



Established 1894

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**MINUTES OF THE MEETING OF THE GOVERNANCE & OVERSIGHT COMMITTEE
HELD AT THE KING SUITE, ANGMERING VILLAGE HALL ON WEDNESDAY 29 APRIL 2026**

Committee: Nikki Hamilton-Street, John Oldfield, David Marsh and Sylvia Verrinder.
For the meeting to take place 3 committee members need to be present, this is known as quorum and is a legal requirement.

Present: Councillors David Marsh, Nikki Hamilton-Street and Sylvia Verrinder

In attendance: Katie Herr – Parish Clerk

Acronym: Angmering Parish Office: APC. Arun District Council: ADC. Angmering Community Land Trust: ACLT.

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	GO25/048	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllr. John Oldfield.	
2	GO25/049	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
3	GO25/050	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee of Wednesday 4 February 2026 were agreed and were signed by the Chair.	
4	GO25/051	PUBLIC CONSULTATION No members of the public were present.	
5	GO25/052	CLERKS REPORT & ACTION LIST There were no updates.	
6	GO25/053	HEALTH AND SAFETY The Clerk advised that weekly visual checks were made on all play parks and documented, this adds to the process of monthly and annual external documented checks. It was also documented weekly that the bottle filler on the green was cleaned and the water tested.	

7 **GO25/054 GENERAL RISK REGISTER & FINANCIAL RISK REGISTER**

Both registers were discussed.

General Risk Register

The Clerk talked through the register – and talked through the highlighted areas relating to the possibility of moving offices to a new building next to the Angmering Community Centre. As the build was no longer going ahead, these 2 lines will be deleted from the register. The register will be added to the agenda for May 2026 Annual Meeting of the Parish Council.

Financial Risk Register

The Clerk talked through the register – and councillors noted there were no updates. The register will be added to the agenda for May 2026 Annual Meeting of the Parish Council

KH

Action: Take to Annual Meeting of the Parish Council on 11 May 2026

8 **GO25/055 MONTHLY DUTIES**

The last 3 months duties and the next 3 months duties were all talked through by the Clerk.

9 **GO25/056 INVESTMENT UPDATE AND MATURING ACCOUNTS**

The current investments were talked through by the Clerk. The report was read out and questions invited about the information provided.

Various options were discussed regarding where to put the money from the maturing account, acknowledging the information given to councillors about the protection our investments receive.

There is one account maturing in May 2026.

RESOLUTION: Cllr. Verrinder **PROPOSED** £113,759.49 (plus any interest) be moved into the highest interest 12-month account (a different bank to all other savings) within the Flagstone platform. Cllr. Hamilton-Street **SECONDED** and **ALL AGREED**.

11 **GO/057 TERMS OF REFERENCE FOR PLANNING AND INFRASTRUCTURE COMMITTEE AND GOVERNANCE COMMITTEE**

The terms of reference for both committees were discussed and voting rights for co-opted members of the public were confirmed.

Action: The Terms of Reference will now be taken to Annual Meeting of the Parish Council in May 2026.

KH

12 **GO/058 SCHEME OF DELEGATION 2026**

The policy was talked through by the Clerk.

Action: This policy will be brought to the Annual Meeting of the Parish Council for re-adoption in May 2026.

KH

13 **GO/059 STANDING ORDERS 2026**

The policy was talked through by the Clerk and councillors were advised that there had been no formal updates since the Standing Orders were last adopted. No changes were suggested.



Action: This policy will be brought to the Annual Meeting of the Parish Council for re-adoption in May 2026. **KH**

14 GO/060 FINANCIAL REGULATIONS

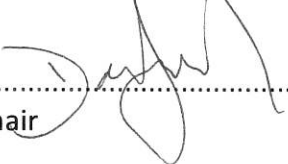
All councillors took part in a short discussion and the Clerk confirmed that the current limits set within the Financial Regulations still worked for the council and that no changes had occurred since they were last adopted.

Action: This policy will be brought to the Annual Meeting of the Parish Council for re-adoption in May 2026. **KH**

DATE OF NEXT MEETING

The Committee's next meeting will be held on **Wednesday 29 July 2026 at 2pm in the King Suite, Angmering Village Hall.**

The meeting concluded at 2:18 pm


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Chair

Date. 29/7/26