



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING BAPTIST CHURCH ON WEDNESDAY 29 JANUARY 2019

Present: Councillors Nikki Hamilton-Street; Lee Hamilton-Street; Mike Jones; Alan Evans; Alison Reigate; Rhys Evans; Sharlan Woodason and John Oldfield

In attendance: Tracy Lees, Committee Clerk; Julia Phelon and Judith Cross, representatives of Angmering In Bloom and 3 members of the public

Acronym: Angmering In Bloom: AIB, Angmering Parish Office: APC, Anti-Social Behavior :ASB, West Sussex County Council: WSCC

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	19/121	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllrs Norma Harris and Paul Bicknell.	
2	19/122	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. There were no declarations of pecuniary or non-pecuniary interests made.	
3	19/123	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Wednesday 11 December 2019 were agreed and subsequently signed by the Chair.	
4	19/124	ANGMERING IN BLOOM (AIB) The Representatives from AIB reported that the snow drops in the Church yard were starting to come out and they will look to split them next month as they are all in one place at the moment.	

AIB commented that they wish to have a board in St Nicholas Garden to show the archaeological dig which took place a few years ago and the Church as it is under the ground. They will be meeting with Worthing Archaeological Society to get some advice. A conversation has also taken place with County Councillor Deborah Urquhart about the possibility obtaining a grant, which they will be applying for, they will also be approaching the Heritage Group. Once funding is obtained the design and location will be discussed. It was suggested that this could become a community project. AIB will report back when more is known.

It was also reported that the daffodils are starting to come out on the CALA roundabout but will not be in full bloom for a few weeks yet.

5 19/125 PUBLIC CONSULTATION

Two members of the public wanted to raise 3 points to the committee:

Point 1 regarded the bus stop on station road (between The Dell and Mill Road turnoffs) and its present state. They were concerned that the area needed clearing and that it could be a health and safety hazard. Cllr. N Hamilton-Street explained that the APC Office was aware of the situation and had been working hard to get this area looked at. It has been confirmed to the APC Office that a hard base will be put down, but a date was yet to be confirmed.

Point 2 regarded the trees on Station Road and the angle they were leaning at over the road. The question was asked if they could be looked at as they were concerned that they could fall into the road. Cllr. N Hamilton-Street advised that a tree survey had taken place about 18 months ago and all was found to be fine. Cllr. N Hamilton-Street also mentioned that the trees were known to Highways and monitored on a regular basis.

Point 3 regarded street lighting and the times that the lights went off at night particularly on The Dell. They reported that residences were concerned and would like them to stay on at night. Cllr Hamilton-Street advised that this would be something that came under WSCC. A discussion took place. The members of the public advised that they would let the APC Office know the roads and timings of the lights.

Action: APC Office to contact WSCC to investigate.

APC

The organiser of the Boxing Day Buffett, Amanda Phillips, gave the committee and overview on how the event went, the numbers that attended and what happened to any leftover items – these were given out as food parcels. It was felt that the weather did have an effect on numbers but those that did attend enjoyed the day and new friendships had been made. Amanda thanked APC for making it possible to hold this event. A discussion then took place regarding Christmas Day 2020 as Amanda had asked if this is something she could take on. Venue, donations and advertising were discussed. APC would be very happy to work with Amanda again to look to make this happen and will invite her back in September to move this event forward.

Action: Invite Amanda Phillips to the September meeting.

APC

Cllr. N Hamilton-Street thanked Amanda on behalf of the committee for making the Boxing Day event possible.

A question was raised regarding the trimming back of the shrubs around the back of the Angmering Community Centre, close to the play park. It was reported that they had been cut back to ground level which was not what was expected.

Action: Investigate and report back at next meeting.

APC

6 19/126 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA

The Action List was received; an update on current actions was given.

A discussion took place regarding bunting for this year's VE day celebrations. It was agreed that the APC Office would contact the primary schools to ask if they would be interested in making the bunting. Cllr. Alison Reigate commented that a donation of fabric to make the bunting should be looked into. Cllrs. Reigate and Woodason both agreed to investigate and report back.

Action: APC to contact the primary schools to ask the question

Action: Look into possible fabric donations

**APC
Cllrs. AR
& SW**

Tracy Lees showed the committee a template for a certificate that will be given at the next committee meeting in March. All were happy with the design.

Cllr. A Evans updated the committee regarding the Terracycle project. Information was given on locations of the collection boxes and the various conversation that had taken place regarding collecting the recycled items. A discussion took place and it was agreed that clear signage needed to be in place outlining what could and could not be recycled. Cllr. A Evans finished by outlining his forward plan and commented that the Schools he had approached were very much on board with the project. The project will be officially launched on Monday 3 February 2020.

Cllr. Reigate advised the committee that APC no-longer have an allotment but an opportunity to secure another one may soon be coming up. She will report back at the next meeting.

Action: Add possible allotment to February's agenda

Action: Discuss with Allotment Association and report back.

**APC
Cllr. AR**

7 19/127 COMMUNITY EVENTS

Tracy Lees talked through the 2020 Event Guide, found in the supporting papers.

It was agreed by all present that the Fun Dog Show will take place on Saturday 11 July 2020 and APC would look to hold a Screen on the Green event late August, early September (more information on this event can be found under item 11). Other dates marked in red were yet to be confirmed.

Action: Work to start on the Fun Dog Show as soon as possible.

**APC &
Cllr. MJ**

8 19/128 RESILIENCE

Cllr. N Hamilton-Street read out an email received from WSCC complimenting APC on their proposed Resilience Plan. The plan had been sent to them for a peer review. The offer had also been made by WSCC to support APC with refresher training and facilitation of short exercises. Cllr. L Hamilton-Street commented on this and all agreed that this could be a good idea. Cllrs. Reigate and Woodason commented that the Village Hall would like a copy of the full plan.

Action: To decide what refresher training and exercises should be undertaken. Cllrs. to liaise with the APC office to form a plan of action and report back at the next committee meeting.

**Cllrs.
LHS &
MJ**

- 9 **19/129 PLAY PARK TASK & FINISH GROUP**
 Cllr. A Evans confirmed that no further meetings had taken place since the last update was given and gave all Cllrs. present an overview of the items that they had discussed.
Action: Next meeting to be arranged. **Cllr. AE**
- 10 **19/130 INSTALLATION OF A SCULPTURE ON WSCC LAND**
 Cllr. Hamilton-Street talked through the supporting paper, so all were aware of the project. A large part of the conversation then centered around the best location for the sculpture as it could potentially be in place for 12 years. One concern was the size of the sculpture as this could have an impact on location. It was also confirmed that APC would have no direct commitment other than providing assistance to find a suitable site. A discussion took place on possible locations as well as their preferred location next to the Angmering Community Centre. Cllr. R Evans suggested the centre of the Blue Star or Roundstone roundabouts.
Action: Liaise with WSCC re the possibility of placing the statue on a roundabout. **APC Office**
- 11 **19/131 SCREEN ON THE GREEN EVENT**
 Cllr. N Hamilton-Street talked through the supporting paper and asked for comments. A discussion then took place.

 It was agreed that should the event go ahead an LED screen would be the best option as films can be shown in daylight which would allow for a least two films to be shown on the day (date to still be agreed).
 The size of the screen was also considered, and it was agreed that a suitable size would be 6m by 3m which would allow for a maximum audience size of approximately 800 people.

 Cllr. R Evans suggested that the Rugby Club could be the ideal venue. It was agreed by all present that the Rugby Club should be approached to see if this was possible.
Action: Contact the Rugby Club to see what could be possible. To be done in the next week as need to book the event ASAP to secure the equipment. **Cllr. RE & MJ**

 If the event is to go ahead a public vote on which films to be shown will go ahead.
- 12 **19/132 SIGNAGE FOR BMX TRACK AND SKATE BOWL LOCATED ON MAYFLOWER PARK**
 Cllr. N Hamilton-Street reminder the committee of the need for a new sign to be produced and asked for any questions or comments on the supporting paper. A short discussion took place.

 It was agreed by all present that a two sided sign was the best options and the wording shown in the supporting paper were appropriate and correct.

RESOLUTION: Cllr. Lee Hamilton-Street PROPOSED that the sign was doubled sided and the suggested wording was appropriate, Cllr. R Evans SECONDED and ALL AGREED .

Action: Instruct the signage supplier do go head and produce the sign. **APC**

13 19/133 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee – None.
- 2) Full Council – None.

DATE OF NEXT MEETING

The Committee's next meeting will be held at The Baptist Church Hall in Angmering on Wednesday 26 February 2020 at 19:30.

The meeting concluded at 20:51.

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Chairman

Date.....

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