



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD VIA A VIRTUAL MEETING DUE TO COVID-19 ON WEDNESDAY 28 OCTOBER 2020

**Present:** Councillors Nikki Hamilton-Street; Lee Hamilton-Street; Mike Jones; Alison Reigate (Chairman); Rhys Evans; David Marsh, Paul Bicknell and Alan Evans

**In attendance:** Tracy Lees, Committee Clerk; Julia Phelon and Judith Cross, representatives of Angmering In Bloom

**Acronym:** Angmering In Bloom: AIB, Angmering Parish Office: APC, Anti-Social Behavior : ASB, West Sussex County Council: WSCC, South Down National Park: SNDP, PCSO: Police Community Support Officers

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	20/049	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllr. Norma Harris.	
2	20/050	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> None.	
3	20/051	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Wednesday 30 September 2020</b> were agreed and will subsequently be signed by the Chair.	
4	20/052	<b>ANGMERING IN BLOOM (AIB)</b> The Representatives from AIB talked through their report, no questions were asked. The report can be found in the supporting papers.  The AIB representatives wanted to update on the following: <ul style="list-style-type: none"><li>• Since writing the report good progress had been made to St Wilfrid's school front bed and this will be completed by Remembrance Day.</li><li>• Regarding the Information Board at St Nicolas Garden to show the work that was done during the archaeological dig. The grant requested from Angmering Heritage Trust for the cost of the board and installation had been approved.</li></ul>	
5	20/053	<b>PUBLIC CONSULTATION</b> No members of the public were present, and no questions had been sent in.	

6      20/054    **THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**

The Action List was received; an update on current actions was given.  
No questions were asked.

Cllr. N Hamilton-Street requested that an action regarding the Mayflower Park Working Group was closed.

Action: Close this action.

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7      20/055    **COMMUNITY EVENTS**

The Committee Clerk updated the committee on the **Volunteer Litter Picking** and all items had now been received i.e. litter pickers, Hi-Vis tabards etc. APC have 17 volunteers and were starting the process to contract them to ask them to come into the office and collect their kits.

The virtual **Pumpkin Carving Competition** was now live, and that APC were looking forward to seeing all the carved pumpkin pictures, some had already started to be submitted.

The Committee Clerk reminded the Committee of the plans for **Remembrance Sunday**, no questions were asked.

8      20/056    **RESILIENCE**

Nothing to report.

9      20/057    **PLAY PARK STRATEGY AND PRIORITY MATRIX**

Cllr. Reigate commented that as the Blenheim Play Park refurbishment was now complete this park would be removed from the list.

Cllr. Reigate also commented that the Discovery Play Park would be incorporated into the Mayflower Park Project so will also come off the list. This will leave Russet, Pippin and Braeburn Play Parks as well as the Skate Bowl and BMX Track. However, she felt that the Skate Bowl and the BMX Track could be included into the Mayflower Park Project so that would leave 3 Play Parks within this matrix.

Action: Update the list.

AR

Cllr. Reigate then commented that footfall in general in all three parks was not very good and it might be time to ask the public by way of a questionnaire what they felt was needed. She also felt that the next project should be Russet Play Park as this, out of all of them, had the most use and footfall. A discussion then took place.

Cllr. N Hamilton-Street commented that the questionnaire used for Blenheim Play Park could be adapted for the houses around Pippin and Braeburn.

Cllr A Evans questioned the use of a questionnaire, a discussion took place with reasons being given why this should be done. The main reason being that it gives the residents the opportunity to say why they do or do not want. After discussion it was agreed by all that a questionnaire be compiled and sent to all residents in these two areas.



Action: Draw up a new questionnaire for Pippin and Braeburn Play Parks and distribute.

APC

Cllr. Marsh asked about Fletchers Field as this was not mentioned anywhere. Cllr. N Hamilton-Street commented Fletchers Field was mentioned in an appendix belonging to ADC Strategy and APC will not be including this as this play park belongs to ADC and is ultimately their responsibility.

**10      20/058    MAYFLOWER PARK WORKING GROUP**

Cllr. N Hamilton-Street reported that the 2<sup>nd</sup> meeting had now taken place and gave a short report, Cllr. R Evans also reported back on some work/investigation he had been doing. Cllr. R Evans went on to mention the architect who had drawn up a concept illustration and that he is very keen to work with APC on this project. A presentation will be worked on and then sent out to all Councillors to enable decisions to be made on how to move forward. It was hoped that a virtual meeting to talk through the presentation with Councillors would also be able to take place.

**11      20/059    TREES FOR BLENHIEM PARK**

The supporting paper was presented, a long discussion took place regarding the suggested positioning of the trees, types of trees and CO2 omissions.

The representatives from AIB gave their opinion on the types of suitable trees for this area and also raised their concerns regarding watering over the next two years.

Cllr. Bicknell asked about bushes being planted along the fence line but Cllr. N Hamilton-Street explained why this option had been ruled out. Cllr. Bicknell also suggested that the area be left as it was while the play park settled in.

After further discussion, the following was agreed:

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**RESOLUTION:** Cllr. N Hamilton-Street **PROPOSED** that trees were planted at Blenheim Play Park, Cllr. Jones **SECONDED** and **ALL AGREED**.

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The following proposals were then tabled:

- To plant 3 Cherry Trees – 5 in favor
- To plant 2 Cherry Trees – 3 favor

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**RESOLUTION:** Cllr. Jones **PROPOSED** that 3 Cherry Trees detailed in Quote 4 should be planted at Blenheim Play Park, Cllr. L Hamilton-Street **SECONDED** and **5 AGREED**.

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It was then suggested that a local Nursery be approached to see if they would be able to water the trees over the next two years.

Action: Contact the local Nursery, obtain the information and report back via email.

APC

The positioning was then discussed, all agreed the picture on the supporting paper was the correct placement for the trees. Cllr. N Hamilton-Street



commented that we will also take the advice once the trees are purchased off AIB and the supplier as to the best planting positions for the trees.

**RESOLUTION:** Cllr. L Hamilton-Street **PROPOSED** that the picture on the supporting paper was the correct placement for the trees, Cllr. Marsh **SECONDED** and **ALL AGREED**.

Plaque options were next to be discussed. The positioning was considered, with placing on the trunk being ruled out as an option. After a short discussion it was agreed that the plaque, when relevant, would be placed on the fence.

**RESOLUTION:** Cllr. N Hamilton-Street **PROPOSED** that plaques should be placed on the fencing, Cllr. Marsh **SECONDED** and **5 AGREED**.

A final suggestion was made to look for a 'Blenheim Tree Warden' once the trees were planted to keep an eye on the area.

Action: Advertise for a tree warden once the trees are planted.

**APC**

**12      20/060      CHRISTMAS 2020: XMAS TREES AND MEMORY TAGS**

The supporting paper was talked through and a short discussion took place.

After discussion Cllr. N Hamilton-Street wished to propose that APC supply the monies needed for the 18 trees at £30 each (total £540) to help promote a happy Christmas in Angmering, everyone was in agreement. Trees will be located in the Village Square and 2 at the shops in Downs Way.

**RESOLUTION:** Cllr. N Hamilton-Street **PROPOSED** that £540 was allocated to go towards 18 Christmas trees, Cllr. A Evans **SECONDED** and **ALL AGREED**.

Memory tags in the shape of Christmas Baubles were then discussed. Cllr. Reigate read out the options available to the committee and another short discussion took place.

Once the discussion had taken place it was agreed that a laminated Bauble tag would be inserted into the All About Angmering magazine. Cllr. N Hamilton-Street asked if an extra maximum amount of £150 could be allocated to print a message from APC on the bauble tag, all agreed.

**RESOLUTION:** Cllr. N Hamilton-Street **PROPOSED** that laminated bauble tags with a caveat of a maximum of £150 for a printed message be purchased, Cllr. R Evans **SECONDED** and **ALL AGREED**.

**APC**

Action: Instruct the supplier of the tags that APC wish to go ahead and have them printed.

**13      20/061      TREE WORK IN ANGMERING**

The Committee Clerk was asked to explain the proposed Tree Maintenance Scheme that the APC office were looking into. This was basically looking at a six monthly plan that could be budgeted for and hopefully avoid one off



costly charges. A discussion took place, and all agreed this was a good idea and looked forward to receiving a report with the findings.

Cllr. Reigate then drew the committees attention to the supporting paper and the work that needed to be done now. Cllr. Jones made comment on what had been done in these areas in the past and that the work was of value and he felt should be done again. Cllr. A Evans asked about budget and Cllr. N Hamilton-Street confirmed that this work had been allowed for in the present budget. A discussion took place and contract/maintenance plans were discussed further.

**RESOLUTION:** Cllr. Jones **PROPOSED** that Quote 2 be approved, Cllr. R Evans **SECONDED** and **ALL AGREED**.

Action: Instruct the supplier of Quote 2 that they have been successful.

**APC**

The AIB representatives commented on work that needed to be done at The Pippins with reducing the height and asked if reducing the width as well could be considered. Cllr. Reigate commented that this would be looked at as part of the maintenance plan.

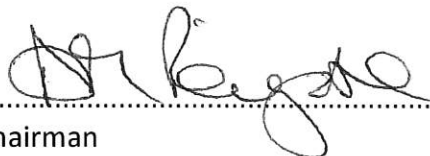
**14      20/062      MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

- 1) This Committee – Update on the tree maintenance plan.
- 2) Full Council – None.

**DATE OF NEXT MEETING**


The Committee's next meeting will be held via Zoom on **Wednesday 25 November 2020 at 19:00.**

**The meeting concluded at 20:14.**

  
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Chairman

Date.....26.11.20

*Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.*

  
26th November  
2020