



Established 1894

## Angmering Parish Council

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### **MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 29 MAY 2019**

**Present:** Councillors Nikki Hamilton-Street (Chairman); Rhys Evans (Vice Chairman); John Oldfield; Norma Harris; Lee Hamilton-Street; Paul Bicknell; Mike Jones

**In attendance:** Tracy Lees, Office Manager; Sam Fraser, Office Administrator; Julia Phelon, Representative of Angmering in Bloom and one member of the public.

#### **ACTION**

**19/001 ELECTION OF CHAIRMAN**

Cllr. M Jones nominated Cllr. N Hamilton-Street. This was seconded by Cllr. P Bicknell and unanimously agreed. Cllr. N Hamilton-Street accepted the nomination.

**19/002 ELECTION OF VICE CHAIRMAN**

Cllr. N Hamilton-Street nominated Cllr. R Evans. This was seconded by Cllr. L Hamilton-Street and unanimously agreed. Cllr. R Evans accepted the nomination.

**19/003 ADOPTION OF TERMS OF REFERENCE**

Cllr. N Hamilton-Street proposed a Pro-Active Action Plan and to discuss at the next meeting our priorities. Any suggestions to be given to the office by 14 June in preparation for the next CLEW Meeting.

**Cllrs**

**19/004 APOLOGIES FOR ABSENCE**

Cllr. S Woodason; Cllr. A Evans

**19/005 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**

There were no declarations of pecuniary or non-pecuniary interests made.

**19/006 APPROVAL OF MINUTES**

The Minutes of the Committee meetings held on Wednesday 24 April 2019 were subsequently signed by the Chairman.

**19/007 ANGMERING IN BLOOM (AIB)**

Two representatives from A.I.B were present and discussed the success of the Plant and Flower sale last Saturday with many volunteers present. Hanging Baskets have been replanted and the sowing of seeds has taken place. Ferring Nurseries are sorting out all flower beds. The library has also asked for assistance with their garden, but as it is only used by a few members of the public A.I.B will not be able to assist. Cala Homes will be contacted to ask for sponsorship to provide funding for flowerbeds and baskets. Cllr Bicknell suggested also contacting the Audi Garage and Haskins Garden Centre regarding sponsorship for the flowerbeds in South Angmering. Cllr R Evans complimented A.I.B on how lovely the village was looking. See Appendix 1 for a full report.

**19/008 PUBLIC CONSULTATION**

Two members of the public were present and discussed the upkeep of all benches in Fletchers Field and St. Nicholas Garden that need to be rubbed down and painted in the time for the summer holidays. The office will ask our Grounds man to check and put on the Maintenance Schedule.

Office

**19/009 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**

The Action List was received; an update on current actions was given.

- Lanyards and I.D Cards were shown to the Councillors and will be worn at corporate events for the public to identify all members of Angmering Parish Council (APC).
- A picture painted by local artist Patrick Galvani has been made into blank cards and will be sent out to people that need to be thanked by the APC Office and Councillors.
- Tony Brennan from Kick Cancer has enquired again about the classic car show to be held at Mayflower Park next year. A lengthy discussion then took place regarding availability and suitability of the event and that Mr. Brennan should contact the Worthing Rugby Club directly as they have already had a similar event. The Councillors asked to see the finances but would not commit at the moment.
- The corner of Station Road was discussed and was sprayed last Friday with weed killer called Herbicide. A lengthy discussion then took place.
- Litter Pick Day funding from the Co-op Community Fund will need the criteria updated for future funding, Cllr N Hamilton-Street to chase this and let the office know.
- Action List to show open actions only and be available on Supporting Papers.
- Green Dog Walking Scheme: Cllr N Hamilton-Street to come into office to write final letter to apply for grant.

Office

NHS

Office

NHS

**19/010 COMMUNITY EVENTS**

- Parish Assembly: Tracy Lees gave an update on the preparations for this event to be held on Thursday 30 May 2019 and asked the Councillors for their assistance and to attend the Councillor briefing. There will be a small agenda to follow and an event plan for timings. All signage will be in place.
- Fun Dog Show: Cllr. Jones gave an update on the preparations for this event to be held on Saturday 20 July 2019. The posters and flyers are done, there are now two sponsors, Just Shutters and Cooper Adams. Many stalls and attractions such as Inflatables, Face Painting, Grove Lodge Vets and a Marquee. Cllr R Evans expressed concerns about using a mobile bar and asked for confirmation to be sort urgently, as he has a contact as an alternative should we wish further contacts. APC Office are waiting for confirmation and/or Sponsorship from Drinks Suppliers. A long discussion took place regarding the availability of Spirit FM and the costs involved, a £1500.00 spend was mentioned Cllr P Bicknell proposed the spend and Cllr R Evans seconded
- BMX Fun Day: Tracy Lees gave an update on the preparations for this event to be held on Sunday 1 September 2019. The budget was confirmed as £5,500 the same as the 2018 budget. The Planning sheets are available for information regarding the day. Cllr. N Hamilton-Street suggested that the Angmering School should be informed about the event before the start of the Summer Term.
- Respect & Remember: This will take place on Thursday 6 June at 11.00 at the War Memorial on the Village Square. It will celebrate the 75 Anniversary of D Day, all Councillors and the Chairman have been asked to attend. A Gazebo, and display

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boards with a display table will be used. The APC Office will advertise the event on social media.

**19/011 RESILIENCE**

No update was given, there have been no meetings since last update.

**19/012 COMMUNITY CENTRE GREENSPACE HOLES**

There are large holes to the North of the Community Centre that requires filling with soil. A lengthy discussion then took place regarding the investigation of what lies underneath. Cllr Bicknell suggested contacting local colleges to undertake a ground survey as a local project. Cllr N Hamilton-Street asked if anyone knows of anyone who may be able to help and to hold off filling the holes until further exploration has taken place. The APC Office to locate the St. Nicholas folder to help find further information.

Office

**19/013 FUTURE COMMUNITY EVENTS**

An issue was raised regarding what other Parish's do and suggestions were discussed how to promote further events and to advertise within the local Directory and the All About Angmering Magazine. Cllr. J Oldfield suggested that once the new office is open and we will then have the facilities to have coffee mornings. Cllr. N Hamilton-Street discussed that we should try, as an Action going forward to promote events and clubs that are already ongoing and to concentrate and find out where the gap is, if any.

**19/014 POSSIBLE RE-LOCATION OF LITTER BIN FROM OUTSIDE FLORIST**

The APC office have spoken to the Florist and there is no issue with the bin being there. Cllr Bicknell explained that Fletchers Field needs another bin near the three benches so the bin could be moved there, there will be a cost for this so the use of the bin in its present location will be monitored. A lengthy conversation then took place regarding litter bins. It was suggested by Cllr. N Hamilton-Street that members of the public need reeducated in re-cycling.

**19/015 NOTICEBOARDS**

Cllr. A Evans submitted his comments prior to the meeting that Cllr. N Hamilton-Street then read out. He commented that the Noticeboards looked great and that the left hand side is used for Parish Council business and the right hand side is used for any other business to include local events. Cllr. Bicknell suggested that the content remains the same in every noticeboard. The APC office will take care of the noticeboards, to make sure they are updated and are the same at all times.

**19/016 PLAY AREA CONSULTATION**

Cllr N Hamilton-Street explained that letters went out to 100 houses surrounding the Blenheim Play Area in Lucksfield Way with 22 responses received, with no clear agreement on a way forward. A lengthy conversation then took place regarding the refurbishing and to make it more user friendly. Cllr Bicknell requested a costing and asked about the type of bench that could be used. Cllr R.Evans asked about the Tree Scheme Cllr N Hamilton-Street explained that the free trees that are given are very small. A lengthy conversation then took place about parking. Cllr N Hamilton-Street asked the CLEW Committee to come back with a proposal at the next meeting.

Cllrs

**19/017 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**


- This Committee: None.
- Full Council: None.



**19/018 DATE OF NEXT MEETING**

The Committee's next meeting will be held in the Community Room at Angmering Library on Wednesday 26 June 2019 at 19:30.

**The meeting concluded at 21.35**

  
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Chairman

Date..... 26/6/19