Established 1894

Angmering Parish Council
The Corner House
The Square
Angmering
West Sussex, BN16 4EA

Telephone/Answerphone 01903 772124
E-mail: admin@angmering-pc.gov.uk
Website: www.angmeringparishcouncil.gov.uk

MINUTES OF THE MEETING OF THE GOVERNANCE & OVERSIGHT COMMITTEE HELD AT THE KING SUITE, ANGMERING VILLAGE HALL ON WEDNESDAY 29 JULY 2026

Committee: **Nikki Hamilton-Street, John Oldfield, David Marsh and Sylvia Verrinder.**
For the meeting to take place 3 committee members need to be present, this is known as quorum and is a legal requirement.

Present: **Councillors David Marsh, Nikki Hamilton-Street and Sylvia Verrinder**

In attendance: **Katie Herr – Parish Clerk**

Acronym: **Angmering Parish Office: APC. Arun District Council: ADC. Angmering Community Land Trust: ACLT.**

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	GO26/001	**APOLOGIES FOR ABSENCE** Apologies were received and approved for Cllr. John Oldfield.	
2	GO26/002	**DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.** None.	
3	GO26/003	**APPROVAL OF MINUTES** Approval of the minutes of the meeting of the committee of **Wednesday 29 April 2026** were agreed and were signed by the Chair.	
4	GO26/004	**PUBLIC CONSULTATION** No members of the public were present.	
5	GO26/005	**CLERKS REPORT & ACTION LIST** There were no updates.	
6	GO26/006	**HEALTH AND SAFETY** The Clerk advised that the yearly external play area inspections took place, with only low or very low issues flagged. These have been collated into a work sheet for each park and given to the grounds team to work on. Many of the jobs will be completed after the summer holidays. Contractors are being taken to Mayflower Park to ask for their recommendations on how to deal with the now 3 broken flood lights that have been vandalised. The power is off, but of the 4 pillars, only 1 remains fully intact.	

The fire extinguishers have all passed their inspection and Sally Taylor has been lined up to carry out the workplace assessments.

7 GO26/007 **GENERAL RISK REGISTER & FINANCIAL RISK REGISTER**

Both registers were discussed.

General Risk Register

No changes were suggested by the Clerk or present councillors.

Financial Risk Register

No changes were suggested by the Clerk or present councillors.

Action: Both registers will be taken to Full Council on 10 August 2026 for noting **KH**

8 GO26/008 **MONTHLY DUTIES**

The last 3 months duties and the next 3 months duties were all talked through by the Clerk.

9 GO26/009 **INVESTMENT UPDATE AND MATURING ACCOUNTS**

The current investments were talked through by the Clerk. The report was read out and questions invited about the information provided.

The Clerk advised councillors that money held in instant access accounts is now flagged when a higher rate interest account is available. In order to take full advantage of this as soon as it shows an increase is available, the Clerk is requesting authority to be delegate to her to move money currently held in instant access accounts to the highest available account, within the Flagstone platform. A brief discussion took place.

RESOLUTION: Cllr. Hamilton-Street **PROPOSED** That delegated authority be granted to the Clerk to transfer funds held within instant access accounts on the Flagstone platform to alternative instant access accounts offering a higher rate of interest, where considered appropriate and in the best interests of the Council. Fixed-term deposit investments shall continue to be referred to the Governance Committee for approval. Cllr. Verrinder **SECONDED** and **ALL AGREED.**

11 GO26/010 **APC TREE POLICY 2026**

The updated policy had been taken to Planning and Infrastructure Committee as requested, and no changes were made. Cllr. Verrinder asked for a few grammatical changes to be put through and also to allude only to the lead planning authority, rather than ADC, as this would future proof the policy if/when devolution and Local Government Reorganisation goes through and to include a line about native species. The updates were agreed by all present.

Action: The APC Tree Policy 2026 will be updated as per the above and taken to Full Council for re- adoption on 10 August 2026 **KH**

12 GO26/11 **CCTV POLICY 2026**

The policy was talked through by the Clerk. She advised where the information and guidance for the policy had come from and how it had been put together. CCTV has been discussed during Full Council with regards to

installing CCTV cameras at Mayflower Park – due to on going vandalism and ASB.

Action: This CCTV Policy 2026 will now be taken to Full Council for adoption on 10 August 2026. **KH**

DATE OF NEXT MEETING

The Committee's next meeting will be held on **Wednesday 28 October 2026 at 2pm in the King Suite, Angmering Village Hall.**

The meeting concluded at 2:32 pm

..... Date 28/10/26

Chair