



Established 1894

Angmering Parish Council

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TO MEMBERS OF THE COMMITTEE;

YOU ARE SUMMONED TO A MEETING OF THE GOVERNANCE & OVERSIGHT COMMITTEE WHICH WILL BE HELD AT THE PARISH OFFICE ON WEDNESDAY 15th AUGUST 2018 AT 7.30PM

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

3. MINUTES OF LAST MEETING

To receive the minutes of the meetings on:

- a) 7th February 2018
- b) 26th June 2018

4. PUBLIC CONSULTATION

To give the opportunity for members of the public to ask questions about matters that are relevant to this committee.

5. CLERK'S REPORT

To hear a report from the clerk on matters affecting the committee, not included on this agenda.

6. STAFFING POSITION SUMMARY

To hear a report from the Chairman on the Clerk's retirement & the appointments of the Office Manager (Tracy Lees) and the new Parish Clerk (Katie Herr)

7. STAFFING TRANSITION ARRANGEMENTS

To consider the transition arrangements from the old to the new with reference to the attached Clerks summary of the Clerk's current workload. (This is a draft of the report which will be finalised for the upcoming Parish Council meeting).

8. DATE OF NEXT MEETING

The next scheduled meeting of this committee is on Wednesday 31st October 2018.

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Rob Martin – Clerk to the Council

Date.....