



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 25 JULY 2018

Present: Councillors Mike Hill-Smith; Rhys Evans; Roger Phelon (Vice Chair); Paul Bicknell

In attendance: Claire Fullman, Committee Clerk; Julia Phelon, Representative of Angmering in Bloom; Lorraine Wensley, Representative of Angmering in Bloom and 2 members of public.

18/029 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. John Oldfield, Nikki Hamilton-Street and Norma Harris

18/030 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

Cllr. Phelon declared a non-pecuniary interest in agenda item 7, Lampposts Floral Baskets.

18/031 APPROVAL OF MINUTES

The minutes of the Committee's meeting held on Wednesday 30 May 2018 were re-signed with corrected minute numbers.

The Minutes of the Committee's meeting held on Wednesday 27 June 2018 were approved as a correct record and subsequently signed by the Vice Chairman.

18/032 PUBLIC CONSULTATION

There were 2 members of the public present in connection with a hedge alongside their property in Roman Way with the hedge running along their wall on Rowan Way. The Committee Clerk informed all members present that the residents had been in the parish council office earlier in the week with their title deeds and spoke with both the Clerk and Committee Clerk. It was agreed that their title deeds for their property showed that their boundary was the wall and did not include the hedge. The residents said that the parish council had previously maintained the hedge but this had stopped a few years ago and they had tried to maintain it since but it has now become unruly with brambles.

Cllr. Bicknell explained that West Sussex County Council (WSCC) adopted the highways and the parish council had ground maintenance responsibility for the first 16 years. The residents said that the hedge had now reached approximately 8 foot in height and was now above the wall and after discussion agreed that they would like to see the removal of the hedge.

The Committee Clerk informed all members that the office has already agreed to maintain the hedge and that a cut back would be arranged for the week commencing 30 July 2018.

It was **PROPOSED** by Cllr. Bicknell, **SECONDED** by Cllr. Evans and **AGREED** by **ALL** to source quotations for the removal of the stated hedge and to investigate alternative options to result in zero maintenance.

**DM
/CF**

18/033 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA

The Committee Clerk stated that all reports fell under agenda items.

18/034 ANGMERING IN BLOOM (AIB)

The report was received.

In addition to the report, Lorraine Wensley and Julia Phelon presented the draft lectern map. It is planned for the lectern to be situated on The Village Green approximately where the previous one was located.

Lorraine Wensley explained that the map was of the conservation area but with places of interest in all of Angmering Village. All members present were very happy with the map, illustrations and photographs and were informed that it was planned to have the lectern installed in September 2018.

18/035 LAMPPOST FLORAL BASKETS

Following the CLEWC meeting on Wednesday 27 June 2018, minute number 18/008 and following discussion it was **PROPOSED** by Cllr. Hill-Smith, **SECONDED** by Cllr. Bicknell and **AGREED** by **ALL** to take over the maintenance and watering of 5 new lamppost floral displays as per the quotation for the summer months. The costs of the baskets and installation will be met by AIB. Cllr. Phelon did not participate in the discussion or decision.

18/036 EVENTS

8.4 St Peter & St Paul Annual Fair round up and consideration

The report was received, The Committee Clerk added that the footfall was lower than previous years but there were a number of factors that could have affected this. Cllr. Evans said that he had spoken to traders and they would be interested in forming a steering group guided by the parish council in taking over the Annual Fair. To be included as an agenda item for the CLEWC meeting due to be held on 26 September 2018.

CF

8.2 WW1 Commemorative Events – Silent Soldier

Commemorative event being held at the Village Hall on Saturday 28 July 2018.

8.3 Silver Sunday

The report was received. Cllr. Phelon suggested to pass for this year and to consider for next year and suggested to contact East Preston Parish Council to see if they were doing anything and if we could support them in anyway. This was agreed by all members present.

CF

8.4 BMX Fun Day 2018

The Committee Clerk informed all of the progress made to date and brought attention to the lack of volunteers. Contact had been made with the Angmering Cycling Club and a response is awaited. Volunteer requests have been made through social media with one response and through a press release.

The Committee Clerk informed all that progress updates for the event will be made to all members.

CF

18/037 RESILIENCE

The Committee Clerk informed all members present of the current position with the work on the Black Ditch from the culvert exit at Amber Cottage through to The Thatchway Bridge. Soil samples have been taken and sent for testing, once the results have been received a Method Statement of Work for the job can be produced by the contractors for sending to the Environment Agency to complete the permit application. The Committee Clerk said that she has been in contact with the Church Office in connection with Planning Application A/73/18/TC – Fell 45 No. Western Red Cedar trees within the Angmering Conservation Area.

**CF/
DM**

18/038 PLAY AREA PUBLIC CONSULTATION

Following discussion the Committee Clerk said that she would contact SALC for assistance with creating the survey on Survey Monkey.

**CF /
DM**

All members said they would inform the office of their availability to conduct a session out on location with the gazebo for the Play Area Consultation.

The Committee Clerk said that signs would be installed in each play area informing of the consultation.

P. Phelon

18/039

LITTER

11.1 The Clerk's report on litter at Mayflower Park

The Committee Clerk informed all present that Ground Staff had collected 8 full bin bags on Monday 16 July 2018 at Mayflower Park, this was ground litter and did not include the bins, which were approximately half full.

Cllrs Bicknell and Phelon suggested to post on social media how much it costs a year for the Parish Council to clear litter at this location.

It was also mentioned that Fletcher's Field had got much worse with litter located around the benches.

11.2 To Identify a Community Litter Picking Date

It was agreed to hold a Community Litter Picking Day on 28 October 2018, 10am – 1pm.

11.3 To consider Keep Britain Tidy Spring Clean 2019.

It was agreed to register for this event to take place.

18/040

A259 TREES

Cllr. Phelon gave an overview of the meeting that was held in 2016 and informed all present that this item was unable to be progressed due to a Marestail problem.

The Committee Clerk reported that WSCC have now said that this can be looked at in September 2018 for planting. Office to liaise with WSCC.

CF/
DM

18/041

MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee: Annual Fair, A259 trees, St Nicholas Gardens, Winter Maintenance
- 2) Full Council: None

CF

18/042

DATE OF NEXT MEETING

The Committee's next meeting was due to take place on Wednesday 29 August at 7:30pm in the Community Room of Angmering Library. It was suggested if the meeting was for the BMX Fun Day Event that an alternative get together in office time to be arranged. Confirmation will be publicised on the Parish Council's website.

CF

The meeting concluded at 21.30



Chairman

Date. 26/9/18

