



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 28 NOVEMBER 2018

Present: Councillors Mike Hill-Smith; Roger Phelon (Vice Chair); Norma Harris; John Oldfield; Nikki Hamilton-Street (Chair); Alan Evans

In attendance: Claire Fullman, Committee Clerk; Tracy Lees, Office Manager; Julia Phelon, Representative of Angmering in Bloom

18/075 APOLOGIES FOR ABSENCE

Apologies received from Cllrs. Rhys Evans and Paul Bicknell

18/076 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were no declarations of pecuniary or non-pecuniary interests made.

18/077 APPROVAL OF MINUTES

1. Following amendments, the minutes of the Committee's meeting held on Wednesday 31 October 2018 were approved as a correct record and subsequently signed by the Chairman.
2. The re-signing of the minutes from the meeting of the committee held on Wednesday 26 September 2018 due to an incorrect amendment were subsequently re-signed by the Chairman.

18/078 PUBLIC CONSULTATION

There were no members of the public present.

18/079 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA

The Action List was received.

18/080 ANGMERING IN BLOOM (AIB)

The report was received. The report mentioned the corner of the A259 and Station Road. The Committee Clerk informed that the office had been unsuccessful in obtaining a broken down quotation from the initial contractors who quoted the work. After discussion it was decided that the office should pursue obtaining quotations for the clearance of the area. It was also decided to ask contractors sought for quotations for the verges to also quote for the clearance, liners and preparation of the land at the corner of the A259 and Station Road and then approach contractors for new quotations to plant. **TL**

18/081 EVENTS

An update on the Memory Tree event was provided by the Office Manager:

1. Roger Miles would be switching on the lights
2. Mulled wine, mince pies, PA System and lectern had all been arranged
3. Poem readers and a choir would be present
4. Cancer United would be present with a stand collecting donations
5. A schedule of timings for the event would be sent to all volunteers
6. The Big Fry have agreed to provide volunteers with a small portion of chips.

Discussion moved to the Traders Evening, where the Office Manager informed all members present that the office would be open and the gazebo would be outside the office. **TL**

The committee agreed that this would provide an opportunity for parishioners to meet the new Parish Clerk and to provide sweets and wine for the evening. Cllr. Hamilton-Street suggested having the Chandlers display available for parishioners. Councillors would be invited to support. **TL**

18/082 RESILIENCE

The Committee Clerk confirmed to all members present that the work on the Black Ditch, from Amber Cottage through to the Thatchway Bridge has been successfully completed and there was now a task to inform all Riparian Owners of their maintenance responsibility going forward. The Committee Clerk stated that 6 riparian owners had been identified and a letter had been drafted to be sent to them all, along with the WSCC information and FAQ's on Riparian Ownership. **TL**

Cllr. Hamilton-Street asked about the Winter Resilience Plan, the Committee Clerk informed that this was on the Action List and would now need to be worked on for Winter 2019. **TL**

18/083 CONSIDERATION OF THE COMMITTEES PRIORITIES FOR THE NEXT 6 MONTHS

Cllr. Hamilton-Street asked all members present if this committee needs to focus on anything in connection with the forthcoming work on the Neighbourhood Plan, Cllr. Oldfield said that any suggestion from members of this committee would be useful, although the existing plan would not be altered too much it needs to be done to have some planning powers.

Cllr. Hill-Smith stated that the office have not yet got a copy of the ADC Local Plan. Cllr. Oldfield informed all that this was not yet available in publication but can be downloaded. Cllr. Hamilton-Street said that the play area consultation work should be considered and Cllr. Phelon added that bearing in mind the forthcoming elections, the committee should be in a position of possible handover. Councillors to send in suggestions. **TL**

18/084 PARISH COUNCIL GRANT CRITERIA

Cllr. Hamilton-Street said that this item was passed to the committee from Full Council. She suggested using the WSCC Crowdfunding platform and explained some details, asking if this would be a good way to think about going or if to continue as the parish council are.

After discussion, Cllr. Oldfield suggested promoting the WSCC Crowd Funding on the website and publicise the criteria. **TL**

It was then agreed that further discussions would take place with regards to the Parish Council Grants and for the office to obtain details from WSCC as to how the Parish Council can add funding/projects. **TL**

18/085 NOTICEBOARDS

After discussion it was **PROPOSED** by Cllr. Phelon, **SECONDED** by Cllr. Alan Evans and **AGREED** by **ALL** to go with supplier 3 with the quotations of £6732.90 for the noticeboards and £920.00 for the disposal of old and installation of new, total of £7652.90 for the replacement of all noticeboards in dark green powder coated aluminium frame with gold lettering on the header with the Angmering Parish Council logo. **TL**

18/086 LITTER

12.1 To consider strategies to combat litter problems in the Village

Cllr. Alan Evans asked about the existing litter bins in the area, he also suggested an idea of people and businesses having the opportunity of sponsoring additional litter bins in the village with a slogan on the litter bin, along the lines of supporting a clean Angmering. Further discussions included poster options and contacting the schools. **TL**

Cllr. Hamilton-Street informed all present that Chichester District Council are going for a green district where District Councillors commit to an area to keep clear of litter and suggested this could be opened to all in Angmering, encouraging residents to help keep an areas of Angmering clear of litter. **TL**



Cllr. Hamilton-Street also informed that a council in Scotland operate an initiative called Green Dog Walkers and asked for the office to investigate further. **TL**

12.2 Community Litter Picking Day – To set a date for the next event

The Community Litter Picking day held on Sunday 28 October 2018 was mentioned. The Committee Clerk informed all that Angmering Parish Council were registered on the Keep Britain Tidy website, where there were facilities for Angmering Parish Council to log the number of bags of litter collected and the number of volunteers involved etc. **TL**

The dates for the Great Britain Spring Clean were discussed for the next Community Litter Picking day, with the dates of 24 March 2019, 7 April 2019 and 14 April 2019, being identified as potential dates to be considered. Suggested dates to be circulated to Staff, Councillors and volunteers from the most recent litter pick to gain the most popular date. To confirm date at the next committee meeting. **TL**

18/087 OUTSTANDING CITIZEN AWARD

Cllr. Hamilton-Street informed all that Roger Miles has been outstanding in commemorating fallen soldiers of Angmering in WW1 and had really put Angmering on the map by appearing on National television on Armistice Sunday.

Cllr. Phelon suggested the recipient should be given the Fred Rowley Award, which was first awarded to Angmering in Bloom in July 2015. The award was originated at the Parish Council meeting on 11 August 2014, in memory of the late Fred Rowley and his dedicated work at the Village Hall over many years. Cllr. Phelon said that the award is not necessarily a yearly award but to be an award on merit.

Cllr. Alan Evans asked how future winners of the award would be identified. Cllr. Hamilton-Street said that the award should be publicised in All about Angmering, on the website and social media platforms, providing information for any future nominations. **TL**

It was **PROPOSED** by Cllr. Phelon, **SECONDED** by Cllr. Hill-Smith and **AGREED** by **ALL** to present the Fred Rowley Award to Roger Miles at the Memory Tree event on the Village Square on Friday 30 November 2018.

18/088 ANGMERING TWINNING ASSOCIATION SIGN

The Twinning Sign was discussed by all with Cllr. Phelon making a suggestion of incorporating the missing sign with village gates and demonstrating how this may look. Cllr. Hamilton-Street informed all that the office had obtained some information with regards to WSCC regulations and that WSCC had requested location suggestion to be sent to them. **TL**

18/089 A259 TREES

The Committee Clerk informed all that WSCC had been in contact with regards to this project and more information was requested from them. It was agreed to keep this item on the Action List. **TL**

18/090 CLOTHING DONATION BANKS

Following discussion it was **AGREED** by **ALL** not to go ahead with the request of providing a clothing donation bank in the village via these means, but to consider publicising the nearest ones, in and around Angmering on the website and social media. **TL**

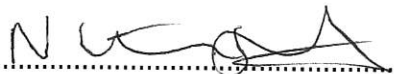
18/091 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee:
- 2) Full Council: None

18/092 DATE OF NEXT MEETING

The Committee's next meeting will be held in the Community Room at Angmering Library on Wednesday 19 December 2018 at 7:30pm.

The meeting concluded at 21:17


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Chairman

Date.....19/12/18.....