



Established 1894

Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex, BN16 4EA

Telephone/Answerphone 01903 772124
E-mail: admin@angmering-pc.gov.uk
Website: www.angmeringparishcouncil.gov.uk

MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 28 August 2019

Present: Councillors Nikki Hamilton-Street (Chairman); John Oldfield; Mike Jones; Alan Evans; Lee Hamilton-Street; Rhys Evans; Paul Bicknell; Sharlan Woodason; Alison Reigate

In attendance: Tracy Lees, Office Manager; Sam Fraser, Office Administrator; Julia Phelon and Judith Cross - Representatives of Angmering in Bloom.

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	19/052	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllr. N Harris.	
2	19/053	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. There were no declarations of pecuniary or non-pecuniary interests made.	
3	19/054	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Wednesday 31 July 2019 were subsequently signed by the Chairman.	
4	19/055	ANGMERING IN BLOOM (A.I.B) Two representatives from A.I.B were present and reported that their weekly meet to weed the village and around the Community Centre is very successful and will continue. The subject of weeds growing around the centre of the village was discussed, A.I.B suggested that the curb area along the shop line should be dealt with first. It was confirmed the Angmering Parish Council (APC) Groundsman would be spraying them as soon as possible. <u>Action:</u> Groundsman to carry out weed spraying as soon as possible. A.I.B. reported that the guttering around the flat above the APC Office is still leaking. <u>Action:</u> Contact Cooper Adams for an update on the gutter repair. The APC Office were thanked for dealing with the removal of the bins at the side of the APC Office which has resulted in the flower boxes being able to be seen again. Tracy Lees explained that East Preston Parish Council had expressed an interest in speaking with A.I.B on how they work as a group. Judith Cross has agreed to meet with them, and help were possible. <u>Action:</u> A.I.B to follow up.	RS TL A.I.B
5	19/056	PUBLIC CONSULTATION No members of the public were present. Those present were asked if they wanted to comment as members of the public – no one wished to comment.	

6 19/057 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA

The Action List was received; an update on current actions was given.

- Tracy Lees explained confirmed the colour coding of the Action List. Actions highlighted in blue have been started, if no colour i.e. white the action was yet to be worked on. Any completed actions will be removed from the list but kept so the action can be referred back to if required.

- Cllr Bicknell commented that he felt the Blenheim Play Area meeting was a complete success and thanked the APC Office for their support and for providing the gazebo.

Action: Collate information received and decide way forward.

NHS

- Litter Picking Sticks: Cllr N Hamilton-Street explained that presently we have to borrow litter picking sticks from Arun District Council (ADC) and because of this we will be looking for sponsorship so we can look at purchasing our own. Tracy Lees has approached two local business, but they were not able to support us this year. Cllr N Hamilton-Street asked for any other suggestions for potential sponsors, we are looking for sponsorship of £250. Various companies were then mentioned and during this discussion a member from A.I.B commented that they could potentially look at funding this initiative as this would help to maintain and contribute to the cleaning up of the village. The possibility of other Parishes coming together to buy and share litter picking sticks was discussed.

Action: APC Office to contact other local Parishes if they would consider sharing the cost and subsequently the litter pickers.

SF

Action: APC to contact A.I.B. officially and ask for sponsorship or a contribution towards the cost.

TL

- Meet your Councillors: Tracy Lees explained that all avenues had been looked at and there were no further future events planned that were appropriate. Cllr Oldfield will contact the local traders via the consultation of the Neighbourhood Plan and Cllr A Evans will liaise with the local businesses to make arrangements to design a What's On leaflet for Angmering Village. Cllrs A Evans and Cllr. R Evans to arrange to meet with the Offices of the new housing developments in the Village.

Action: All to report back in the September meeting to discuss further.

All Cllrs.

- VE Day Celebrations: The APC Office have contacted the Twinning Association but are yet to hear back. The APC Office will be putting details on Facebook and asking the Village what they would like to do to celebrate this event, the idea of a large street party on Fletchers Field will be used as an example.

Action: Post question on Facebook and monitor responses.

SF

- Tree/Bush to be removed from the corner of Roundstone Lane and Nursery Road

Action: Groundsman to meet up with A.I.B to discuss further.

RS

- Overhanging trees, shrubs and bushes: Tracy Lees has arranged for a tree surgeon to view all areas that need cutting back and will wait for quotes to come into the office. Also, APC Office to chase up suggested links for Grants that Cllr R Evans had previously suggested.

Action: Overhanging trees will be discussed at the next Full Parish Meeting and all tree quotes will be on-going.

KH

- Play Areas: All play areas have just had an annual inspection, and all passed. Nothing major to report.

- Assets of Community Value: The Clerk to discuss with Arun.

- Bench in Downsway: Groundsman to repair and hire a grinder week commencing 2 September. It was confirmed that all overgrown surrounding grass has been strimmed.

- C.C.T.V at the Community Centre: Need to confirm date when the work will commence.
Action: The Clerk to check when work will commence. **KH**
- Tracy Lees informed the Councillors that the APC Office were getting involved with More Radios Ten Thousand Tins campaign in aid of local food banks.
Action: Advertise this campaign after the BMX Fun Day has taken place. **TL/SF**

7 19/058 COMMUNITY EVENTS

BMX Fun Day: Tracy Lees explained that the Littlehampton Gazette and Spirit FM were advertising this event free of charge. APC Office to promote the event on social media every day. A discussion took place regarding all other details of the day.

Macmillan Coffee Morning: This will take place on Friday 27 September in the Village Square, all Councillors to attend where possible.
Action: APC Office to advertise this event. **TL/SF**

Pumpkin Carving Competition: This will take place on 30 October between 5pm-7pm at the Angmering Community Centre.
Action: The APC Office to finalise details and advertise. **TL/SF**

Remembrance Parade: A very lengthy conversation took place regarding this new event happening on Sunday 10 November 2019. Cllr A Evans discussed the fact that the event needed to be promoted and that people needed to be made aware that APC were taking over and saved this event.
Action: The APC Office to organise road closures and wreath laying and to let ASRA and the Rugby Club know, as well as the Woodlands Playing Field, Station Road (Rustington Parish Council). **TL/SF**

Parish Assembly: A letter has been written and sent to the trustees of the Community Centre and we are awaiting their response.

8 19/059 RESILIENCE

Council decided that the plan will be discussed again at the next meeting in October. Cllr L Hamilton-Street suggested that once the plan has been produced a meeting will be set up to discuss the planned actions. Cllr P Bicknell requested the time for a Disaster Recovery and Cllr L H-S explained that using the Risk Assessment for less than the first 12 hours of a major risk be put into place. The plan will be finished by the November Meeting.
Action: The APC Office to send out a meeting request. **Office**

9 19/060 CLEW COMMUNITY ACTION PLAN

Cllr N Hamilton-Street commented that this item will be discussed at the next meeting. This plan will contribute to the Neighbourhood Plan as Councillors need to be proactive and take responsibility.
Action: Postpone until the next meeting and APC Office to locate the July CLEW Email re: The Community Action Plan and resend to all Councillors.

10 19/061 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:
(It was noted that this was mistakenly advertised as item 12 on the Agenda)

1)This Committee: Cllr R Evans commented that there are rope fences at the Rugby Club and they need to be reported to West Sussex County Council as he believes they should not be there as they are encroaching onto the public footpath.
Action: Cllr R Evans to visit site over the weekend and report back at the next meeting. **Cllr. R Evans**

2)Full Council: Cllr P Bicknell asked if APC could consider the introduction of Welcome Packs for new residents, predominately for new developments. He also commented of the Twittens in the south of the village being overgrown.

Action: Cllr P Bicknell to inform the APC Office of the Twittens he was referring to so action can be taken.

**Cllr.
Bicknell**

DATE OF NEXT MEETING

The Committee's next meeting will be held in the Community Room at Angmering Library on **Thursday 26 September** 2019 at 19:30.

The meeting concluded at 20.47



.....
Chairman

Date.....*26/09/19*.....

