following report:

Recent activities

We have completed our Autumn planting by adding primroses to the daffodil bulbs that are already in the troughs near the stone seats on the Village Green. The Nursery Road bed that AIB are responsible for has been planted with pansies to complement the daffodils that will appear in early spring.

Following approval from the PC CLEW Committee, we have planted primroses around the Village Hall sign at the bottom of the bank opposite the Village Hall. WSCC have been informed by the PC Office.

We have been weeding and tidying the beds and trugs around the Community Centre and have continued to weed the newly landscaped bed adjacent to the car park extension. Unfortunately, we had to redo these trugs this week after they were vandalised last weekend.

We continued to spend time on general tidying, sweeping and weeding around the village, however now we are in mid-December this is likely to stop until the early Spring.

Future activities

We are going to plant the area behind and above the retaining wall at Water Lane with natural plants which are similar to those already in situ. A membrane has been purchased to protect the wall, however all of this work will now be left until the Spring.

Future Projects

As the PC are aware, Cooper Adams had expressed an interest in creating their own flower bed in the village. They approached the PC with a proposal for a bed on the corner of Greenwood Drive, but this was rejected by WSCC due to the underground services in that area and the possibility of affecting sight lines for motorists pulling out of this junction.

After a discussion with WSCC regarding an alternative area on the corner of Station Road and the A259, it was suggested that the PC could apply for a licence for a flowerbed in this area instead. Julia Phelon (AIB) and Roger Phelon (Parish Councillor) met with the Manager of Cooper Adams to update him with the change of plan. He was very pleased with this suggestion, which would give them the opportunity to visibly transform the entrance to the village. They will discuss options and ideas with Ferring Nurseries.

We are investigating the possibility of putting up some additional floral baskets on some of the lampposts in the conservation area to complement the existing ones. An email request has been sent to the PC Office asking if the PC would be agreeable to this idea and who should be approached to gain permission to do this.

17/113 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA

There was nothing to report.

17/114 LAND AT THE CORNER OF A259 AND STATION ROAD

The Committee Clerk informed all members present that a response was received from West Sussex County Council (WSCC), Highways Department on 13 December 2017, stating that they would be happy to issue a licence here for planting for whatever the Parish Council would like in terms of plants, as the land is way off of the main carriageway and not interfering with visibility etc. Cllr. Francis asked about the Angmering and Twinning Association sign at this location. Cllr. Hamilton-Street said that the licence will probably relate to planting only and that there was a crackdown on signs on the highway and would be too close to the junction to locate there.

Cllr. Phelon explained that Cooper Adams would work with AIB and discuss with Ferring Nurseries the best options for that particular area. Some funding would be gained through grants and would be self-funding through a phased approach within keeping of the area. Cllr. Phelon added that there may be a need for some preparation work of the land by the Parish Council. Cllr. Hamilton-Street said the next step was for the office to apply for the licence and to contact the Tree Warden, Mark Warwick, with regards to obtaining appropriate trees for the area. Split Trunked Silver Birches were suggested due to their ease of maintenance.

CF

Cooper Adams and AIB to gather information to present to the Parish Council.

It was **PROPOSED** by Cllr. Phelon, **SECONDED** by Cllr. Francis and **AGREED** by **ALL** to go forward with the area at A259, with AIB working with Cooper Adams in planning and presenting their proposal to the Parish Council for approval.

17/115 EVENTS WORKING GROUP

Cllr. Hamilton-Street asked members present if they agreed with the Terms of Reference for the Working Group. It was **PROPOSED** by Cllr. Francis, **SECONDED** by Cllr. Harris and **AGREED** by **ALL** to adopt the Terms of Reference.

In respect of the requirement of having 2 councillors on the Working Group, Cllr. Hill-Smith volunteered to be part of the Events Working Group along with Cllr Mike Jones who had already volunteered.

Cllr. Hamilton-Street asked members what the CLEWC's expectations of minutes from the Working Group would be, suggesting bullet points. Cllr. Francis suggested a report to the CLEWC. It was agreed for a template to be created for the group to work with and report to the CLEWC.

Cllr. Phelon said that this should be a standing monthly item on the CLEWC agenda. It was then agreed that Wednesday 31 January 2018 would be the date for the first Events Working Group meeting and to move the Resilience Committee meeting to Tuesday 13 February 2018. Action for the office to email all volunteers so far and send them a copy of the Terms of Reference.

CF

The members present then reviewed the opening of the office on Traders Evening. Cllrs. Hill-Smith and Harris informed all that 5 people completed volunteer forms. Cllr Harris said that it would be good for the office to be open on future Trader's Evenings and for the Parish Council to be represented.

17/116 DEMENTIA ACTION ALLIANCE AND ALZHEIMER'S SOCIETY

Cllr. Hill-Smith informed all that he attended the first meeting at Darlington Court and that a Steering Group was set up with Julie Bartholomew running the Steering Group. Cllr. Hamilton-Street said that we need to know when the next meeting is well in advance so an additional Councillor can attend.

The Committee Clerk informed all that 3 members of staff and 2 Councillors attended an Alzheimer's Society initiative, Dementia Friends, information session. The Committee Clerk said that the session was very informative, educational and very well presented and gave an overview. Cllr. Hamilton-Street said that over the next year the Parish Council should commit to putting on Dementia Awareness Sessions from a Dementia Champion. Cllr. Hill-Smith said that Julie Bartholomew was a Dementia Champion.

It was agreed to have this item as a standing monthly agenda item.

17/117 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee: Land at the Corner of A259 and Station Road and standing monthly items as detailed in these minutes.
- 2) Full Council: None
- 3) Resilience Sub-committee: Inform all that the next meeting has been changed to Tuesday 13 February 2018.

17/118 DATE OF NEXT MEETING

The Committee's next meeting would take place on Wednesday 24 January 2018 at 7:30pm in the Community Room of Angmering Library.

The meeting concluded at 20:40

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Chairman

Date.....