



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON ~~WEDNESDAY~~ 26 SEPTEMBER 2019

Thursday

Present: Councillors John Oldfield; Mike Jones; Alan Evans; Rhys Evans (Vice Chairman); Paul Bicknell; Sharlan Woodason; Alison Reigate

In attendance: Tracy Lees, Office Manager

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	19/062	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllr. N Hamilton-Street, Cllr. L Hamilton-Street and Cllr. N Harris.	
2	19/063	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. There were no declarations of pecuniary or non-pecuniary interests made.	
3	19/064	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Wednesday 28 August 2019 were agreed and subsequently signed by the Vice Chairman.	
4	19/065	ANGMERING IN BLOOM (AIB) No members of Angmering in Bloom (AIB) were able to be present at the meeting but sent the following report regarding autumn bulb planting suggestions – see Appendix 1 . After a short discussion all Councillors agreed to the planting plan. Tracy Lees (TL) updated the Councillors on AIBs very kind donation of £265.35 for the purchase of 15 Litter Pickers and Refuse Bag Hoops to be used at Community Litter Picking days. All Councillors present want to thank AIB for their continued hard work with everything they do for the village and their support. The subject of out of control weeds growing in the village was raised, a discussion took place. Cllr. Oldfield feedback what had been discussed at recent Joint Eastern Arun Area Committee (JEAAC) meeting he had attended regarding this issue as it is also happening in many other villages. During the meeting it was agreed that all Parish Councils involved would write a letter to West Sussex County Council (WSSC) regarding the issues they are facing. <u>Action:</u> Letter to be written to WSSC.	KH
5	19/066	PUBLIC CONSULTATION No members of the public were present.	
6	19/067	THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA The Action List was received; an update on current actions was given.	

Meet the Councillors: Cllrs. A Evans advised that he had been to see representatives from CALA homes and after discussion it was agreed to wait until spring, early summer before hosting an event on site. A discussion then took place and other development sites were put forward as locations to hold this type of event.

Sponsorship: Cllr. Bicknell commented that he had secured sponsorship of £150 for the purchase of Hi Vis tabards.

Action: Cllr. Bicknell to obtain a quote so the office can then purchase once the donation has been received.

Cllr.
Bicknell

Cllr. Woodason agreed to contact local companies with a view to gain sponsorship for Angmering Parish Council (APC) events.

Action: Contact local companies.

Cllr.
Woodason

More Radio Ten Thousand Tins campaign: TL reported that just under 200 cans of food had been kindly donated by Angmering residents in aid of local food banks.

Black Ditch: TL explained that an inspection of the Black Ditch had recently taken place and there were a few areas of concern. APC will be working closely with all those with Riparian Ownership. An update will be given at the next meeting.

7 19/068 COMMUNITY EVENTS

BMX Fun Day: TL talked through the budget and reported that the event had come in under budget. It was agreed by all present that it was a well-planned and thought out event, the Climbing Wall was a good addition for this year.

Macmillan Coffee Morning: TL gave an overview of what had been planned.

Pumpkin Carving Competition: An update was given on the latest arrangements. AIB have kindly offered to provide some pumpkins plus a carved pumpkin to help advertise the event.

Cllr. Reigate and Cllr. A Evans commented that it may be possible to obtain further pumpkins for carving.

Action: Cllr. Reigate and Cllr. A Evans to make contact with two local suppliers to see if a donation was possible.

Cllrs.

Remembrance Parade: The event for this year will be managed by APC in conjunction with St. Margret's Church. Road closures requests have been requested and information on where to purchase wreaths will be given out by APC shortly.

Traders Evening: The APC office will be taking part in this event. Exact activity is yet to be decided.

At this point Cllr. Bicknell left the room, the meeting continued.

Parish Assembly: TL advised that this event will take place at Angmering Community Centre on Wednesday 27 May 2020.

Cllr. Bicknell return and took his seat.

VE Day: TL talked through the feedback received from the request that APC had put out on Facebook. Ideas received were for a 1940s Show, Street Party and VE Day themed shop windows. A discussion took place and it was decided the day should be celebrated with one central event and a Street Party would be the preferred option as it would allow all generations to remember and understand what had happened. Various venues were talked through with Fletcher's Field being a favorite as it was in the centre of the village. The idea is that everyone brings their own picnic equipment, gazebos, food and drink. APC will look at putting on, for example, 40s style entertainment, fairground stalls, Punch and Judy and possibly a marquee in case of bad weather.

The date of Friday 8 May 2020 was decided on as this is the first official day of the celebrations.



APC will reach out to other organisations such as the local Churches and businesses to see if some of the cost can be shared or help given with the organisation. It was suggested that maybe some of the Schools may like to make some bunting to decorate the area.

Action:

APC Office to make contact local Churches and businesses.

Cllr. A Evans will contact the local Schools

Cllr. A Evans and Cllr. R Evans to contact the local pubs

TL
Cllrs.
Cllrs.

The question of budget was brought up and it was agreed that no more than £3k would be allocated to this event.

RESOLUTION: Cllr. R Evans **PROPOSED** that a maximum budget of £3k would be allocated to this event. Cllr. Bicknell **SECONDED** and **ALL AGREED**.

It was requested that a report on how the arrangements were going be given at the next meeting in October with a view to having the event finalised as far as possible by the November meeting.

8 19/069 RESILIENCE

TL reported that the plan was nearly complete, and the next step would be the final review and walk through of the plans. Will report back at the next meeting.

9 19/070 CLEW COMMUNITY ACTION PLAN

Cllr. R Evans gave some background on how this plan should be used and where it fitted in with the Neighbourhood Plan. The plan is basically ideas on what APC could do if there was the budget or were awarded a grant.

Cllr. Bicknell asked who would be responsible for each section, Cllr R Evans talked through the responsibilities as follows:

- Community & Child Welfare – Cllr. N Hamilton Street
- Community & Sport – Cllr. A Evans
- Community & Engagement – Cllr. Woodason
- Green Spaces – Cllr. Bicknell
- Green Spaces – Cllr. Harris
- Green spaces – Cllr. Reigate
- Public protection – Cllr. Jones
- Public Protection – Cllr. L Hamilton-Street
- Health – Cllr. Oldfield
- Health – Cllr. R Evans

A discussion took place on how the ideas would fit into the Neighbourhood Plan, that Councillors should share ideas on all sections of the plan not just their own and that this is very much a working document. Councillors need to be proactive and take responsibility.

10 19/071 PLAY AREA SOLUTION FOR BLENHEIM PLAY AREA

The APC office had gathered costs for new play equipment and planting schemes which were presented to the Committee.

After a lengthy discussion it was reluctantly agreed that as this play park had not failed in its annual inspection, which included a risk assessment, and other plays areas had higher risks APC would not be able to undertake the work requested by the residents. Unfortunately, APC do not have the budget at this time. APC will continue to make the area safe and presentable and address any points that the Play Inspection had raised.

Comment was made that a committee was being formed to look at all play areas and Blenheim play area would be looked at again by this Committee (see item 11 for more information on this new Committee).



RESOLUTION: Cllr. R Evans **PROPOSED** Blenheim Play Area would now be looked in to by the new Play Park Committee, Cllr. A Evans **SECONDED** and **ALL AGREED**.

11 19/072 PLAY PARK TASK & FINISH GROUP / PLAY AREA INSPECTIONS

TL checked that all the play inspection reports had been received and reviewed by all councillors present, this was confirmed.

Cllr. R Evans then moved on to the formation of the new committee which will review all the play areas within Angmering resulting in an action plan. The committee will be called the Play Park Task & Finish Group and will consist of the following Councillors:

- Cllr. A Evans (will steer the committee)
- Cllr. Woodason
- Cllr. N Hamilton-Street
- Cllr. L Hamilton-Street
- Cllr. Reigate

TL commented that a report on all the play parks in Angmering had just been undertaken by an outside provider as a guide on what to look at first.

Action: Email report to the Play Park Task & Finish Group.

TL

The newly formed group agreed to report back to this Committee (CLEW) at January's meeting on Wednesday 29 January 2020.

12 19/073 BENCH X 2, DOWNS WAY

After discussion it was decided that wooden benches would be preferable.

All agreed that Cllr. Bicknell and Cllr. Reigate would meet to decide the exact locations for the new benches. Once a decision has been made, they will report back to the office so a permit can be applied for and benches purchased.

Action: Cllr. Bicknell and Cllr. Reigate to meet and report back ASAP.

Action: Apply for permit (when locations known) and obtain quotes for benches.

Cllrs.

TL

13 19/074 FUN DOG SHOW & BMX FUN DAY

A discussion took place on each event and it was agreed that both events will run again next year. The Fun Dog Show will be classed as a community based event, The BMX Fun Day is classed as an outdoor sports event.

The Budget for the BMX event will be reviewed and assessed if enough as APC would like to involve more outdoor sports.

Action: Review BMX budget at the next Event Budget Review meeting.

Office &
Cllrs.

At this point Cllr. R Evans asked all present if they were happy to continue the meeting as it was now 21:30, all agreed.

14 19/075 SKATE BOWL REPAIRS

TL checked that the supporting paper had been reviewed and invited any questions. TL explained that the action needed was due to safety reasons. All agreed that this needed to be repaired.

RESOLUTION: Cllr. R Evans **PROPOSED** the area be repaired, Cllr. Jones **SECONDED** and **ALL AGREED**.

Action: APC Office to confirm that the contractor should go ahead and repair the area as soon as possible.

TL

Cllr. R Evans commented that this area should also be looked at by the newly formed Play Park Task & Finish Group.



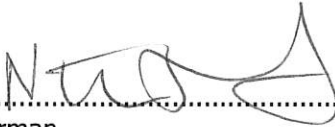
15 19/076 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee: Cllr. Jones mentioned the possibility of an additional person to work alongside our present Groundsman. A short discussion took place with no agreed outcome.
- 2) Full Council: None.

DATE OF NEXT MEETING

The Committee's next meeting will be held in the Church Hall at Angmering Baptist Church on **Tuesday 29 October** 2019 at 19:30.

The meeting concluded at 21.45


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Chairman

Date..... 29/10/19