



Established 1894

Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex, BN16 4EA

Telephone/Answerphone 01903 772124
E-mail: admin@angmering-pc.gov.uk
Website: www.angmeringparishcouncil.gov.uk

MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 31 OCTOBER 2018

Present: Councillors Mike Hill-Smith; Roger Phelon (Vice Chair); Paul Bicknell, Norma Harris, John Oldfield, Nikki Hamilton-Street (Chair)

In attendance: Tracy Lees, Committee Clerk; Julia Phelon, Representative of Angmering in Bloom and Alan Evans

18/057 APOLOGIES FOR ABSENCE

Apologies received from Rhys Evans.

18/058 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were no declarations of pecuniary or non-pecuniary interests made.

Councillor Phelon mentioned he may have interest regarding item 6.

18/059 APPROVAL OF MINUTES

The Minutes of the Committee's meeting held on Wednesday 26 September 2018 were then approved as a correct record and subsequently signed by the Chairman.

18/060 PUBLIC CONSULTATION

Julia Phelon, Representative of Angmering in Bloom, commented on the overgrown state of the Chandlers site. Councillor Bicknell asked for the hedging to be cut back. It was agreed that the APC Office would contact BMW direct to ask for this area to be cleared back. **TL**

Cllr. Bicknell informed all that the public road signs mentioned at the committee meeting on 26 September 2018 had been dealt with.

18/061 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA

The Council requested that the Action List be re-instated and should include actions from previous meetings. The list should include who is responsible for each action. **TL**

18/062 ANGMERING IN BLOOM (AIB)

The council were asked to consider the Heritage map as a Parish Council Asset for insurance purposes. **KH**

After discussion it was **PROPOSED** by Cllr. Mike Hill-Smith, **SECONDED** by Cllr. Norma Harris and **AGREED** by **ALL** to include the Heritage Map as a parish council asset and to include within the parish council insurance

18/063 EVENTS

7.1 St Peter & St Paul Annual Fair 2019

Cllr. Evans report was discussed regarding the conversation he had with the Traders Association. **RE**

After discussion it was **AGREED** by **ALL** that Cllr. Evans and Tracy Lees, APC Committee Clerk, would attend the meetings regarding this event to offer advice and guidance only, no actions should be assigned to Cllr. Evans or Tracy Lees. Both would report back at the next meeting. If the question of financial support was raised a formal request would need to be made by the Traders Association.

7.2 BMX Day 2018

Steve Jenks is in agreement that this should become an annual event and is keen to make this happen. Before a date for 2019 can be set we have to wait for the National and Regional dates to be announced which should be available in January. Item to be brought back to the January/February agenda when dates are known.

TL

Cllr. Bicknell requested sight of the costs for the 2018 event along with a report on how much Office staff time was needed to run this event.

7.3 Dementia Awareness

It was suggested that if possible an Awareness session be held for the Traders after trading hours, hosted in the Library.

DM

7.4 Memory Tree Event – 30 November 2018

The Committee Clerk informed all members of the arrangements so far which was met with approval from all.

TL

A request was received from Alan Evans re how the poems should be produced for the readings along with the possibility of getting a microphone stand and lectern.

Cllr. Hamilton-Street will provide examples of poems for consideration.

Committee Clerk explained that a list of volunteering roles for this event would be circulated in due course.

7.5 Christmas Lunch

The Committee Clerk informed all members of this year's arrangements and re-confirmed that East Preston would be hosting again this year.

TL

After discussion it was **PROPOSED** by Cllr. Bicknell, **SECONDED** by Cllr. Norma Harris and **AGREED** by **ALL** that a donation of £150.00 be made to help support this event.

Cllr. Hill-Smith advised that he may know of some residence's that might want to attend and he would make them known to the Angmering Parish Council Office.

18/064 RESILIENCE

Committee Clerk re-confirmed that the permit has now been received and work will be commencing on 5 November. Cllr. Hamilton-Street gave an overview of what was going to happen and that this has been 2 years in the planning.

CF

Cllr. Bicknell raised the question re where this scheme finishes and can we put in an application to WSCC to continue this further into the village. A discussion took place and it was decided to take advice from the Environment Agency.

Cllr. Bicknell then asked if there were any funds left and if it was possible to apply for another grant.

18/065 WINTER RESILIENCE

It was re-confirmed that the Salt Audit had been undertaken and our salt bins are in the correct locations. We are awaiting a response from the WSCC Office to respond and supply a template.

CF

Cllr. Hill-Smith mentioned a possible grant (Winter Fuel payment) from ADC in the region of £140. Cllr. Bicknell was tasked with investigating this and to report back with his findings.

PB

18/066 PLAY AREA PUBLIC CONSULTATION

A lengthy discussion took place regarding the submitted report. Questions were asked re how opinions were gathered and reasons explained.

CF

It was suggested that the Schools need to be contacted again and focus groups set up. It was also suggested that Parent Association groups were consulted.
 It was agreed by all that we need to decide what we need to do now i.e. need to be clear on our replacement programme.
 The outdoor fitness machines also need to be taken into account.
 ADC may have funding available and we should investigate with a view to obtaining funding if possible.

Full report to be ready for January/February meeting.

18/067 PARISH COUNCIL GRANT CRITERIA

Discussion took place.

Cllr. Hamilton-Street asked the committee to consider what they thought should be included in the grant criteria and report back at next meeting with their thoughts.

Cllr. Hamilton-Street talked about Crowd Funding in WSCC and suggested Angmering Parish Council Office investigate if this was something we should consider for the future. **KH**

Item to be kept on the agenda for next meeting.

18/068 NOTICEBOARDS

Three quotes were discussed and comments were requested by Cllr. Hamilton-Street. **CF**

Cllr. Hamilton-Street clarified what was wanted (style and colour) and obtained agreement from all.

APC Office was requested to obtain like for like quotes from Supplier One and Supplier Three.

Cllr. Bicknell proposed a forth sign located at the Railway Station. Enquires to if this is possible ned to be made.

18/069 LITTER

13.1 Community Litter Picking Day

Cllr. Hamilton-Street thanked all involved in the recent litter picking day, a good positive Social Media reaction was received and thank you's from local residence.

Discussion then took place re hosting another event next year verses tackling the litter problem in different ways.

Cllr. Hamilton-Street proposed the next Litter Picking Day for Spring time. **CF/TL**

Cllr. Bicknell mentioned the over flowing bin situation due to lack of collection from ADC, Cllr. Hamilton-Street asked Cllr. Bicknell to liaise with ADC and report back at the next meeting. **PB**

13.2 Recycling Facilities in the Village Centre provided by fundraising by St Wilfrid's School

Discussion around the location took place and it was agreed by all that the area around the Chip Shop (Big Fry) and the Co-op would work. **CF**

Special mention was made concerning the possible obstruction to the parking sign by placing the bin outside the co-op. office to raise this issue with both the Cleansing and Parking Enforcement Departments at Arun District Council.

18/070 ANGMERING TWINNING ASSOCIATION SIGN

Discussion took place re the location of this sign but with no agreement.

Item to remain on the agenda for the next meeting along with Village Gates. **TL**

18/071 A259 TREES

Discussion took place, Cllr. Hamilton-Street gave an overview of past events. **TL**

APC are seeking funding from WSCC but this would not come through until Autumn 2019. It was suggested that we could reach out to the public for donations.

18/072 NURSERY ROAD AND OTHER AREAS VERGES

CF

Cllr. Phelon updated everyone on the background re this area.

Discussion around volunteers to clear the area took place but decided against.

Cllr. Hamilton-Street re-confirmed that Bramley Green was part of the village and their verges needed to be treated in the same way.

Cllr. Bicknell suggested removing the tree section and replacing with hard standing.

After discussion it was **PROPOSED** by Cllr. Hamilton-Street, **SECONDED** by Cllr. John Oldfield and **AGREED** by **ALL** to engage a contractor to clear the area and either re-turf or seed.

18/073 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee: Consideration of committee priorities for the next 6 months
- 2) Full Council: None

18/074 DATE OF NEXT MEETING

The Committee's next meeting was due to take place on Wednesday 28 November 2018 at 7:30pm in the Community Room of Angmering Library.

The meeting concluded at 21:20

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Chairman

Date.....



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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 26 SEPTEMBER 2018

Present: Councillors Mike Hill-Smith; Rhys Evans; Roger Phelon (Vice Chair); Paul Bicknell, Norma Harris, John Oldfield, Nikki Hamilton-Street

In attendance: Claire Fullman, Committee Clerk; Julia Phelon, Representative of Angmering in Bloom; Tracy Lees

18/043 APOLOGIES FOR ABSENCE

There were no apologies for absence received.

18/044 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were no declarations of pecuniary or non-pecuniary interests made.

18/045 APPROVAL OF MINUTES

The Minutes of the Committee's meeting held on Wednesday ^{26 Sept.}~~25 July~~ 2018 were approved as a correct record and subsequently signed by the Vice Chairman.

18/046 PUBLIC CONSULTATION

Julia Phelon mentioned that the Weaver's Ring road sign was not upright. Cllr. Bicknell asked if she could send him the photograph and he would report to Arun District Council along with 3 other road signs he was going to be reporting.

PB

18/047 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA

The report was received. In connection with the damaged noticeboard, Cllr. Phelon said that rather than replace one damaged one, it would be a good time to replace all of the noticeboards with a corporate design, in accordance with an earlier agreement. Cllr. Bicknell expressed concern that the policy in connection with noticeboards was not being adhered to.

After discussion it was **PROPOSED** by Cllr. Bicknell, **SECONDED** by Cllr. Oldfield and **AGREED** by **ALL** for the office to obtain quotations for the replacement for 4no 12xA4 size, portrait layout noticeboards in powder coated aluminium frame in dark green or black with Angmering Parish Council on the header with the Parish Council logo.

CF/
DM

18/048 ANGMERING IN BLOOM (AIB)

The report was received.

Cllr. Hamilton-Street thanked AIB for the information map lectern.

Cllr. Bicknell mentioned the map on Roundstone Lane, stating that it was faded and would be better relocated near the post box.

Cllr. Harris said to Julia Phelon that the AIB report stated that they had had trouble with the Community Centre bed. Julia Phelon informed that thistles and weeds were high. Cllr. Harris said that there was no liner laid when the bed was made. Office to investigate.

CF/
DM

18/049 EVENTS

7.1 St Peter & St Paul Annual Fair 2019

Cllr. Evans informed all that he had spoken with the Chair of the Traders Association with regards to holding a meeting about the 2019 event. The Chair said that others needed to be involved and to date there has not been any further contact.

Cllr. Hamilton-Street asked if the event should be run by the Parish Council or not due to the work load organising and preparing and the effect it has of the office and if the Parish Council should facilitate and not deliver. Cllr. Bicknell added that it was not within the Parish Council remit.

After discussion, it was **PROPOSED** by Cllr. Hamilton-Street and **AGREED** by **ALL** to have a different meeting with all interested to have a discussion about the future of the event. **CF/DM**

7.2 WW1 Commemorative Events – Remembrance Sunday

The road closures for Remembrance Sunday were discussed, it was advised to check the number of road closure signs that would be available and to inform sports clubs in the area. Cllr. Hill-Smith provided the Committee Clerk with a map of recommended points of closure and suggested signage on the A280. **CF/DM**

7.3 BMX Day 2018

The report was received. After an overview of the day, Cllr. Hamilton-Street asked for the office to enquire about availability of the contractor for 2019, avoiding the Goodwood Revival Event.

In connection with the provision of inflatables on the day, it was **PROPOSED** by Cllr. Hamilton-Street, **SECONDED** by Cllr. Phelon and **AGREED** by **ALL** to make a decision about the use of inflatables as per each event. **CF/DM**

7.4 Dementia Awareness

All members were informed of the Dementia Awareness Session being held at Angmering Library on Monday 1 October 2018, 1:30pm – 3pm. The Committee Clerk informed all members that the Parish Council has now registered with the Dementia Action Alliance.

7.5 Memory Tree Event – 30 November 2018

Members discussed the event with the following agreed:

1. A school choir to be in attendance.
2. To contact Marvin Ford to ask if he can attend.

CF/DM

Members were requested to consider carols and poems and the office to investigate PA options. It was suggested to consider having donations received at the Memory Tree event for the Christmas Lunch.

In connection with the Christmas Tree, it was **PROPOSED** by Cllr. Oldfield, **SECONDED** by Cllr. Harris and **AGREED** by **ALL** to accept the quotation supplied for the Village Centre Christmas Tree and the Parish Council mounted Christmas Tree and all lights as per the quotation. **CF/DM**

7.6 Christmas Lunch

The report was received. The Committee Clerk informed members of investigations which are currently taking place about the provision of the event. Cllr Bicknell asked for the office to contact the churches in the village to see if they have any plans. **CF/DM**

18/050 RESILIENCE

The Committee Clerk informed all members present of the current position with the work on the Black Ditch from the culvert exit at Amber Cottage through to The Thatchway Bridge and stated that the permit was in the application process and the EA had been contacted for approximate timescales.

The Committee Clerk briefed members on a Winter Resilience Plan, which will be available at the next meeting of the committee **CF/DM**

18/051 PLAY AREA PUBLIC CONSULTATION

The report was received. The Committee Clerk said that an analysis of the responses was to be made available at the next meeting of the committee. **CF/DM**

18/052 LITTER

10.1 Community Litter Picking Day

The report was received. Cllr. Hamilton-Street said that the day has been advertised to all NCS Graduates, publicised through their social media and all will be responding to her directly. It was requested to ask the Community Centre if the centre could be used as a meeting and finishing point with use of facilities for the volunteers. **CF/DM**

It was suggested to contact the Scouts and Guides to see if they could participate.

10.2 Recycling Facilities in the Village Centre provided by fundraising by St Wilfrid's School

The Committee Clerk informed that the office were currently awaiting to hear back from the Cleansing Department at Arun District Council.

18/053 GROUND MAINTENANCE

The report was received.

Cllr. Bicknell asked a number of questions about the current maintenance schedule and requested a copy of the Summer Schedule. Cllr. Hamilton-Street stated that the questions asked were waiting to be discussed at a Governance Committee Meeting. **CF**

18/054 A259 TREES

The report was received.

The Committee Clerk informed all that it was previously decided that Field Maples and Wild Cherry trees were discussed as the most suitable to be planted at this location and investigations were now needed to see how much it would cost for the Parish Council to go ahead with the replanting. **CF/DM**

18/055 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee: Grant Criteria, Winter Resilience Plan, Angmering Twinning Sign
- 2) Full Council: None

CF

18/056 DATE OF NEXT MEETING

The Committee's next meeting was due to take place on Wednesday 31 October 2018 at 7:30pm in the Community Room of Angmering Library.

The meeting concluded at 21.30


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Chairman

Date..... 31/10/18

ANGMERING PARISH CLEW COMMITTEE MEETING ACTION LIST 2018

Meeting Date	Agenda No:	Minute No:	Title	Action Required	Action Taken	Comments / Delegated to / Next step / Completed date
31 October	4	18/060	Public Consultation	Overgrown Vegetation at the Chandlers Site ACTION: Contact BMW and asked for the area to be cleared		Delegated to: Tracy Lees
31 October	5	18/061	The Committee Clerk's Report On Any Matters Not Included On This Agenda	Re-instate Action List ACTION: To create an Action List	Action List created	Delegated to: Tracy Lees Action completed 01.11.18
31 October	6	18/062	Angmering In Bloom (AIB)	Heritage Map to become a Parish Council Asset for Insurance purposes ACTION: Add to Asset Register	Add to Asset List	Delegated to: Katie Herr
31 October	7.1	18/063	St Peter & St Paul Annual Fair 2019	To give advice/guidance at next Traders Association ACTION: Contact Traders Association, explain our proposed involvement and obtain meeting dates – report back		Delegated to: Rhys Evans
31 October	7.2	18/063	BMX Fun Day 2019	Need to decide on date for 2019 event ACTION: To put item back on the agenda for January/February meeting	Tracy has set up a reminder to email Steve in January to see if dates are out yet	Delegated to: Tracy Lees/Steve Jenks

ANGMERING PARISH CLEW COMMITTEE MEETING ACTION LIST 2018

31 October	7.2	18/063	BMX Fun Day 2018	Request for sight of the cost of the 2018 event and office hours used ACTION: Present a copy of the budget at the next meeting along with a best guess on hours used		Delegated to: Tracy Lees
31 October	7.3	18/063	Dementia Awareness	Possible session for the local Traders after working hours ACTION: Approach Alzheimer's Society to see if possible and report back		Delegated to: Danni Mariner
31 October	7.4	18/063	Memory Tree	Items to be considered ACTION: Send volunteer list to councillors, sort out possible mic stand and lectern, check mic connection and produce large font poems for easy reading		Delegated to: Tracy Lees
31 October	7.5	18/063	Christmas Lunch	Donation towards event ACTION: APC Office to make a donation of £150.00 to help support this event		Delegated to: Tracy Lees Action completed 05.11.18
31 October	8	18/064	Resilience	Possibility to continue the project into the village further & funding ACTION: Contact Enviro Agency, check if any funds left over and explore the possibility for further grants		Delegated to: Tracy Lees Action completed 09.11.18 Enviro Agency will clear the black ditch behind the Medical Centre for free, no permit needed

ANGMERING PARISH CLEW COMMITTEE MEETING ACTION LIST 2018

31 October	9	18/065	Winter Resilience	Obtain template for completion ACTION: Contact Sue Furlong to obtain correct payment work to be completed		Delegated to: Claire Fullman
31 October	9	18/065	Winter Resilience	Winter Fuel Grant ACTION: Cllr. Bicknell to obtain information from ADC	Cllr. Investigated and provided papers re qualifying for this grant – Tracy to bring to next committee meeting	Delegated to: Cllr. Bicknell
31 October	10	18/066	Play Area Public Consultation	Review next stages of the plan & Funding opportunities ACTION: Contact the schools/PTAs re setting up focus groups Approach ADC re possible funding for the scheme		Delegated to: Claire Fullman
31 October	11	18/067	Parish Council Grant Criteria	Look into crowd funding ACTION:		Delegated to: Katie Herr
31 October	12	18/068	Noticeboards	Obtain like for like quotes & enquire possible new location ACTION: Approached supplier 1 & 3 for mirror quotes Have Network rail been approached re locating a new sign outside the Train Station if not approach them	Network Rail were approached on 18 October 2018 - Reference – G20181018 – 5365332. Awaiting contact from Station Manager. Chased 18.11.2018	Delegated to: Claire Fullman
31 October	13.1	18/069	Litter	Spring Litter Picking Day ACTION: identify a date in Spring	March 21 st is National Litter Picking Day	Delegated to: Claire Fullman / Tracy Lees

ANGMERING PARISH CLEW COMMITTEE MEETING

ACTION LIST 2018

31 October	13.1	18/069	Litter	Over flowing Bins ACTION: liaise with ADC and report back at next meeting		Delegated to: Paul Bicknell
31 October	13.2	18/069	Recycling Facilities in the Village Centre provided by fundraising by St Wilfrid's School	Location of bins ACTION: Response needed to Alex Street	Response sent to Alex Street 13NOV18. Office to report any issues in connection with the parking sign	Delegated to: Claire Fullman Action Completed 13.1.1.2018
31 October	14	18/070	Angmering Twinning Association Sign	Undecided item / Village Gates ACTION: Put on agenda for next meeting		Delegated to: Tracy Lees
31 October	14	18/071	A259 Trees	Funding for Trees ACTION: To remain on action list until the way forward is decided		Delegated to: Tracy Lees
31 October	15	18/072	Nursery Road And Other Areas Verges	Clearance of Verges – various areas ACTION: Obtain quotes re either to turf or to seed and report back		Delegated to: Claire Fullman

ANGMERING IN BLOOM ASSOCIATION

REPORT FOR PC CLEW MEETING 28 NOVEMBER 2018

Recent activities

Angmering Framing and Stitches have kindly agreed to sell the A2 version of the Angmering Village map, priced at £5, for us. We are planning on having a stall at the Village Hall Christmas Market on Saturday 1st December where we will also be displaying and selling them.

Over the last month we have been planting daffodil bulbs in various places around the Village, notably on some of the verges and around some of the newly planted trees on Roundstone Lane, on the corner of High Street and Weavers Ring and around the base of the Angmering Heritage map. We have replanted the containers at both the Village Centre and at the Community Centre.

Several members of the team joined the Parish Council and the public for a litter pick on Sunday 28th of October, which was very successful.

We held a fundraising Bridge Drive at the Community Centre on Saturday 3rd November which was very well attended by members of the Ham Manor Golf Club and Community Centre bridge groups. A raffle was also held with prizes generously donated by our Sponsors and local businesses. The event raised over £650 towards future projects.

Future activities

We will soon be hanging up our brooms and trowels for Winter as the weather gets colder and wetter.

Future Projects

Ferring Nurseries put together a proposal for Cooper Adams for the raised bed at the end of Station Road, unfortunately this was deemed to be too expensive. At the last CLEW meeting it was agreed to put Station Road on the Agenda to discuss a new quote requested and options going forward including funding.



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APPLICATION FOR A GRANT FROM ANGMERING PARISH COUNCIL 2018 - 2019

In order to be eligible for a Parish Council Grant you or your organisation must fulfil at least one of the criteria in Section A and the application must fulfil at least one of the criteria in Section B. In addition, all applications must be supported by the information in Section C, and have regard to the exclusions in Section D. The details of the application must be completed in Section E.

NAME OF ORGANISATION	
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Section A

	<u>What type of organisation are you?</u>	Tick relevant box(es)
A1	A Charity providing services available to residents of Angmering	
A2	An existing local group or organisation providing services available to residents of Angmering	
A3	A new group or organisation, wishing to provide services for the residents of Angmering	

Section B

	<u>Which criteria will your application fulfil?</u>	Tick relevant box(es)
	Reaching new people	
B1	Increasing group membership and/or widening participation	
B2	Starting up new activities and/or expanding existing services for residents of Angmering	
B3	Organising community events and activities	
B4	Bringing the community together	
	Developing Services and supporting the local economy	
B5	Organising one-off events to increase visitors to Angmering	
B6	Activities aimed at developing skills for local unemployed	

	people and assisting them to gain employment	
B7	Raising the profile of the village and its community	
B8	Improvements for the Angmering community infrastructure and developing community held assets	
	Encouraging community growth and self-reliance	
B9	Helping groups and organisations to develop their initial or starting assets and/or resources to support future financial independence	
B10	Helping the community to influence the planning and delivery of local services.	
B11	Protecting the environment and promoting sustainable local development	

Section C

	<u>Supporting information required</u>	Tick relevant box(es)
C1	The last year's certified accounts or, for new organisations, the current business plan, or equivalent.	
C2	Information on the membership, or proposed membership of your organisation. How many current members, in total, and how many live in the village.	
C3	A project plan, if applicable, showing total costs and other sources of income already secured.	
C4	Charity Number, if applicable	

Section D

	<u>Conditions and Exclusions</u>
D1	Typically, awards will not be given for general running/administration costs
D2	Awards must be seen to be for the benefit of a significant number of Angmering residents
D3	Awards will not generally be given to individuals
D4	Awards must be used for or towards the specific project or item applied for.
D5	Awards will not be given retrospectively.
D6	Upon completion of the project, evidence must be provided that the award was used appropriately

Section E

Name of contact for grant purposes	
Position of contact	
Full contact postal address, including postcode.	
Email address and website (if applicable)	
Telephone number of contact	
Total Project Cost	
Amount of grant applied for	
Where is the remainder to be financed from?	
Cheque to be made payable to	
Purpose for which the grant is needed (Supporting evidence may be provided on a separate sheet, if necessary)	
How many Angmering residents in organisation?	
How many Angmering residents will benefit from the grant?	
If you received a grant from the Parish Council during 2017-2018 please outline how the grant was spent	

Signature	
Date	

2. Criteria *Agenda Item 10.*

In order for this Council to be able to rationally and objectively assess applications, many of which will inevitably be totally dissimilar in content, it is both necessary and helpful to assess all applications received against a range of criteria. These are designed to be a general indicator of need but are not exclusive and will be flexibly applied.

- a. Are the activities of the organisation or association readily available to the community in general?
- b. How many members or persons derive benefit from the particular activities involved?
- c. What percentage of the members are children, elderly or disabled in some way?
- d. What is the range of activities undertaken and the programme of the organisation concerned?
- e. What are the current finances of the organisation and how great is the need for grant aid?
- f. How much self-help has been generated by the organisation in attempting to solve its own financial problems and/or meet its financial costs?
- g. What grant aid is available from other sources?
- h. Financial assistance will not normally be offered to any national organisation or body from outside the Parish unless it can be shown that the local population will be able to derive some benefit from the services provided.
- i. Regard will be made to the relative merits of such services when deciding which grant organisations will receive priority.

3. Applications

Applicants are asked to submit the following information with their formal application.

- a. A current financial statement. Where an organisation has its accounts audited on an annual basis, a copy of these accounts for the previous financial year would be helpful.
- b. Details of membership by category (i.e. senior and junior memberships, full and social members etc.).
- c. Precisely what the grant is required for. Who will benefit and how? Other means of financial assistance being considered including self-help initiatives.
- d. Details of the organisation's programme indicating the range of activities undertaken.
- e. Confirmation that membership of the organisation is readily available to the general community. A copy of the club/organisation's constitution should also be enclosed.

4. General Note

Individual applications from Scout and Guide groups, playgroups and other organisations with a local parent body will not normally be considered. In such cases, due to limited funds available, applications will only be considered when made by the District Association, or other parent body as appropriate. This will ensure that the initial prioritisation of such applications is undertaken by those with detailed knowledge of specific local needs and requirements.

Agenda Item 10.

Claire Fullman

From: Eleanor Shipton <Eleanor.Shipton@westsussex.gov.uk>
Sent: 24 July 2018 16:35
Subject: Funding available for community projects
Attachments: WS Crowd poster.pdf

Hello,

I'm from the Communications team at West Sussex County Council.

As a council we've recently launched a crowdfunding platform called the West Sussex Crowd. It's aim is to help community groups and projects raise money and gather support.

Anyone, from local businesses to individuals, can make a pledge.

West Sussex County Council is also making £330,000 available to pledge to projects on the site.

We're trying to spread the word and encourage as many local communities as possible to make the most of this.

I've attached a PDF of our poster – we would really appreciate it if you could print this off and pin it on any notice boards in your area or if you could share it electronically.

If you would like us to send you any copies, let me know.

You can find out more about the West Sussex Crowd here: www.westsussexcrowd.org.uk

Thanks very much,
Eleanor

Eleanor Shipton Press Officer, Communications and Engagement Team, West Sussex County Council Location: Lower Ground Floor, County Hall, Chichester, West Sussex, PO19 1RQ Internal: 22190 External: 03302222190 E-mail: eleanor.shipton@westsussex.gov.uk Twitter @WSCCNews Facebook West Sussex Matters LinkedIn West Sussex County Council

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WEST SUSSEX
C R O W D

MAKE GREAT THINGS HAPPEN IN YOUR COMMUNITY!

**Crowd-funding platform
to improve local places**

**Connecting great project
ideas to supporters to
make things happen**

**Local People
Empowered**

**Innovative
Project Ideas**

**Distinctive
Local Places**

**Places That
People Love**



www.westsussexcrowd.org.uk
communities@westsussex.gov.uk

Product Name	Qty	Unit Price	Amount
Lynester Double Door Post Mounted Noticeboards 6A4Px2 - Holds up to 12 Sheets of A4 (6 per door) W1542mm x H729mm	3	£2,012.00	£6,036.00
Lynester Wall Mounted Double Door Noticeboard W945mm x H1066mm (N.B Bespoke Size - Based on 12xA4P)	1	£1,445.00	£1,445.00

All Above To Include Arc Blended Header Plates
Digitally Printed Lettering & Logos
Black or Forest Green Powder Coating (TBC)
Colour Co-ordinated Standard Posts
Choice of Magnetic Inner or Premium Fabric Pinnable Panels (TBC)

Total Cost Excluding VAT	£7,481.00
10% Goodwill Gesture Discount for Bulk Order	£ 748.10
Total Cost Excluding VAT/Excluding Installation & Removal	£6,732.90

Features:-

- * Premium Grade Aluminium frame & Unbreakable 4mm Polycarbonate Glazing
- * Superior vandal & weather resistance
- * Air ducts to minimise condensation
- * Robust & fully lockable (community thumb locks also available)
- * Five Year Guarantee for complete peace of mind/Average Life Expectancy in excess of 15 years

3 x Post Mounted Lynester Noticeboards & Printed Header Plates
1 x Wall Mounted Lynester Noticeboard & Printed Header Plate

2) Optional Fully Insured Responsible & Legal Disposal of:-

2 x Noticeboards & Posts - St Margaret's School & Community Centre
1 x Remaining Posts - Downs Way site
1 x Wall Mounted Noticeboard - Co-op Site

1	£920.00	£920.00
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Location Area(s):-

BN16 4EA
Angmering
West Sussex

7652.90

* PASMA & IPAF Certified

Further to your enquiry, please find below details of our quotation for supply of the items required. Please refer to the foot of the main quotation for details including costs of available options and variations.

Agenda Item 11 - Supplier

Re : A-Max Aluminium Noticeboards

Item	Qty	Ref Code	Description	Unit Price	Total
A	1	ITEM	FOR LOCATIONS: 1. DOWNS WAY, 2. BRAMLEY GREEN & 3. ARUNDEL ROAD 2-Bay 6A4 per bay, A-Max Noticeboards with round posts & Bow-pattern header panel.	£0.00	£0.00
B	3	AXD6/TG/PC	A-Max Noticeboard, Double Bay 6 x A4 (O/A 1500 x 800 x 60mm) Toughened Glass, Top Hinged with Gas Stays, Interior Back Panel Silver, Triangular Key/Lock, Powder-coated RAL6005 Green Supplied with 10 x 25mm Magnetic Discs in White (MD2/AX)	£1,364.53	£4,093.59
C	3	HEAXD6B	External Header for Double Bay 6 x A4 Noticeboards, Bow Pattern, (200mm high) Powder-coated RAL6005 Green	£238.89	£716.67
D	3	LOGOAX/C	Full Colour Logo for AX Board printed on White vinyl (from ready to use artwork to be provided by client)	£61.50	£184.50
E	3	SLH	Signwriting, Cost per Header in vinyl lettering. Times or Arial font ? White, Black or Gold vinyl ? ANGMERING PARISH COUNCIL	£53.06	£159.18
F	3	APX80D/PC	A-Max 80mm diameter x 2400mm aluminium posts, for end fixing, (per pair), Powder-coated RAL6005 Green	£352.66	£1,057.98

Item	Qty	Ref Code	Description	Unit Price	Total
G	1	ITEM	FOR LOCATION: 4. CO-OP, VILLAGE CENTRE: Single bay 8A4 A-Max Noticeboards Bow-pattern header panel, for wall mounting.	£0.00	£0.00
H	1	AX8/TG/PC	A-Max Noticeboard, Landscape, 8 x A4 (O/A 970 x 820 x 60mm) Toughened Glass, Top Hinged with Gas Stays, Interior Back Panel Silver, Triangular Key/Lock, Powder-coated RAL6005 Green Supplied with 5 x 25mm Magnetic Discs in White (MD2/AX)	£614.30	£614.30
I	1	HEAX8B	External Header for 8 x A4 Noticeboards, Bow Pattern, (200mm high) Powder-coated RAL6005 Green	£213.97	£213.97
J	1	LOGOAX/C	Full Colour Logo for AX Board printed on White vinyl (from ready to use artwork to be provided by client)	£61.50	£61.50
K	1	SLH	Signwriting, Cost per Header in vinyl lettering. Times or Arial font ? White, Black or Gold vinyl ? ANGMERING PARISH COUNCIL	£53.06	£53.06
L	1	DELALL	Delivery by dedicated courier to single address in Angmering	£150.00	£150.00

Sub Total	£7,304.75
Discount (5%)	£365.24
Discounted Total	£6,939.53
VAT	£1,387.91
TOTAL	£8,327.44

**A-Max AXD6 2-Bay 6A4 Noticeboard with Bow Header
(can also be wall mounted)**

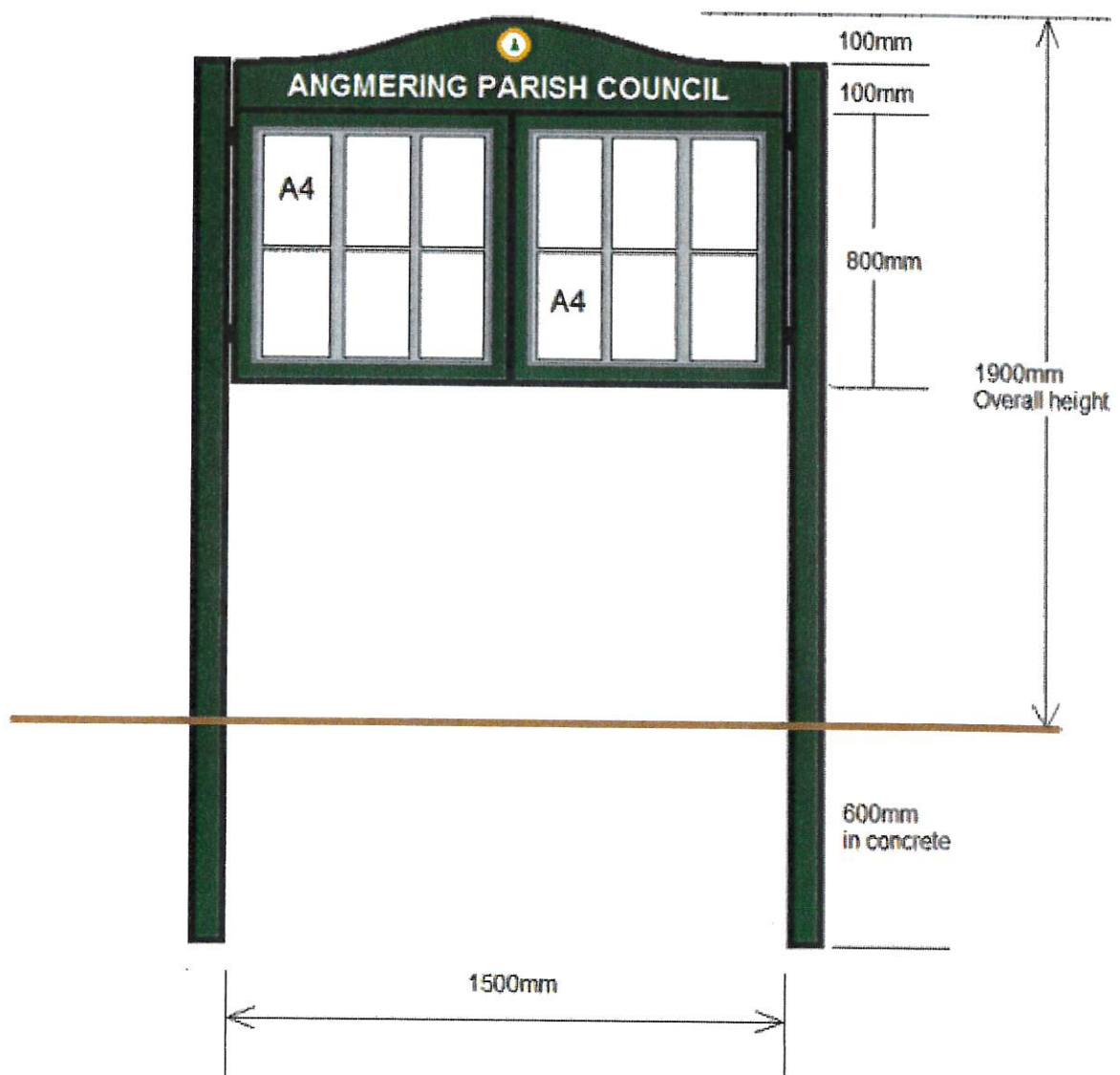


ILLUSTRATION OF CONCEPT ONLY - NOT TO SCALE

FRAGILE FRAGILE



CHIPPING NORTON TOWN COUNCIL





LUTTERWORTH TOWN COUNCIL



ST JOHN FISHER CATH

ST JOHN FISHER
CATHOLIC CHURCH

MASS

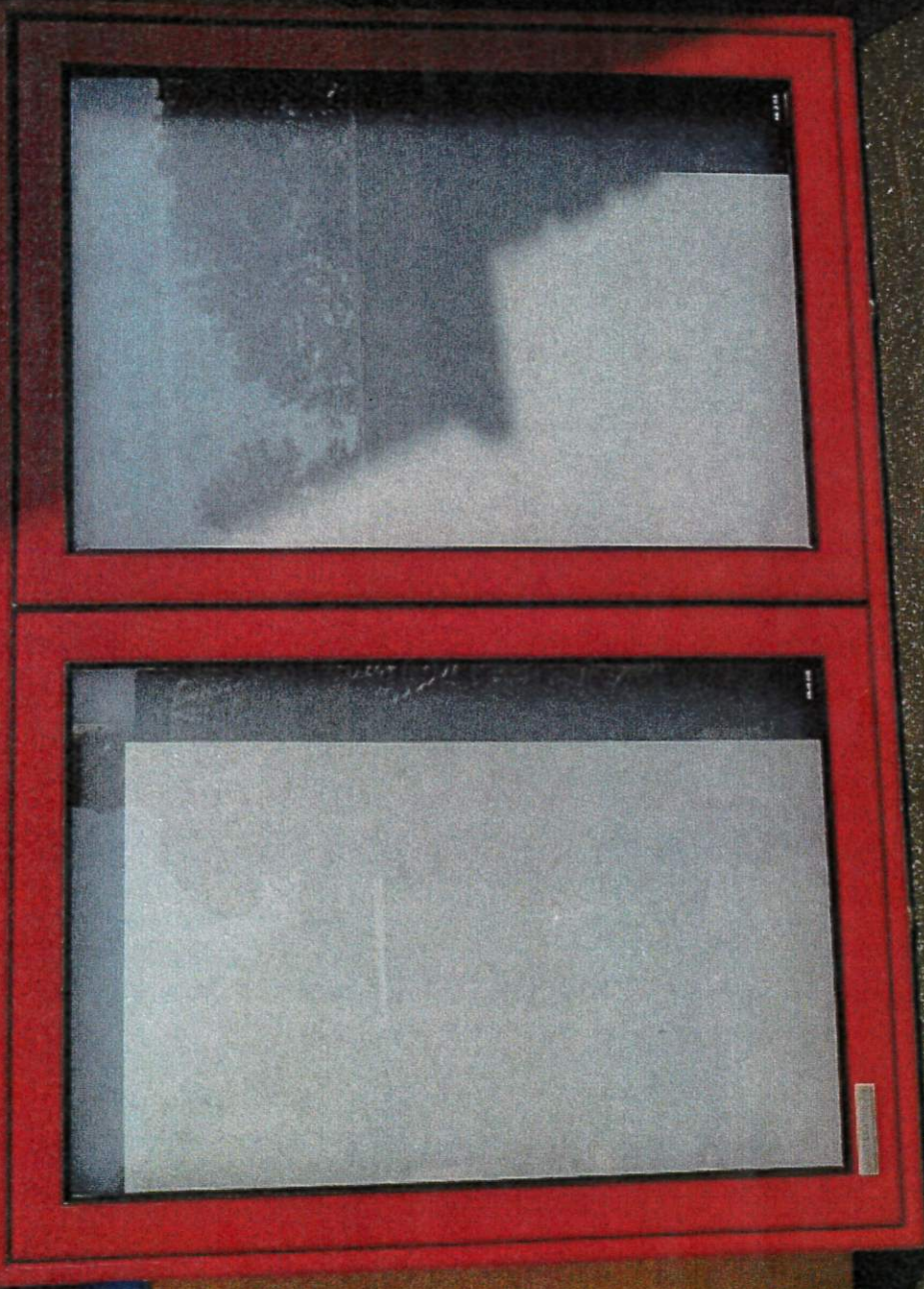
Masses are held every Sunday (except on
Sundays and Festivals 9.30am
and 11am. On request and by appointment
Masses can be held at other times and places.

For more information please contact
the Priest or the Parish Office
01533 577777
www.stjohnfisherlutterworth.org.uk

ST GEORGE'S

UNITED REFORMED CHURCH

Services 10.30am Sundays Church Office 01442 212320 www.st-georges-urc-hemel.org.uk



AXDA2 A-Max 2-Bay 4A4 Board with optional bow header. Powder-coated finish in Non-standard RAL3004 Red

Agenda Item 14.

Categories:

Claire

Hi Claire,

Thank you for the email, I wouldn't be able to get an exact price together for you by Wednesday mainly because the guy who manufactures the signs is away until Thursday, however I can provide a pretty good estimate for you as follows:

X1 Sign £120+VAT

X1 lane closure to install the sign £350+VAT (unfortunately due to the road it's on we wouldn't be able to install it without sufficient traffic management)

X1 installation £250+VAT

X2 posts caps and clips £90+VAT

£810.00

I trust this is sufficient for now, if you decide at the meeting you wish to go ahead please do let me know and I will put an exact price together for you.

I look forward to hearing from you

T10 TRAFFIC SIGNPLATE MANUFACTURE

SIGN NO NP0032

SCHEME

ANGMERING

SIGNFACE DETAILS

Text BLACK

Background WHITE

Border BLACK

X Height 75.0 Grade Class 2

Diag No 2403.1

SIGNPLATE DETAILS

Height 1030mm

Width 1185mm

Area 1.22sq.m

Scale = 1:10

NOTES With effect from 01/01/2006 :

All materials are specified to

BS-EN 12899-1:2001 (eg

Class 2 = High Intensity; Class

1 = Eng Grade)

Designed TC

Checked BDH

Date 23/10/2008

WEST SUSSEX COUNTY COUNCIL
TRAFFIC SIGNS SECTION
CHICHESTER (01243) 777576

07/03

75x —
50x —
62.5x —
50x —

ANGMERING

Twinned with

Ouistreham-

Riva-Bella

Please drive carefully

through the village

Claire Fullman

From: Dave Rayner <daveraynersitefinding@gmail.com>
Sent: 20 November 2018 11:15
To: Angmering Parish Council
Subject: Scope ..
Attachments: Scope Clothing Donation Banks.png; Scope Bank.jpg; T EX 2.jpg
Categories: Tracy

A very good morning to you Angmering Parish Council.

I thought I would get in touch with a really quick email, to see if you might be able to help or steer me in the right direction ?

I'm currently working in association with the Charity Scope, helping to find new locations for their textile recycling banks and I thought I would get in touch with you to explore the opportunity of possibly finding new locations in Angmering for the public to donate their old clothes, to help support and raise funds for Scope.

The Textile Banks help to raise awareness and to provide a much needed source of income towards ongoing projects which help to make this country a place where disabled people have the same opportunities as everyone else, whilst also helping to reduce landfill and increase the availability of textile recycling facilities for the local residents.

I wondered if you may have any ideas or suggestions on possible suitable locations in Angmering ? Hoping that you may be able to help ??

I look forward to hearing from you ..

With kindest regards and best wishes,

Dave Rayner ...

My new website is currently under construction but open to view at ..

www.daverayner.co.uk

07588 504598

01983 618544

Together we can make a difference !!

Agenda Item 16

Claire Fullman

From: Dave Rayner <daveraynersitefinding@gmail.com>
Sent: 20 November 2018 17:03
To: Angmering Parish Council
Subject: Re: Scope ..
Attachments: T EX 2.jpg; Black Clothing Bank.jpg
Categories: Tracy, Claire

Good afternoon Claire,

The bank would be monitored for collections and would normally be emptied once a week, more regularly if it fills up very quickly. If there were to be a rush of donations, there is a contact telephone number on the bank and our collection team will be straight on to it. Collection vehicle would be no bigger than the standard size Transit van, the bank has a door that opens to the front for emptying ..

The banks are either purple or black in colour and normally the standard size would be most suitable for car parks. I have attached a couple of pics of the banks below .. There's no costs associated with this and no contract, once a bank is in place Scope will take care of the rest ..

The sizes of the banks are :

- Standard: 5' wide x 6'4" x 4'4" deep (1.52m wide x 1.9m high x 1.3m deep)
 - Large: 6' wide x 6'4" high x 6' deep (1.8m wide x 1.93m high x 1.8m deep)
- The bank would be delivered on a flat bed Hiab lorry ..

Hope this helps Claire, look forward to hearing from you,

With kindest regards,

Dave ...

On Tue, Nov 20, 2018 at 3:56 PM Angmering Parish Council <admin@angmering-pc.gov.uk> wrote:

Good Afternoon Dave,

Could you let me know the frequency of the collections of the contents of the bins.

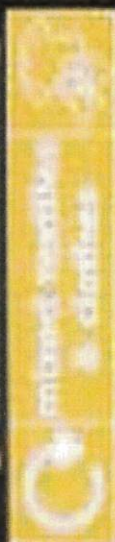
Regards

Claire Fullman

Call: 0207 7001087

Thank You

THIRD SHOP PLEASE



Clothes and
shoes

100% of your donation is used
to raise funds to support
disabled people and their families

Scope

About disability

Scope is a registered charity. Charity number 202271

