



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 26 JUNE 2019

Present: Councillors Nikki Hamilton-Street (Chairman); John Oldfield; Norma Harris; Lee Hamilton-Street; Alan Evans; Mike Jones; Sharlan Woodason

In attendance: Tracy Lees, Office Manager; Sam Fraser, Office Administrator; Julia Phelon and Judith Cross - Representatives of Angmering in Bloom and two members of the public.

| AGENDA ITEM | MINUTE NO. | | ACTION FOR |
|-------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1 | 19/019 | APOLOGIES FOR ABSENCE Cllr. R Evans; Cllr. P Bicknell | |
| 2 | 19/020 | DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. There were no declarations of pecuniary or non-pecuniary interests made. | |
| 3 | 19/021 | APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Wednesday 29 May 2019 were subsequently signed by the Chairman. | |
| 4 | 19/022 | ANGMERING IN BLOOM (A.I.B) Two representatives from A.I.B were present and reported that the troughs around the village have now all been planted. A question on the correct location for the bins outside the Corner House Flat was discussed as they are placed in close proximity to one of the troughs. A discussion took place. Cllr. Oldfield suggested that a bin shed be made to discreetly hide the bins however no decision was made regarding this. A.I.B advised that St. Nicholas Garden had been tidied up and that the general area needs to be looked at. Tracy Lees explained that the Angmering Parish Council (APC) Office are awaiting quotes. Cllr. N Hamilton-Street asked that the quotes be included in next month's agenda. <u>Action:</u> Obtain quotes and include on next CLEW agenda for the potential work on St Nicholas Gardens. | TL |
| | | Cllr. Woodason asked about overhanging and overgrown trees on Water Lane, the APC Office will check and get back with information. <u>Action:</u> Office to contact Matt Southern at WSCC and to report them. | TG |
| | | A.I.B then reported on their discussion regarding the Roundstone Lane roundabout and that Cala Homes will fund the work and will continue to maintain it for the next two years before handing it over to W.S.C.C. | |

A.I.B have met with Angmering Library regarding their garden with the view to create a local Community Project to plant raised borders etc. Hopefully this will raise awareness and increase the footfall to the Library as well.

5 19/023 PUBLIC CONSULTATION

Cllr. A Evans mentioned that Cala Homes Estate are putting up Private Road signs. Cllr. N Hamilton-Street requested that this matter should be passed on to Cllr. Marsh for the HTP Committee to discuss.

Action: This item to be put on the next HTP agenda

TG

6 19/024 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA

The Action List was received; an update on current actions was given.

- Tracy Lees explained that the APC Office would like to produce a Volunteers Form for future APC Events which in turn would allow for a database of volunteers to be kept (This will be GDPR compliant). This is to be trialed at the APC Fun Dog Show.

Action: APC Office to produce a Volunteer Application Form

TL

- Parish Assembly 2020: The venue for the 2020 Parish Assembly was discussed. The Community Centre was put forward at the most appropriate venue, due to its location, size and ease of parking. Cllr. N Hamilton-Street will formally write to the Community Centre Committee to raise a request for the event to take place at this location.

Action: Letter to be written and sent.

NHS

7 19/025 COMMUNITY EVENTS

- Respect and Remember: This took place on Thursday 6 June at 11.00 at the War Memorial on the Village Square. The Committee Clerk explained that it was well attended and had great atmosphere. The added attendance of the War Veterans was extremely poignant, the Councilors commented on how pleased they were with the event.

- Fun Dog Show: Tracy Lees presented and talked through the event working document. It was confirmed that Spirit FM were going to be live broadcasting from the venue throughout the day. The budget was discussed. The APC Office are still attempting to get extra sponsorship. Cllr. M Jones thanked the office for their hard work and continued support. Cllr. N Hamilton-Street asked for volunteer sheets to be sent out to all Councillors and uploaded onto Facebook and the APC Website requesting for assistance with jobs on the day. Tracy Lees showed a map of the venue and explained the planned layout for the day. Cllr. L Hamilton-Street suggested having a meeting after the Fun Dog Show to discuss how the event went.

Action: Send and upload Volunteer Application Form

Action: Schedule date for de-brief

**TL
TL**

- BMX: The APC Office will start work on this event in the next week. However, Steve Jenks who runs the BMX races etc. is already booked and confirmed.

8 19/026 RESILIENCE

No update was given, there have been no meetings since the last update.

9 19/027 PARISH THANK YOU LETTERS

Cllr. N Hamilton-Street had drafted a letter and read it to the Committee. The letter is to thank members of the public that have gone above and beyond for the Village. A card painted by a local artist and produced by the APC Office will accompany the letter. All present agreed with the wording and that the letter will be signed by the Clerk and the Chairman of Angmering Parish Council.

Cllr. Woodason put forward a member of the public for their work on maintaining Peggy's Walk.

Action: APC Office to produce letter and send out.

SF



- 10 19/028 MEET YOUR COUNCILLOR EVENTS**
 Cllr. N Hamilton-Street suggested obtaining a list of all forthcoming events that are happening over the next six months in the local community such as School Fair's and possible events at venues such as the Rugby Club that the Councillors could attend. Cllr Woodason suggested the LNC at Angmering School.
 Cllr. A Evans suggested contacting the new developments such as Cala Homes, Cresswell Park and Swanbourne for future potential key locations.
Action: The APC Office will contact all of the above and make a list for the next meeting. **SF**
- Cllr. Oldfield will talk to the local traders and ask them for their opinions and send them a communication to bring the community together. Cllr. L Hamilton-Street suggested the Traders Association be contacted with a view to produce a leaflet about advertising themselves and promoting the village. Cllr. N Hamilton-Street asked for the dates to be decided for meet you councillor events by September 2019.
Action: Write a communication to local traders.
Action: Contact Traders Association to promote themselves
Action: Dates to be decided by September 2019. **JO
 AE
 Office**
- 11 19/029 VE DAY CELEBRATION – MAY 2020**
 This event will commemorate the 75 years of victory in Europe, many ideas of how to celebrate were discussed. Cllr. M Jones suggested a street party on Fletchers Field, Cllr. A Evans suggested a community event that is not commercial. The Twinning Association to be advised we are considering this and to ask for any ideas. Cllr. N Hamilton-Street requested that the APC Office ask for suggestions on Facebook for ideas on what the village would like to see happen.
Action: Advise Twinning Association. **SF**
Action: Produce a post for Facebook and post it. **SF**
- 12 19/030 CLEW COMMUNITY ACTION PLAN**
 Cllr. N Hamilton-Street talked through the action plan and why it was needed. Ideas had already been sent in by Cllr. A Evans and Cllr. Jones.
- A discussion took place covering various subjects including activities for children in our community, Boxing Clubs on how they can help and develop children and young people and the ownership of Trees and Verges within the Parish.
- Cllr. N Hamilton-Street commented that it would be good to identify where there is a gap in activities for young people and to look to support if possible. Cllr. Woodason gave the example of possibly buying boxing gloves to help local families send their children to boxing clubs as mentioned above.
- Regarding the ownership of Trees and Verges a list would need to be drawn up but will be a lengthy process.
- Cllr. N Hamilton-Street will update the Action Plan and manage it on an ongoing basis. Cllr. N Hamilton-Street will also contact other councils for their ideas. Cllr. A Evans will go to primary schools about recycling.
Action: Update plan and contact other Councils. **NHS**
- 13 19/031 PLAY AREA SOLUTION**
 Out of the 100 letters that the office sent out to the surrounding houses at the Blenheim Play Area, 22 were returned and a decision is now needed on what to do with the area as there was no common theme. A discussion took place. The option of a wildflower garden was discussed but A.I.B explained that it would be extremely difficult to maintain. Cllr N Hamilton-Street suggested all play equipment and fencing be removed and the area be made into a green area with seating. All present agreed that this was the best option. Tracy Lees advised that a letter would be sent to all 100 houses to make them aware of the decision and should they strongly object to let the office know by a set date.
Action: Draft letter and send out, report back at next CLEW meeting. **TL**
- A discussion then took place around changing all small areas and focusing on

replacement/renewal on the larger playgrounds, due to time this will be discussed at the next CLEW meeting.

Action: Add to next month's agenda.

SF

14 19/032 COTTRELLS FLINT WALL REPAIR

Cllr. N Hamilton-Street explained both options/quotes to repair the wall in The Cottrell's.

A discussion took place on the best course of action.

RESOLUTION: Cllr. Harris **PROPOSED** that option 2 be approved, Cllr. Jones **SECONDED** and **ALL AGREED**.

15 19/033 MEETING VENUE CHANGE

The availability of the Community Centre, Village Hall and St. Margaret's Church Hall was discussed for future CLEW Committee Meeting dates. The APC Office have checked, and all dates required were not available. Cllr. Woodason suggested that The Baptist Church be approached.

Action: APC Office to follow this up and let the CLEW Committee know at the next meeting.

SF

16 19/034 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- This Committee: None.
- Full Council: None.

19/035 DATE OF NEXT MEETING

The Committee's next meeting will be held in the Community Room at Angmering Library on Wednesday 31 July 2019 at 19:30.

The meeting concluded at 21.30

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Chairman

Date.....31 July 2019.