



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING BAPTIST CHURCH ON TUESDAY 29 OCTOBER 2019

**Present:** Councillors Nikki Hamilton-Street; Lee Hamilton-Street; Mike Jones; Rhys Evans (Vice Chairman); Paul Bicknell; Alison Reigate

**In attendance:** Sam Fraser Committee Clerk; Julia Phelon and Judith Cross representatives of Angmering In Bloom

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	19/077	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllr. S Woodason, Cllr. J Oldfield, Cllr. A Evans and Cllr. N Harris.	
2	19/078	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> There were no declarations of pecuniary or non-pecuniary interests made.	
3	19/079	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Thursday 26 September 2019</b> were agreed and subsequently signed by the Chair.	
4	19/080	<b>ANGMERING IN BLOOM (AIB)</b> The roundabout outside the Cala Homes Development will start on 30/10/19, this has been designed by the members of A.I.B and until it is discovered what is underneath the earth will determine what will be planted there. Cllr P. Bicknell explained that the village square towards the Arundel Road was looking very overgrown and hanging over the pavement and had concerns with how it looks for Remembrance Day. The trees have a lot of vegetation and will need to be cut back. Cllr N. Hamilton-Street then explained that the tree surgeon was booked in to complete the work as agreed at Full Council by 10 November.	
5	19/081	<b>PUBLIC CONSULTATION</b> A member of the public asked about the decision that has been made about the 'dead' bed on the corner of Roundstone Lane and Nursery Road after showing the Groundsman. After a long discussion it was determined that the bushes need to be removed and replaced with grass and will be discussed further with the Clerk. Cllr P. Bicknell then brought up that the bushes outside the fish and chip shop on the pavement is extremely overgrown by a metre and needs to be chopped back. A.I. B stated that they help to cut it back and it was suggested that Cllr P. Bicknell meets with our Groundsman next week. <u>Action</u> – To be further discussed with the Clerk and Cllr N. Hamilton-Street <u>Action</u> – Cllr P Bicknell to meet with the Groundsman Roy Squires	

**KH  
Cllr  
Bicknell  
/RS**

6      **19/082 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**

The Action List was received; an update on current actions was given.

**Assets of Community Value:** The Clerk has been working with Arun and making sure that it is up to date. A current list has been circulated as an update and can be found on the Arun website.

**Donated Pumpkins:** These have kindly come from A.I. B and Cllr A. Reigate and brought in to the office for residents to collect prior to the Pumpkin Competition.

7      **19/083 COMMUNITY EVENTS**

**Macmillan Coffee Morning:** The event was a great success; the gazebo went up and the weather was dreadful but a sum of £281.00 was raised. The Councillors then praised the office for their hard work. There were a lot of cakes and stall and office looked great and many residents were pleased it was a success.

**Pumpkin Competition:** This is taking place in the Community Centre on the Eve of Halloween. The APC Office have advertised the event and the pumpkins were given to residents prior to the event.

**Remembrance Parade:** The event for this year will be managed by APC in conjunction with St. Margret's Church. The APC Office will email all sports clubs to inform of the road closures. Cllr P. Bicknell then gave his apologies as he is attending the Findon Parade. APC Office have spoken with Denise Newman and all wreaths have been ordered by everyone attending. The Road Closure Signs have been altered and made for the correct date. APC Office will chase Tea in The Square to see if they want to be a part of the day

Action – For the APC Office to chase a decision from Tea in The Square

**APC  
Office**

**Community Clean Up:** Due to the Rugby World Cup the APC Office and the Councillors have decided to postpone this event to Sunday 17 November. This has had a very good response from the local community.

**Memory Tree & Christmas Carols:** The Christmas Tree was agreed at the last Full Council Meeting and has since been ordered by the APC Office. The Councillors suggested that the charity boxes on the night be given to the lady responsible for the Boxing Day Buffet.

**RESOLUTION:** Cllr R. Evans **PROPOSED** THE Charity Collection and Cllr. Alison Reigate **SECONDED** and **ALL AGREED.**

**Traders Evening:** Taking place on Wednesday 4 December. There was no update given, this will be discussed further in the APC Office and an update will be given at the next meeting.

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**APC  
Office**

**Boxing Day Buffet:** This is due to take place in the Village Hall on 26 December by a member of the public and is putting together a form for a grant and will bring



this to the next meeting. A long discussion then took place regarding her public Liability insurance. The APC will pay for the hire of the Hall and the insurance will be taken care of. Cllr P. Bicknell suggested that the lady speaks to Arun District Council for advice.

Action – For APC Office to help with the hire of the Village Hall

**8 19/084 RESILIENCE**

There was nothing to report on this item. Updates for the Resilience Plan are ongoing.

**9 19/085 CLEW COMMUNITY ACTION PLAN**

Cllr N.H-S discussed how the ideas from the Action Plan would fit into the Neighbourhood Plan. Cllr P. Bicknell confirmed that he will be responsible for Green Spaces. A long discussion then took place as to when this would be pulled together for an update for the Neighbourhood Plan. Cllr A. Evans sent in an email to talk about linking in Decoy Drive Sports Hut that will be built.

Action - To make sure that this is focused on at the December Meeting.

**All Cllrs.**

**10 19/086 PLAY PARK TASK & FINISH GROUP**

The copy of notes of last month's meeting has been circulated for information.

**11 19/087 VOLUNTEERS**

Cllr N H-S discussed the need for volunteers and to look at the documents from West Sussex with their ideas with maintenance and how to help the community in getting a pool of volunteers. A lengthy discussion then took place regarding past ideas. Cllr P. Bicknell suggested A5 Flyers to be handed out at future events. Cllr M. Jones then suggested getting the flyers ready to hand out on the litter pick day on 17 Nov. The APC will design flyers for this event. Cllr R. Evans then suggested we need to approach the new estates and put it on social media for their ideas and what events they would prefer to help out with.

Cllr N. Hamilton-Street suggested that we offer an induction and how to support the volunteers to keep them focused and to try to have a regular team with the right training and the correct equipment and to circulate for ideas.

Action - The APC to make A5 Flyers to be ready and prepared by 17 November.

**APC Office**

**12 19/088 VE DAY EVENT PROPOSAL OPTIONS**

Different options were discussed from the supporting papers for the Bank Holiday on 8 May 2020. All options were discussed at length and a decision was made that the event should not be complicated and that we should focus on the significance of the day and not the ideas that the office gave. Cllr P. Bicknell suggested an educational display by the schools or a small theatre group to show the youngsters of the village about the hardships that England had. Cllr R. Evans suggested a low key event on Fletchers Field with straw bales and bring their own furniture, picnic etc. The APC Office to clarify that the church would be involved with an educational idea and to contact the schools and also Tea in the Square for their ideas. A lengthy discussion took place regarding the food that will be offered such as a hog roast and burger bars. Cllr M. Jones suggested dressing up with forties background music.

Cllr A. Reigate suggested a local performer that could provide the music.

Cllr N Hamilton-Street suggested contacting the pubs and local businesses and the Angmering Chorale.

Action - APC Office to contact the church and local schools and businesses.

**APC Office**

**13 19/089 MEMORY TREE & CHRISTMAS CAROLS**

This event takes place on 29 November in the Village Square where the villagers and local people write messages on a tag that is placed on the tree. A lengthy discussion was had on proposed plastic baubles, and the decision was taken that they could be thrown and were not reusable and that a similar product that was previously used was to be obtained. The APC Office gave out some suggestions for



this and Cllr P. Bicknell suggested a tag of a bauble size 100mm x 100mm that is laminated on both sides and that the APC Office should go ahead and order 200 as soon as possible ready for the Christmas event.

**RESOLUTION:** Cllr L Hamilton-Street **PROPOSED** the size and shape and Cllr M Jones **SECONDED** and **ALL AGREED**

Action – APC Office to raise a PO for the bauble tags

**APC  
Office**

**14 19/090 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

- 1) This Committee
- 2) Full Council

Cllr M. Jones suggested that the new PCSO should be invited to our next CLEW Meeting and the APC Office to contact her to invite her. Cllr N. Hamilton-Street then suggested inviting the inspector to the next Full Council Meeting.

**DATE OF NEXT MEETING**

The Committee's next meeting will be held in the Church Hall at Angmering Baptist Church on Wednesday 27 November 2019 at 19:30.

**The meeting concluded at 20:47**

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Chairman

Date.....27/11/19