



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 31 OCTOBER 2018

Present: Councillors Mike Hill-Smith; Roger Phelon (Vice Chair); Paul Bicknell, Norma Harris, John Oldfield, Nikki Hamilton-Street (Chair)

In attendance: Tracy Lees, Committee Clerk; Julia Phelon, Representative of Angmering in Bloom and Alan Evans

18/057 APOLOGIES FOR ABSENCE

Apologies received from Rhys Evans.

18/058 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were no declarations of pecuniary or non-pecuniary interests made.

Councillor Phelon mentioned he may have interest regarding item 6.

18/059 APPROVAL OF MINUTES

The Minutes of the Committee's meeting held on Wednesday 26 September 2018 were then approved as a correct record and subsequently signed by the Chairman.

18/060 PUBLIC CONSULTATION

Julia Phelon, Representative of Angmering in Bloom, commented on the overgrown state of the Chandlers site. Councillor Bicknell asked for the hedging to be cut back. It was agreed that the APC Office would contact BMW direct to ask for this area to be cleared back. **TL**

Cllr. Bicknell informed all that the public road signs mentioned at the committee meeting on 26 September 2018 had been dealt with.

18/061 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA

The Council requested that the Action List be re-instated and should include actions from previous meetings. The list should include who is responsible for each action. **TL**

18/062 ANGMERING IN BLOOM (AIB)

The council were asked to consider the Heritage map as a Parish Council Asset for insurance purposes. **KH**

After discussion it was **PROPOSED** by Cllr. Mike Hill-Smith, **SECONDED** by Cllr. Norma Harris and **AGREED** by **ALL** to include the Heritage Map as a parish council asset and to include within the parish council insurance

18/063 EVENTS

7.1 St Peter & St Paul Annual Fair 2019

Cllr. Evans report was discussed regarding the conversation he had with the Traders Association. **RE**

After discussion it was **AGREED** by **ALL** that Cllr. Evans and Tracy Lees, APC Committee Clerk, would attend the meetings regarding this event to offer advice and guidance only, no actions should be assigned to Cllr. Evans or Tracy Lees. Both would report back at the next meeting. If the question of financial support was raised a formal request would need to be made by the Traders Association.

7.2 BMX Day 2018

Steve Jenks is in agreement that this should become an annual event and is keen to make this happen. Before a date for 2019 can be set we have to wait for the National and Regional dates to be announced which should be available in January. Item to be brought back to the January/February agenda when dates are known.

TL

Cllr. Bicknell requested sight of the costs for the 2018 event along with a report on how much Office staff time was needed to run this event.

7.3 Dementia Awareness

It was suggested that if possible an Awareness session be held for the Traders after trading hours, hosted in the Library.

DM

7.4 Memory Tree Event – 30 November 2018

The Committee Clerk informed all members of the arrangements so far which was met with approval from all.

TL

A request was received from Alan Evans re how the poems should be produced for the readings along with the possibility of getting a microphone stand and lectern.

Cllr. Hamilton-Street will provide examples of poems for consideration.

Committee Clerk explained that a list of volunteering roles for this event would be circulated in due course.

7.5 Christmas Lunch

The Committee Clerk informed all members of this year's arrangements and re-confirmed that East Preston would be hosting again this year.

TL

After discussion it was **PROPOSED** by Cllr. Bicknell, **SECONDED** by Cllr. Norma Harris and **AGREED** by **ALL** that a donation of £150.00 be made to help support this event.

Cllr. Hill-Smith advised that he may know of some ^{residents} ~~residence~~'s that might want to attend and he would make them known to the Angmering Parish Council Office.

18/064 RESILIENCE

Committee Clerk re-confirmed that the permit has now been received and work will be commencing on 5 November. Cllr. Hamilton-Street gave an overview of what was going to happen and that this has been 2 years in the planning.

CF

Cllr. Bicknell raised the question re ^{to} ~~where~~ ^{out of} this scheme finishes and can we put in an application to WSCC to continue this further into the village. A discussion took place and it was decided to take advice from the Environment Agency.

Cllr. Bicknell then asked if there were any funds left and if it was possible to apply for another grant.

18/065 WINTER RESILIENCE

It was re-confirmed that the Salt Audit had been undertaken and our salt bins are in the correct locations. We are awaiting a response from the WSCC Office to respond and supply a template.

CF

Cllr. Hill-Smith mentioned a possible grant (Winter Fuel payment) from ADC in the region of £140. Cllr. Bicknell was tasked with investigating this and to report back with his findings.

PB

18/066 PLAY AREA PUBLIC CONSULTATION

A lengthy discussion took place regarding the submitted report. Questions were asked re how opinions were gathered and reasons explained.

CF

It was suggested that the Schools need to be contacted again and focus groups set up. It was also suggested that Parent Association groups were consulted.
It was agreed by all that we need to decide what we need to do now i.e. need to be clear on our replacement programme.
The outdoor fitness machines also need to be taken into account.
ADC may have funding available and we should investigate with a view to obtaining funding if possible.

Full report to be ready for January/February meeting.

18/067 PARISH COUNCIL GRANT CRITERIA

Discussion took place.

Cllr. Hamilton-Street asked the committee to consider what they thought should be included in the grant criteria and report back at next meeting with their thoughts.

Cllr. Hamilton-Street talked about Crowd Funding in WSCC and suggested Angmering Parish Council Office investigate if this was something we should consider for the future. **KH**

Item to be kept on the agenda for next meeting.

18/068 NOTICEBOARDS

Three quotes were discussed and comments were requested by Cllr. Hamilton-Street. **CF**
Cllr. Hamilton-Street clarified what was wanted (style and colour) and obtained agreement from all.

APC Office was requested to obtain like for like quotes from Supplier One and Supplier Three.

Cllr. Bicknell proposed a forth ^{sign} ~~sign~~ located at the Railway Station. Enquires to if this is possible ~~need~~ to be made.
need NETWORK RAIL 

18/069 LITTER

13.1 Community Litter Picking Day

Cllr. Hamilton-Street thanked all involved in the recent litter picking day, a good positive Social Media reaction was received and thank you's from local ~~residence~~ ^{residents}. 

Discussion then took place re hosting another event next year verses tackling the litter problem in different ways.

Cllr. Hamilton-Street proposed the next Litter Picking Day for Spring time. **CF/TL**

Cllr. Bicknell mentioned the over flowing bin situation due to lack of collection from ADC, Cllr. **PB**
Hamilton-Street asked Cllr. Bicknell to liaise with ADC and report back at the next meeting.

13.2 Recycling Facilities in the Village Centre provided by fundraising by St Wilfrid's School

Discussion around the location took place and it was agreed by all that the area around the Chip Shop (Big Fry) and the Co-op would work. **CF**

Special mention was made concerning the possible obstruction to the parking sign by placing the bin outside the co-op. office to raise this issue with both the Cleansing and Parking Enforcement Departments at Arun District Council.

18/070 ANGMERING TWINNING ASSOCIATION SIGN

Discussion took place re the location of this sign but with no agreement.

Item to remain on the agenda for the next meeting along with Village Gates. **TL**

18/071 A259 TREES

Discussion took place, Cllr. Hamilton-Street gave an overview of past events. **TL**
APC are seeking funding from WSCC but this would not come through until Autumn 2019.
It was suggested that we could reach out to the public for donations.

18/072 NURSERY ROAD AND OTHER AREAS VERGES

CF

Cllr. Phelon updated everyone on the background re this area.
Discussion around volunteers to clear the area took place but decided against.
Cllr. Hamilton-Street re-confirmed that Bramley Green was part of the village and their verges needed to be treated in the same way.
Cllr. Bicknell suggested removing the tree section and replacing with hard standing.

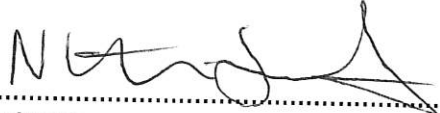
After discussion it was **PROPOSED** by Cllr. Hamilton-Street, **SECONDED** by Cllr. John Oldfield and **AGREED** by **ALL** to engage a contractor to clear the area and either re-turf or seed.

18/073 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee: Consideration of committee priorities for the next 6 months
- 2) Full Council: None

18/074 DATE OF NEXT MEETING

The Committee's next meeting ^{is} ~~was~~ due to take place on Wednesday 28 November 2018 at 7:30pm in the Community Room of Angmering Library.
The meeting concluded at 21:20


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Chairman

Date..... 28/11/18