



Established 1894

Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex, BN16 4EA

Telephone/Answerphone 01903 772124
E-mail: admin@angmering-pc.gov.uk
Website: www.angmeringparishcouncil.gov.uk

MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 19 DECEMBER 2018

Present: Councillors Rhys Evans; Roger Phelon (Vice Chairman); Norma Harris; Paul Bicknell; Nikki Hamilton-Street (Chairman); Alan Evans

In attendance: Tracy Lees, Office Manager; Julia Phelon, Representative of Angmering in Bloom

18/093 APOLOGIES FOR ABSENCE

Apologies received from Cllrs. John Oldfield and Mike Hill-Smith

18/094 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were no declarations of pecuniary or non-pecuniary interests made.

18/095 APPROVAL OF MINUTES

The Minutes of the Committee's meeting held on Wednesday 28 November 2018 were approved as a correct record and subsequently signed by the Chairman.

18/096 ANGMERING IN BLOOM (AIB)

No report was given however it was advised that AIB were taking a break due to the season and that they would be back in early spring. Julia Phelon will advise when they will be starting their next projects.

Cllr. R Evans asked for an update on the sales of the map, Julia reported that they had now covered their costs and were in profit however sales had now slowed.

Cllr A Evans asked for the history of AIB and why they attended the Community, Leisure, Environment and Wellbeing Committee. Cllr. Hamilton-Street explained the link with comments also given by Cllr. Bicknell, Cllr. Phelon and Julia from AIB. Cllr. A Evans thanked all for the information.

18/097 PUBLIC CONSULTATION

There were no members of the public present.

18/098 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA

The Action List was received.

Cllr. Hamilton-Street stressed the importance of being up to speed with this document prior to attending the meeting so any actions allocated could be reported on at the next meeting or information gained from the Angmering Parish Office if required.

Discussions then took place regarding the following:

- **BMX Fun Day Budget**
The budget was discussed and while this event came in under budget a question was raised by Cllr. Bicknell on the amount of hours used by the Angmering Parish Office

staff to make this event happen. Cllr. Hamilton-Street advised that a formula could be used to work this out and would provide this along with how it worked. **Cllr. HS**

A discussion then took place around the various tasks that need to take place to deliver this event and also the struggle to get volunteers to help with the set up and delivery of the day

The 2019 event was then discussed and it was agreed that the Angmering Parish Office should contact Steve Jenks re possible dates for 2019 so this can be confirmed and then advertised. **TL**

- Clearance of Verges at Nursery Road corner, Bramley Green
After discussion it was **PROPOSED** by Cllr. Bicknell, **SECONDED** by Cllr. R Evans and **AGREED** by **ALL** to go with Quote 2 of £655.00. A point was raised to clarify if a membrane was in fact needed, Angmering Parish Office to find out. **TL**

- Clearance of the corner of the A259 and Station Road
After discussion it was **PROPOSED** by Cllr. Harris, **SECONDED** by Cllr. Bicknell and **AGREED** by **ALL** to go with Quote 2 of £2,620.00. It was discussed that if the same supplier had been awarded the clearance of Nursery Corner then a combined cost for both jobs should be sought. **TL**
Another discussion then took place re the planting of this area when it was cleared. The question of sponsorship was raised and it was agreed by all that a planting plan be put on hold while the A259 road works were taking place. The planting plan will be re-visited after the clearance and the road works have been done. Angmering Parish Office to monitor. **TL**

- A thank you letter was presented from the Church of Our Lady Star of the Sea for the Angmering Parish Council donation for the Christmas luncheon.

- Dementia Friends session for the local Traders
Cllr. R Evans will contact the Traders Association to find a suitable date for session to take place for the Traders early in 2019. **Cllr. RE**

- Green Dog Walkers Scheme
The scheme was explained and after discussion a request was made for the Angmering Parish Office to contact the Cleansing Team at Arun County Council to find out if they will be taking part in the scheme. A request was also made that District Councillor Cooper also be made aware of this scheme and that Angmering Parish Council were interested in taking part. **TL**

- Rubbish Bins
A discussion took place around the various ways Angmering Parish Council could encourage people to put their waste in the litter and dog bins provided around the Village. Cllr. A Evans asked why the new bins had been placed where there were as he felt that they may not be in the right locations. It was suggested that it may be possible to move some bins but Arun District Council would need to arrange this.

Cllr. Bicknell gave an overview of the bins in the area and the cost involved and was tasked with trying to reduce costs and also look at the possibility of having some of the bins moved to better locations. **Cllr. PB**

Cllr. Harris asked about putting stickers on the bins with slogans to support the next Community Litter Picking day. This was agreed by all and the Angmering Parish Office was tasked with looking into stickers being made. **TL**

- Noticeboards
A decision needed to be made on the type of back board for the new Noticeboards. The committee commented that the Angmering Parish Office should decide as they were the ones that manage the boards. It was also decided that going forward the Angmering Parish Office staff will be the only ones allowed access to put items on the boards.

18/099 COMMUNITY EVENTS TO CONSIDER

Discussions took place around the following events

- Parish Assembly
It was confirmed that this event would take place on Thursday 30 May in the Church Hall. The Angmering Parish office will start work on this project early 2019. **TL**
- Community Walking Group
This idea was originally put forward by Cllr. R Evans who went on to explain how it worked and how it could fit in with monitoring the litter issues around Angmering Village. After discussion it was decided that the Angmering Parish Office would include a tab on their website with a clear link to the Love West Sussex website so issues can be easily reported by the public. This is also to be advertised on the Angmering Parish Councils Facebook page and on their Twitter page. **TL**
- Macmillan Cancer Support
The Angmering Parish Office have expressed a wish to support the 2019 World's Biggest Coffee Morning. It was agreed by all that this should take place. Cllr. A Evans and Cllr. R Evans will look to see what other activities will be taking place with a view to possibly joining forces. **TL Cllrs. AE, RE**
- Our Town
An overview was given of this initiative and all agreed that when this project was underway we should investigate further with a view that Angmering Village is involved. Will stay on the Action List until further information is available. The Angmering Parish Office to monitor its progress. **TL**

18/100 EVENTS

The following recent events were discussed

- Memory Tree & Carols held on Friday 30 November 2018
Cllr. Hamilton-Street said she thought this year's event was a good improvement on last years, all agreed. Particular mention was made re the PA system that was used allowing more people to hear what was being said. A discussion took place around the timings and also if this should still be run as a stand-alone event. Cllr. Hamilton-Street advised that she had officially thanked the School Choir for their support for this event at the recent Governor's meeting that she had attended.
- Traders Evening held on Wednesday 5 December 2018
A report on how the evening went was given.
- Community Litter Picking Day 2019
Various dates were discussed and it was decided that Sunday 7 April would be the date for this event. **PROPOSED** by Cllr. Hamilton-Street, **SECONDED** by Cllr. R Evans and **AGREED** by **ALL**. Angmering Parish Office to advertise this as soon as possible. **TL**

18/101 RESILIENCE

The wording for the letters of Riparian Ownership relating to the Black Ditch were discussed and agreed by all present.

Angmering Parish Office to send letters out along with accompanying information on Riparian Ownership in January 2019. **TL, DM**

18/102 POTENTIAL REPLACEMENT OF OUTDOOR FITNESS EQUIPMENT

A lengthy discussion took place regarding the merits in replacing, mending or removing the damaged pieces of equipment as well as how much it actually got used by the public.

The Angmering Parish Office was asked to go back to the supplier who submitted quote 1 and ask the cost to remove the broken pieces of equipment (leaving 2 undamaged pieces) and compare this cost with quote 1 which was to carry out remedial work on the damaged **TL**

pieces. Once the cost is known the Angmering Parish Office will email all committee members with both quotes so a final decision can be made via email.

18/103 REPLACEMENT OF DRAGONS TEETH FOR KNEE RAIL FENCING – COMMUNITY CENTRE

Cllr. Hamilton-Street explained the background behind this project and answered various questions that were raised. A discussion then took place on which option we should go with. A decision could not be made on the best way forward which resulted in the Angmering Parish Office being asked to investigate if a Bund could be put in instead of Dragons Teeth or Knee Rail fencing. Also the cost to replace only the Dragons Teeth that need repair/replacing now was requested.

TL

18/104 SCOUT HUT FLINT WALL

A discussion took place and it was agreed by all to remove the broken wall, keeping the holly brush and tree intact as much as possible.

The Angmering Parish Office were asked to obtain a new quote for the flint wall around Fletchers Field to be made good along with securing the 2 pier caps.

TL

18/105 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee: See below
- 2) Full Council: None

To consider the request by Kick Cancer, request a full proposal after Kick Cancer's initial meeting on 30 January 2019 has taken place.

TL

To consider a Young Persons Award, to be put on the next agenda

TL

18/106 DATE OF NEXT MEETING

The Committee's next meeting will be held in the Community Room at Angmering Library on Wednesday 30 January 2019 at 7:30pm.

The meeting concluded at 21:44

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Chairman

Date.....