



Established 1894

Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex BN16 4EA

Telephone/Answerphone 01903 772124
E-mail: admin@angmering-pc.gov.uk
Website: www.angmeringparishcouncil.gov.uk

MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 27 JUNE 2018

Present: Councillors Nikki Hamilton-Street (Chair); Norma Harris; Mike Hill-Smith; Rhys Evans; Roger Phelon; Paul Bicknell

In attendance: Claire Fullman, Committee Clerk; Julia Phelon, Representative of Angmering in Bloom; Julie Bartholomew and Bikram Raychaudhuri, Representatives of Dementia Action Alliance and 2 members of public.

18/015 APOLOGIES FOR ABSENCE

Apologies were received from Cllr. John Oldfield

18/016 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were no declarations made.

18/017 APPROVAL OF MINUTES

The Minutes of the Committee's meeting held on Wednesday 30 May 2018 were approved as a correct record and subsequently signed by the Chairman.

18/018 PUBLIC CONSULTATION

There were 2 members of the public present in connection with a decision made at the Community, Leisure, Environment and Wellbeing Committee (CLEWC) on Wednesday 28 March 2018, Pippin Gazebo - minute number 17/146 and follow up at the CLEWC on Wednesday 30th May 2018, minute number 18/011, addressing points raised from Mr Weller's report submitted to the committee.

Mr Weller stated that since the removal of the gazebo the gathering young people had now moved further down Pippin Open Space to the under 8's children's play area and referred to his submitted report to the committee meeting held on 30 May 2018 and his conversations with the young people involved. Mr Weller said what was needed was to get the young people to understand that their activities at the play area were not appropriate. He informed all members that the situation is now deteriorating and a log of times, litter collected and behaviour is being compiled. He stated that what local residents do is not having an impact or preventing them. Mr Weller then presented a bag of the type of inappropriate litter that is left behind after the youngsters have gathered in the play area.

Cllr. Hamilton-Street referred to Mr Weller's previous report and asked if there had been reports made to the police. Cllr Hamilton-Street also said that the Parish Council were in a similar position to the residents in the fact that the council do not have the authority to remove them and that reports to the police need to be made and informed that there is a facility online to be able to do so.

Cllr. Evans explained there were enough reports made to the police about the behaviour, when it was located at the then gazebo site, for it to be classed as anti-social behaviour. He also asked if the police still have mobile CCTV units.

Cllr. Bicknell pointed out that the log contains a lot of activity on Friday and Saturday nights, 4:45pm – 5:30pm and Friday nights 8:30pm and recently getting later towards 11:30pm and 1am in the morning.

Cllr. Phelon added that this was a problem throughout the village and not just in Pippin. Mr Weller stated that the afternoon incidents are after school related times. Cllr. Bicknell said that there is an agenda item with regards to play areas and asked how many people use the play area, Mr Weller said there is frequent use from mums and young children.

Mr. Weller's neighbour, also present, asked if friendly signs could be placed at the play area to act as a deterrent. **CF**

Mr Weller said that he had deliberately not contacted the police and said the only way to get the police to do something about the problem is by power and influence and that the Parish Council would have more influence and asked for the committee to make representation to the police. **CF**

Cllr. Hamilton-Street said that we could ask the school to highlight the problems residents in the village are experiencing and make representation to both the police and the Anti-social Behaviour Team at Arun District Council. Cllr. Hamilton-Street also said that the office will contact the police and make arrangements for the police to collect the bag of litter collected from the play area that Mr Weller had collected. **CF**

Mr Weller also said that a litter bin was required at the play area. **CF**

18/019 DEMENTIA ACTION ALLIANCE

The committee members welcomed Julie Batholomew and Bkiram Raychaudhuri, representatives of Local Dementia Action Alliance for the Arun District. Julie introduced herself as one of the chairs of the Local Dementia Action Alliance (LDAA) and explained that there is a lot of work to do to make an Alliance in the Arun District happen and it was currently in its infancy. She said that the Parish is key to making a LDAA for the Arun District and that businesses were also key with the largest amount of dementia patients of West Sussex being in the Arun District.

Cllr. Bicknell asked for figures, which will now be sent to us, with Bikram stating that there were approximately 3000 diagnosed dementia patients in the Arun District with approximately 95% being over the age of 65 and 5% under the age of 65. He added that those under the age of 65 present a different scope of care to those over 65.

Julie said that they are offering Dementia Friend training sessions which would include information on how to see dementia, how to make a difference as well as eradicate the stigma that dementia currently holds.

Cllr. Bicknell asked if they had done any work with church groups and would they be beneficial. Julie responded saying that they had done and it depends on how groups and organisations embrace it. Cllr. Bicknell said that Angmering has 2 churches, with venues and if the Parish Council could facilitate a joint effort and support of the churches.

Cllr. Hamilton-Street asked how many could attend each session. Julie responded saying that a session, could comfortably hold 20-30 per session. A number of organisations in the village were then briefly discussed and suggested to assist the traders in holding twilight sessions for after trading, Bikram and Julie agreed they do have the flexibility to cater for that.

It was discussed for the office to complete the forms to join the Dementia Action Alliance and to include links and logos on the Angmering Parish Council website. **CF/DM**

It was agreed for a letter to be drafted to organisations and for the office to liaise with Julie and for the councillors to liaise with traders in the village in connection with an after trading hours session to make progress in becoming a dementia friendly community. **CF/DM**

- 18/020 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**
There was nothing to report.
- 18/021 EVENTS**
The progress report was received. The committee expressed thanks to Cllrs. Oldfield; Hill-Smith; Evans and Lee Hamilton-Street for putting up the bunting and poppies on the Village Square.
- 18/022 RESILIENCE MATTERS**
The Committee Clerk explained the problems that had presented in connection with the Black Ditch work and the difficulties with the chosen contractors and application for the Environment Agency permit. The Committee Clerk reported that communications were being made with contacts at the Environment Agency with how to progress. **CF**
- 18/023 PLAY AREA PUBLIC CONSULTATION**
The draft version of consultation was considered by members present with a couple of amendments agreed. It was agreed to hold the consultation period from 7th July 2018 through to 10th September 2018, with responses collated and reviewed in October 2018 for the possible refurbishments for spring 2019. The consultation to be publicised and available at the Parish Council stand at the St Peter & St Paul Annual Fair, the website and at the BMX Fun Day event on Sunday 9th September 2018. Signs publicising the consultation to be placed in all the play areas. **CF/DM**
- 18/024 LIGHTING AND CCTV AT MAYFLOWER PARK**
The report was received. Following 2 requests made to the office for lighting and CCTV at Mayflower Park following an incident, Cllr. Hamilton-Street referred to the email received from Matt Rookes, Anti-social Behaviour Team at Arun District Council.

Cllr. Phelon said that following previous discussions at committee meetings, this item was included on the List of Projects from Potential Section 106 agreements for when funding becomes available as it has been recognised that this is an issue. The committee members requested confirmation from the Parish Clerk that the lighting of Mayflower Park was on the list. **CF/RM**
- 18/025 LITTER**
Litter issues in the village were briefly discussed with a litter picking day to be organised. It was agreed to ensure all play areas had litter bins.

Cllr. Evans informed all that East Preston beach have a good litter bin that could be consider for using the same type at Mayflower Park. Office to investigate further. **CF/DM**
- 18/026 CORNER OF STATION ROAD AND A259**
After discussion it was agreed to obtain a broken down quotation of the original plan from Ferring Nurseries and at a later date to consider financing along with Cooper Adams. **CF/DM**

Cllr. Evans suggested to consider offering a memory tree to residents for the area.
- 18/027 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**
1) This Committee: Identify a day for a litter pick day, potentially in October. A259 trees. Silver Sunday. **CF**
2) Full Council: None
- 18/028 DATE OF NEXT MEETING**
The Committee's next meeting would take place on Wednesday 25 July at 7:30pm in the Community Room of Angmering Library.

The meeting concluded at 21.22

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Chairman

Date.....



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Present: Councillors Nikki Hamilton-Street (Chair); Norma Harris; Mike Hill-Smith; Rhys Evans; Roger Phelon; John Oldfield

In attendance: Claire Fullman, Committee Clerk; Julia Phelon, Representative of Angmering in Bloom; 1 member of public.

18/001 APOLOGIES FOR ABSENCE

Apologies were received from Cllr. Paul Bicknell

18/002 ELECTION OF CHAIRMAN

It was **PROPOSED** by Cllr. Evans, **SECONDED** by Cllr. Hill-Smith and **AGREED** by **ALL** to elect Cllr. Hamilton-Street as the Chairman for the coming year.

18/003 ELECTION OF VICE CHAIRMAN

It was **PROPOSED** by Cllr. Hamilton-Street, **SECONDED** by Cllr. Evans and **AGREED** by **ALL** to elect Cllr. Phelon as Vice Chairman for the coming year.

18/004 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were no declarations made.

18/005 APPROVAL OF MINUTES

The Minutes of the Committee's meeting held on Wednesday 25 April 2018 were approved as a correct record and subsequently signed by the Chairman.

18/006 PUBLIC CONSULTATION

There was one member of the public present who stated an interest in the Events Working Group. The Chair informed her that there was a separate agenda item covering events and that she was welcome to stay.

18/007 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA

There was nothing to report.

18/008 ANGMERING IN BLOOM

The report was received. In addition to the report on future projects in connection with additional floral baskets on lamp posts, Cllr. Hamilton-Street **PROPOSED** that the committee would consider £1000.00 on an annual basis on the existing maintenance contract, this was **SECONDED** by Cllr. Harris and **AGREED** by **ALL**.

18/009 EVENTS WORKING GROUP

The minutes from the meeting held on Wednesday 11 April 2018 were received. Cllr. Hamilton-Street explained that Mike Jones had now resigned from the Parish Council and that this committee would be informed of progress of events from the office. It was agreed that the Parish Council stand at the St Peter & St Paul Annual Fair would display latest Parish Council projects and a Play Area Consultation.

It was also agreed that for the commemorative bunting to mark the centenary of the end of WW1 would be placed on the Village Green, with giant poppies on the lampposts and posters distributed to traders. **DM**

18/010 PLAY AREA CONSULTATIONS

Cllr. Hamilton-Street informed all that the office had liaised with a contact at Arun District Council (ADC) and that ADC had provided information and an example of consultations they had held. It was agreed to have the consultation on the Parish Council stand at the St Peter & St Paul Annual Fair. **CF**

Cllr. Hamilton-Street also mentioned that there was a National Organisation that looked at preserving open spaces and play areas and that there were preservation orders to prevent developers.

18/011 PIPPIN OPEN SPACE GAZEBO

The report submitted by a resident was received.

Upon looking at the issue and the four points raised, members present agreed and responded as follows:

Point 1 All committee members present agreed that with over half of the Parish Council on the Community Leisure, Environment and Wellbeing Committee, going to full council would not have changed the vote to have the gazebo removed.

Point 2 In connection with the future landscaping of where the gazebo was located the members agreed that as there was a review and upcoming public consultation of all play areas, this would be included and discussed as part of the review.

Point 3 In response to the point regarding visiting the location and speaking with those concerned about the problems referred to, all members were informed of complaints received at the office and the number of occasions incidents of anti-social behaviour and trespassing were made to the police and to the Anti-social Behaviour Team at ADC. The number of reports made to the police and communication with the team at ADC were serious enough for the committee members to act upon.

Point 4 Committee members present expressed thanks to the resident for his direct action and his open nature in dealing with the local youth, unfortunately in this day and age of allegations and accusations there must be some caution in this approach. Social responsibility is the job of the whole community and the Parish Council has the enablement to keep our areas as issue free as possible.

The council will be carrying out a complete overview of all playground facilities with a questionnaire going to all residents as to the effectiveness and suitability of all playing areas in the Parish.

What was deemed necessary or suitable 20 years ago in development have now changed and communal areas are now causing more issues than they are solving, and gathering of youths no matter how well meaning, can be intimidating to some. The council has strived to address this with the formation of the 'skate park' and larger recreation areas at Mayflower Park etc. The future plan for the Parish will also include new sports facilities for the good of the community.

18/012 LITTER

Cllr. Hamilton-Street informed all present that it was raised to Cllr. Andy Cooper at full council, that Chichester District are getting all District Councillor to adopt an area in dealing with litter problems.

Cllr. Evans suggested to cover both the Play Area Consultations and Litter problem at the St Peter & St Paul Annual Fair. Cllr. Phelon mentioned the Keep Britain Tidy App and added that litter issues should be added to the Parish Council website. Cllr. Hamilton-Street suggested a litter picking event day, which could be an annual day. The office to investigate further. **CF**

18/013 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee: To include Resilience and Event Matters as standing agenda items.
Station Rd/A259 Corner, Litter and Dementia Action Alliance.
- 2) Full Council: None
- 3) Events Working Group: None

CF

18/014 DATE OF NEXT MEETING

The Committee's next meeting would take place on Wednesday 27 June 2018 at 7:30pm in the Community Room of Angmering Library.

The meeting concluded at 20.53

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Chairman

Date.....

ANGMERING IN BLOOM ASSOCIATION

REPORT FOR PC CLEW MEETING 25 JULY 2018

Recent activities

We have funded the planting, by Ferring Nurseries, of the Village Hall bed to celebrate the centenary of the RAF. The Village Hall Committee arranged a small ceremony to unveil the plaque and bed on Saturday 2nd June at 10:30 followed by coffee, which went very well.

We have continued our weekly tidying sessions and have received many complementary comments from members of the public, not only in person but on Facebook, about the floral displays and the flags and poppies in the Village Centre, which is very heartening and nice to hear.

We had a stall at the Angmering Flower and Produce Show on Saturday 14th July, where alongside our usual plants for sale, we displayed a draft copy of the Village Map we have been working on.

Future activities

Nina, from JUNA, will be planting and maintaining the Beehive bed on the corner of Lansdowne Road, soon, we hope.

Future Projects

Ferring Nurseries put together a proposal for Cooper Adams for the raised bed at the end of Station Road, unfortunately this was deemed to be too expensive. A request has been made to Ferring Nurseries for a quote for clearing the whole area, laying a liner and mulching with bark on top. Unfortunately, Ferring Nurseries are too busy at present to provide this but hope to do so in October. At the last CLEW meeting it was agreed to put Station Road on the Agenda for October's meeting to discuss this quote and options going forward including funding.

Arun District Council Art/Printing department produced a draft design of the Village Map, which included the art work produced by the local Angmering Art group alongside our own photographs, this was checked amended and returned for updating. Another draft copy has been produced and will be shown to the CLEW Committee at the meeting on July 25th. We are pleased to say that our request for a Grant from Angmering Heritage Trust has been successful, which along with the Grant from JEAAC should cover the majority of the costs.

We have investigated the possibility of putting up some additional floral baskets on some of the lampposts in the conservation area, but the PC Office are still awaiting a formal quote for this from Ferring Nurseries. It was agreed at the last CLEW meeting that the Ferring Nurseries contract would be increased by £1,000 per annum to cover the planting and maintenance of 5 baskets whilst we will pay the initial costs of the baskets. We were very pleased that the CLEW Committee approved this additional expenditure.



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Communities, Leisure, Environment and Wellbeing Committee Meeting. Wednesday 25 July 2018

Agenda Item 7, Lampposts Floral Baskets.

Upon seeking a quotation in connection with the maintenance and watering of the proposed additional 5 lampposts for floral baskets, which would consist of 10 half baskets, 2 per lamppost, it was advised that each half basket would have to be initially installed, planted up and watered throughout the season. Upon the end of the planted season, the baskets would have to be taken down again to maintain.

Advice was given that a number of local authorities were now not providing lamppost floral baskets due to the cost of installing and maintaining. It was suggested that a possible remedy for future maintenance costs could be to relocate some of the already placed baskets. Another suggestion to create more of a floral impact was to consider more ground level planters which would not have the same maintenance costs of lamppost baskets.

Claire Fullman
Committee Clerk
19.07.2018



QUOTE

Angmering Parish Council
Corner House
The Square
Angmering
Littlehampton
BN16 4EA
UNITED KINGDOM

Date
27 Jun 2018

Expiry
27 Jul 2018

Quote Number
EST:1124

Reference
Bask Enhancements 18

VAT Number
GB376 7515 17

FERRING NURSERIES
Littlehampton Road
Ferring Worthing
West Sussex
BN12 6PN
01903 241122
office@ferringnurseries.co.uk

Proposed hanging Baskets 2018

Estimate for Supply & Installation of 5 pairs floral containers to lampposts. Additional costs for Summer and Winter planting & maintenance.

Description	Quantity	Unit Price	VAT	Amount GBP
AMBEROL DIRECT COSTS: Correct as at 1/5/2018. (Subject to change)				
Amberol Cup & Saucer Half Units (CNS-1P)	10.00	37.88		378.80
Bracket to suit CNS-1P	5.00	19.50		97.50
Delivery Charge	1.00	48.00		48.00

SIGNPOST SOLUTIONS DIRECT COSTS: Correct as at 1/5/2018. (Subject to change)				
Tamtorque Stainless Steel Banding	10.00	2.74		27.40
Delivery Charge	1.00	13.75	20%	13.75

Banding of Bracket/s to lampposts	5.00	15.00	20%	75.00

Hanging Basket Watering & Maintenance. 12 Month. APC Current 2018/19 price.	10.00	198.60	20%	1,986.00
Subtotal				2,626.45
TOTAL VAT 20%				414.95
TOTAL GBP				3,041.40

Terms

All quotes are valid for 30 days.



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Communities, Leisure, Environment and Wellbeing Committee Meeting. Wednesday 25 July 2018

Agenda Item 8, Events.

8.1 St Peter & St Paul Annual Fair

On Saturday 7th July 2018 at 10.30am, in the scorching heat, the 4th annual St Peter and St Paul's Fair was officially opened by a visiting Town Crier from Medway in Kent, with the assistance of the Vice-Chair of the Angmering Parish Council, David Marsh. The Angmering Bell Ringers then entertained us with a few of their lovely pieces.

This year we also had a visit from Kester the Jester. He amazed children and adults alike with his juggling and comic skills, showing us his funny tricks, scary tricks and even some dangerous tricks! Huxley's Birds of Prey joined us once again. Unfortunately, due to the heat, they weren't really in a performing mood, but were happy to sit in the arena being talked about! We were also introduced to the very handsome Seymour – an impressive African Snake Eagle. He enjoyed showing off his 6 foot wingspan and colourful plumage but again not his flying ability!

We were once again joined by a great number of stall holders selling a variety of wares from sweets, cakes and preserves to tomato plants, fresh vegetable boxes and local cheeses. Harrie's Coffee, Golden Bell's Ice cream van and Krystal's kitchen kept us fed and watered, whilst children (and adults) had their faces painted with beautiful designs from Making Faces. A giant deck chair dominated the newly introduced Games Corner and the ever popular Arundown Archery returned, with lots of people honing their skills with the bow and arrow.

Angmering Parish Council would like to thank everyone who makes this amazing event possible, including all the incredible volunteers and staff.

8.2 WW1 Centenary Events

Silent Soldier

A commemoration is currently being organised with the date being 28th July 2018, 10:30am – 11:00am at the Village Hall. This will be publicised through the Angmering Parish Council website and Facebook Page.

8.3 Silver Sunday

Sunday 7th October 2018

A day of free events and activities for older people

Silver Sunday is now a National Campaign to tackle the blight of loneliness that affects many older people.

"Silver Sunday is a powerful vehicle to draw attention to the problem of loneliness amongst older people. Celebrating the contribution of older people to society, also increases their happiness and wellbeing and presents an opportunity to bring generations together.

Silver Sunday also provides an opportunity for local authorities, charities, community groups and private, voluntary and public organisations to promote what they already do to relieve social isolation and loneliness among older people."

There are many event ideas on the Silver Sunday website at:

<https://silversunday.org.uk/organisers/event-ideas/>

Members of the CLEWC are asked to consider and make a decision if to hold a Silver Sunday event.

8.4 BMX Fun Day 2018

The programme for the event is currently in the design phase and will be distributed to members upon completion, the programme will consist of a poster front cover, agenda for the day and consent form.

Quotations for WC facilities, barriers and traffic cones have been requested and received and first aid quotations are currently awaited.

Due to a shortage of volunteers a request has been made via Facebook, with so far one response. Angmering Cycling Club have been approached and it is hoped that they may be able to help with some volunteers to assist with the day. Work towards the event will be ongoing.

The Chimp Shack, A new BMX and Skateboarding shop in Littlehampton, have expressed an interest in attending, further conversations will be held.

The Committee Clerk will provide a more verbal up to date report at the meeting. It is requested that members of the CLEWC give some thought with regards to ideas for stalls and other entertainment for the event for the office to investigate and follow up.

Claire Fullman
Committee Clerk
17.07.2018