



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE HOUSING, TRANSPORT AND PLANNING COMMITTEE HELD VIA A VIRTUAL MEETING DUE TO COVID-19 ON TUESDAY 30 JUNE 2020

- Present:** Councillors; John Oldfield (Chair), David Marsh (Vice Chair), Sylvia Verrinder, Mike Jones, Nikki Hamilton-Street, Paul Bicknell and Norma Harris.
- In attendance:** Katie Herr (Clerk), Tracy Lees (Committee Clerk), Tara Gambling (Administrator)
- Acronym:** Housing, Transport and Planning Committee: HTP, Angmering Parish Office: APC, West Sussex County Council: WSCC, ADC, Arun District Council

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	20/034	<b>APOLOGIES FOR ABSENCE</b> None.	
2	20/035	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> Cllr. Verrinder declared a non-pecuniary interest in anything relating to the Arun District Conservation Advisory Committee.	
3	20/036	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Tuesday 30 June 2020</b> were agreed and will subsequently be signed by the Chair.  The action from the last meeting to investigate if we should record in the minutes how people vote was reported back on – it was confirmed that this is not required.	
4	20/037	<b>THE CLERK'S REPORT ON ANY MATTERS OUTSTANDING FROM THE PREVIOUS MEETING, BUT NOT INCLUDED ON THIS AGENDA</b> The Clerk commented that Tara Gambling had looked into the weekly lists that came through and sought clarification from ADC regarding which applications were to go on the agenda. After taking advice from ADC and researching other local Parish agendas, it was confirmed that applications ending in/DOC need not be considered or commented on as they referred to further details required on already approved applications. Nothing more to report.	
5	20/038	<b>PUBLIC CONSULTATION</b> There were no members of the public present or questions sent in.	

6 20/039 PLANNING APPLICATIONS

To consider Arun District Council File Lists 23, 24 and 25 of 2020:

**FILE LIST 23 – Observations to Arun District Council by 2 July 2020**

<p><b>A/78/20/HH</b>                  Extension of Garage  <b>DECISION: No Objection</b>  <b>COMMENT: None</b></p>	<p><b>ADDRESS</b>                  18 Landsdowne                  Road                  Angmering</p>
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**FILE LIST 24 – None**

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**FILE LIST 25 – Observations to Arun District Council by 16 July 2020**

<p><b>A/82/20/HH</b>                  Extend domestic single storey garage and single storey enclosure to existing pool.  <b>DECISION: Objection</b>  <b>COMMENT: The committee considered that the proposal would result in a substantial building extension too close to the road which would be detrimental to the street scene and be out of keeping with other properties in the area. The APC therefore object on the following grounds - Design and external appearance, impact on the surrounding area and effect on neighbouring occupiers.</b></p>	<p><b>ADDRESS</b>                  Harcourt West                  Drive                  Angmering</p>
<p><b>A/84/20/T</b>                  Reduce 2 lower limbs by 2m, reduce 3 higher branches by no more than 1m and remove all pinecones on south east aspect from 1 No. Monterey Pine tree.  <b>DECISION: No Objection</b>  <b>COMMENT: None</b></p>	<p><b>ADDRESS</b>                  Tall Trees                  High Street                  Angmering</p>
<p><b>A/83/20/PD</b>                  Prior notification under Schedule 2, Part 3 Class C for part change of use from retail home and garden shop (A1) to cafe(A3).  <b>DECISION: No Objection</b>  <b>COMMENT: None</b></p>	<p><b>ADDRESS</b>                  1 Marsh House                  The Square                  Angmering</p>

7 20/040 PLANNING DECISIONS

The planning decisions listed on the agenda were talked through; no comments were made.

8 20/041 PLANNING APPLICATION NOT ON THE AGENDA

None.

- 9      **20/042 SOUTH DOWNS NATIONAL PARK**  
Cllr. Verrinder updated the committee on the application status of a barn conversion in the area.
- 10     **20/043 LICENSING MATTERS**  
None.
- 11     **20/044 NOTIFICATIONS FOR ATTENDANCE AT ARUN DEVELOPMENT CONTROL MEETING**  
Next meeting will be on Wednesday 29 July 2020.  
Attendance will be decided when agenda known.
- 12     **20/045 DEVELOPMENT CONTROL MEETING ATTENDED**  
None.
- 13     **20/046 COMPLIANCE**  
Nothing to report.
- 14     **20/047 APPEALS**  
Cllr. Verrinder reported on an appeal that had been ongoing for 9 years and had only now been agreed.  
Cllr. Bicknell mentioned a denied appeal for The Heathers in Arundel Road that had come through this morning – will be on next weeks list from ADC and discussed if required, at the next HTP Meeting.
- 15     **20/048 CORRESPONDENCE**  
Cllr. Oldfield reported on correspondence received from ADC regarding APC observations on HELAA List. This was regarding any sites we may want to put forward. APC have currently no identified suitable sites and the Clerk was asked to respond to the ADC accordingly.  
Action: Response email to be sent to ADC to reflect this. KH
- 16     **20/049 HIGHWAYS MATTERS**  
Cllr. Bicknell commented that he had noticed a lot of overgrown foliage particularly as you come in and out of the village near to the race track. The Clerk commented that she thought this had been removed and asked Cllr. Bicknell if he could check and report back to the office.  
Action: Check if the overgrown foliage has now been removed. PB
- The Clerk commented that everyone should be encouraged to use the Love West Sussex App to report issues like this. If the area concerned belongs to West Sussex this is the quickest and easiest way to notify them. Cllr. Hamilton-Street gave an example of how well it works when she used it recently. Any other issues i.e. belongs to a property, they should be reported to the APC office.
- 17     **20/050 ARUN DISTRICT COUNCIL PLANNING SUB-COMMITTEES**
- 1) **Planning Policy Sub-Committee (formerly Local Plan Sub-Committee)** Tuesday 30 June 2020 at 6pm.  
Cllr. Verrinder will attend.
  - 2) **Housing & Customer Service** Tuesday 21 July 2020 at 6pm.  
None.

18 20/051 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- This Committee: To discuss the license that Listers Brewery in Michelgrove Lane have applied for.

Action: Add to agenda

TG

Review permission granted by APC approximately 18 months ago to park a limited amount of caravans/mobile homes on a piece of land on the A259 opposite Brook Lane as the numbers of caravans/mobile homes look to be growing.

Action: Review permission given and report back at next meeting.


KH/TG

- Full Council: None

**DATE OF NEXT MEETING**

The Committee's next meeting is on **Tuesday 21 July 2020** at 2pm and will be held via Zoom.

**The meeting concluded at 14:45.**

  
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Chairman

Date..... 30/6/20 -