



Established 1894

Angmering Parish Council

The Corner House
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**TO MEMBERS OF THE COMMITTEE
YOU ARE SUMMONED TO A MEETING
OF THE COMMUNITY, LEISURE, ENVIRONMENT & WELL-BEING COMMITTEE
ON WEDNESDAY 26 JUNE 2019 AT 19.30 IN ANGMERING LIBRARY**

Agenda

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 3. APPROVAL OF MINUTES**
Approval of the minutes of the meeting of the committee on **Wednesday 29 May 2019**.
- 4. ANGMERING IN BLOOM (AIB)**
To receive the report from AIB.
- 5. PUBLIC CONSULTATION**
An opportunity for parishioners to seek information or question the Committee and its members on any matter in respect of the Committee's activities.
- 6. THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**
To receive the Committee Clerk's report and overview of the Action List.
- 7. COMMUNITY EVENTS**
To receive an update on:
 - Respect and Remember Event (6 June 2019)
 - Fun Dog Show (20 July 2019)
 - BMX Fun Day (1 September 2019)
- 8. RESILIENCE**
To receive the Committee Clerk's report.
- 9. PARISH THANK YOU LETTERS**
To agree how Angmering Parish Council will send out Thank You letters.
- 10. MEET YOUR COUNCILLOR EVENTS**
To discuss possible 'Meet you Councillor' options at public events.
- 11. VE DAY CELEBRATION – MAY 2020**
To discuss possible celebration options.
- 12. CLEW COMMUNITY ACTION PLAN**
To agree the CLEW Community Action Plan.
- 13. PLAY AREA SOLUTION**
To discuss and agree the solution to the Blenheim Children's Play Area.

14. COTTRELLS FLINT WALL REPAIR

To consider the quotes to repair the flint wall.

15. MEETING VENUE CHANGE

To consider the possibility of changing the meeting venue due to lack of space in our present venue.

16. MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee
- 2) Full Council

DATE OF NEXT MEETING

The date of the next meeting is **Wednesday 31 July** 2019 at Angmering Library.



Katie Herr – Clerk to the Council

Date. 18/6/19

Date	Agenda No:	Minute No:	Title	Action Required	Action to be taken	Comments & Next steps	Delegated To	Completed Date
28.11.18	10	18/084	Parish Council Grant Criteria	WSCC Crowdfunding	Promote the WSCC Crowd Funding on the website and publicise the criteria Office to obtain details from WSCC as to how the Parish Council can add funding/projects	Look at over Councils grant criteria and application forms TL drafted a new application form which is with Katie for review	Tracy/Katie	
28.11.18	12	18/086 12.1	Green Dog Walkers and Stickers for the dog bins/dispensers	Office to investigate further	Find out how to sign up - approach Chichester: https://www.chichester.gov.uk/greendogwalkers Then sign up if possible Investigating putting stickers on bins and the associated costs	Contacted Chichester Public Relations dept by email on 10.12.18 to ask about having a scheme of own own. Advised to contact Falkirk Council - 10.12.18 which was done. Terri advised you are paying for a licence to use the art work etc. £500 - can potentially adapt art work etc. with their permission Information received from Ian at Falkirk Council, suggesting approaching Arun DC to see if they would take part which in turn would mean we can take part but without the £500 fee. TL contacted the Cleansing Team at Arun DC to ask if they will take up the scheme - email sent to Margo at ADC and they are keen to do this. They will look into and report back. ADC would like us to pilot the scheme, waiting to hear the next steps - Sam to chase and report back. Clfr. NHS to find out further information on where ADC is with this project - also minuted at the CLEW meeting on 29.05.19 (19/009)	Tracy / Sam / Clfr. NHS	
19.12.18	7	18/099	Community Events To Consider	Office to take part in the 2019 World's Biggest Coffee Morning	Speak to other local traders to understand what they will be doing with a view to possibly joining forces Contact Macmillan Cancer Support to find out how to set up	Alan & Rhys to meet up to discuss next steps Registered on line - kits being sent out in the Summer - look to advertise once the kits arrive	Alan & Rhys	
27.02.19	6	18/125	Possible funding from Carla Homes	Investigate the possibility of funding for the proposed raised flower bed at the corner of the A259	Contact CALA Homes	CALA homes contacted on 08.03.19 via email - awaiting response. Form sent off 18/03/19	TL & KH	
27.02.19	11	18/130	Blenheim Play Area	Survey the residents to see what they would like in this area	Office to draw up a survey and send out	Sam and Tara to discuss survey for local residents to determine what needs to go there 20.03.19. Survey went to CLEW on 27th March 2019 Survey's now agreed and needs to be sent out Survey's have been sent out and replies are slowly coming in. All forms have been received and taken to CLEW. Clfrs. to agree on the best action to take at the next CLEW meeting on June 26.	Sam & Tara	
29.05.19		19/016		CLEW Committee to come back with a proposal at the next meeting	Email to Clfrs. To remind them of the action	Email reminder sent on 13.06.19		
27.03.19	6	18/138	Thank you letters for outstanding citizens	Letter to be drafted and agreed	Nikki to draft a letter, the office to add their suggestions and then send round to all councillors via supporting papers for comments at next meeting	First draft sent to the office 18.06.19	Nikki	
24.04.19	7	18/152	Community Litter Pick	Sponsorship for Litter Pickers	Contact CO-OP Community Fund	Office had approached Cooper Adams and Graham Butt for Sponsorship but both declined. More potential sponsors to be sourced - also minuted at the CLEW meeting on 29.05.19 (19/009)	Nikki & Sam	
24.04.20	15	18/160	ASRA	To identify rentable options for changing rooms	ASRA to investigate costs and sponsorship opportunities and report back	Office to advise ASAR of next steps so they are clear Meeting taking place on June 18.	Katie / Sam	
29.05.19	9	19/008	Public Consultation - upkeep of all benches in Fletchers Field & St. Nicholas Garden	Need to rub down and paint in the time for the summer holidays.	The office will ask their Grounds man to check and put on the Maintenance Schedule.	Work will be carried out on June 26.	Tracy / Roy	

29/05/19	12	19/012	Community Centre Greenspace Holes	Office to locate the St. Nicholas folder to help find further information.	Locate file Contact Chichester records office	Email sent to Records office by Tracy on 13.06.19 Clerk to contact local surveyor	Katie
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Key

Task has been started
Task to remain on the list
Task not yet started



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SUPPORTING PAPER COMMUNITIES, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE MEETING WEDNESDAY 26 JUNE 2019

Agenda Item 14, COTTRELLS FLINT WALL REPAIR

The Angmering Parish Office has been made aware that the flint wall at the boundary with the allotments is in need of repair. The damage has been caused by the tree that has grown through the wall as well as people going over the wall to gain access to the allotments.

The use of the wall to gain access to the allotments has now stopped and we believe this is no longer an issue.

The Office believe that removing the tree is not an option as this is a natural screen for the residents.

Please see below for two options to repair the wall:

OPTION 1

To take down and dismantle 8m² of flint walling, cleaning all flints and supply skips.

Rebuild 8m² of flint walling in a weather struck fashion to match existing. consisting of 5m long by 0.8m high x2 in a 9inch thick wall

Supply all materials and lime

2x brick hassler corner and a 5m long fillet coping top

Cost for the above work will be: **£2,139.50** plus VAT.

OPTION 2

To take down and dismantle 3m² of flint walling, cleaning all flints and supply skips.

Rebuild 3m² of flint walling in a weather struck fashion to match existing. consisting of 5m long by 0.8m high x2 in a 9inch thick wall

Supply all materials and lime

2x brick hassler corner and a 2m long fillet coping top

To lintel over tree roots when exposed

Cost for the above work will be: **£1,169.00** plus VAT.

Option 2 is based on the minimal amount of work that would be needed, whereas **Option 1** allows for the wall to be rebuilt in its entirety.

Decision Needed: To decide if to go ahead with the work & in turn which of the above quotes to go with.

Pictures represent only part of the damage

