



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD VIA A VIRTUAL MEETING DUE TO COVID-19 ON WEDNESDAY 24 FEBRUARY 2021.

- Present:** Councillors Nikki Hamilton-Street; Lee Hamilton-Street; Mike Jones; Alison Reigate (Chairman); Rhys Evans; Norma Harris, Paul Bicknell, David Marsh and Alan Evans
- In attendance:** Tracy Lees, Committee Clerk; Julia Phelon, representatives of Angmering In Bloom and guest speaker Jonathan Green from the Connect2 Project
- Acronym:** Angmering In Bloom: AIB, Angmering Parish Office: APC, Anti-Social Behavior: ASB, West Sussex County Council: WSCC, South Down National Park: SNDP, PCSO: Police Community Support Officers

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	20/103	<b>APOLOGIES FOR ABSENCE</b> None.	
2	20/104	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> None.	
3	20/105	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Wednesday 27 January 2020</b> were agreed and will subsequently be signed by the Chair.  At this point Cllr. Reigate asked if there would be any objection to bringing <b>Item 12</b> up to be heard before <b>Item 4</b> as the presenter of Item 12 had another meeting to attend. All were in agreement and the item was moved up.	
12	20/106	<b>CONNECT2 PROJECT, WEST SUSSEX</b> Jonathan Green from the Connect2 Project in West Sussex was introduced by Cllr. Reigate. He was in attendance to discuss further promotion of the project within Angmering. The Connect2 Project works with gang members and helps with providing information and tools to find a way out.  Jonathan started by giving an overview of how the project came about and then shared a PowerPoint presentation giving information on urban gang culture i.e. what they were, how they came about etc. He reported that kids as young as 10yrs had been known to be involved.	

During the presentation, the committee were informed that the use of social media to promote gang membership was increasing and a culture of follow your gang on line was becoming more common. Due to this it was critical to stay ahead of the problem and therefore a need to start working in the province's was now more important than ever. Connect2 want to work along side the police and councils to educate young people and prevent this growing trend.

Jonathan went on to explain the 3 line plan they had devised i.e. training and the need to recruit volunteers in our area. Due to COVID-19 the process of recruiting volunteers had slowed, presently there are 20 volunteers in our area, but they are still looking for a further 30. In order to run the first training course 5 more volunteers were needed.

A discussion then took place and various questions were asked about the project, the training plan and the next steps. One of the comments made was that it was powerful to have volunteers that had been members of a gang as they were able to give real life feedback on what the reality was to be gang member.

Jonathan also stressed that Conect2 were facilitators rather than providers, such as working with Worthing Council to set up on-line meetings (Town Halls) in order to reach as many people as possible.

Cllr. Bicknell asked if the presentation could be shared and be passed on to anyone that was interested in getting involved. Jonathan confirmed that this would be OK.

Action: obtain slides and share with the committee.

AR

Cllr. Reigate advised that posters about the Conect2 Project were already being displayed around the village and said APC would be happy to help further were they could. All agreed this was a fantastic project and wished it every success. All thanked Jonathan for the presentation and for taking the time to come and talk to us.

Jonathan left the meeting at 19.34.

**4 20/107 ANGMERING IN BLOOM (AIB)**

The Representative from AIB advised that they had nothing to report as they had stopped work for the winter break however due to a break in the weather they had been able to replant the flower bed at the front of the Community Centre and this was now looking very colorful for those coming to get their COVID-19 vaccinations.

The group had also been asked to work on an art project for the Community Centre windows and this was now on display. A request for more pieces of art work was made to the Councillors and that all efforts would be gratefully received.

It was reported that now the weather was changing daffodils were starting to appear around the village which were providing a lovely splash of colour. This also means that the group should be able to start up again soon.

Finally the representative mentioned about the foliage on the flowerbed between Big Fry and the pumping station that had been reported at the last meeting. The Committee Clerk advised that this had not been forgotten but it had been difficult to make contact with the home owner however APC would continue to try and make contact to resolve the situation. The action is still outstanding on the action list.

**5 20/108 PUBLIC CONSULTATION**

No members of the public were present, no questions were asked.

**6 20/109 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**

The Action List was received, no questions were asked.

The Committee Clerk updated the committee on the APC Litter Picking Volunteers. Currently there are 36 volunteers who are all willing to go out in all weathers and litter pick. The volunteers are collecting on average 20 sacks of litter a week, which is a fantastic effort.

All have been issued with litter picking equipment and APC currently only have 7 litter pickers left however the recent sponsorship from Cala Homes of £600 will allow us to buy 40 more plus other sponsorship is being sourced to enable APC to purchase other items such high vis volunteer tabards.

APC will continue you advertise for volunteers via social media, word of mouth and in the All About Angmering magazine, the aim is to have enough litter picking volunteers to cover the entire village.

Finally it was reported that Rustington Parish Council have heard about our fantastic team of volunteers and approached APC for further information so they could start their own litter picking project.

**7 20/110 COMMUNITY EVENTS**

Nothing to report due to COVID-19 restrictions.

Cllr. N Hamilton-Street advised that the Community Art Project with Angmering School should have an update once the schools have gone back on Monday 8 March 2021. She also reported that the Community Garden has been carrying on and when it was safe to do so councillors would be invited to visit the site.

Cllr. Bicknell commented that he was keen that a community event was planned for July/August time. Cllr. Reigate stated that this could not be discussed just yet, but this would be added as an item to go on the next meeting agenda.

Action: Add event for July/August to the March agenda.

**TL**

**8 20/111 RESILIENCE**

There was nothing new to report however the Committee Clerk advised that the update of the contacts in the Resilience Plan was now being done by the APC office and should be completed by the next meeting.

- 9      **20/112 PLAY PARK STRATEGY AND PRIORITY MATRIX**  
Cllr. Reigate advised there was no change from last months report and different funding options were still being looked into.

Cllr. A Evans gave a short report on the number of residents using the play parks that he had witnessed over the past weekend.

- 10     **20/113 MAYFLOWER PARK WORKING GROUP**

Nothing to report. A report is expected at the March meeting.

- 11     **20/114 HERAS FENCING AT MAYFLOWER BMX TRACK & SKATE BOWL**

Cllr. Reigate talked through the supporting papers, what was needed and how the erection of the fencing came about due to emergency measures.

A discussion took place on why it was needed and the length of time it needed to stay up. After discussion it was agreed that the decision to put up the fencing was ratified and that it would be removed when APC were advised it was safe to do so by the Government.

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**RESOLUTION:** Cllr. Bicknell **PROPOSED** the Heras fencing should be removed when advised safe to do so, Cllr. Jones **SECONDED**, and **ALL AGREED**.

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- 12     **20/115 CONNECT2 PROJECT, WEST SUSSEX**

This Item was moved between Item 3 and Item 4.

- 13     **20/116 TREE WARDEN FOR BLENHEIM PARK**

After discussion Cllr. Bicknell will provide contact details for the ex councillor who lives in the area so the APC office may contact him and ask if he would like to take on the role.

Action: Obtain contact information.

PB

Alternative suggestions if the above was not possible would be to advertise for a Tree Warden in the All About Angmering magazine or as suggested by Cllr. R Evans ask the litter picking volunteers if there was anyone willing to take this on. In the meantime the APC Groundsman will keep an eye on the new trees.

- 14     **20/117 MAYFLOWER PATH REPAIRS**

Cllr. N Hamilton-Street wanted to propose that nothing was done at the present time and gave her reasons which included future possible projects. She commented that the area however should be continually monitored, a discussion then took place. After discussion it was agreed that no action should be taken at this time.

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**RESOLUTION:** Cllr. N Hamilton-Street **PROPOSED** no action should be taken at this time, Cllr. R Evans **SECONDED**, and **ALL AGREED**.

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- 15     **20/118 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

- 1) This Committee

Cllr. R Evans commented that he would like to see the event 'Flicks on the Pitch' be considered for Friday 3 September 2021 to be held

at Worthing Rugby Club. It was agreed that this could be discussed at the March meeting and should be put on the agenda.

Action: Add to the March agenda under standing Item 7, Community Events.

TL

The subject of Dog Waste bins and their locations was raised and could this be put on the March agenda.

Action: Add to the March agenda as a separate item.

TL

2) Full Council – None.

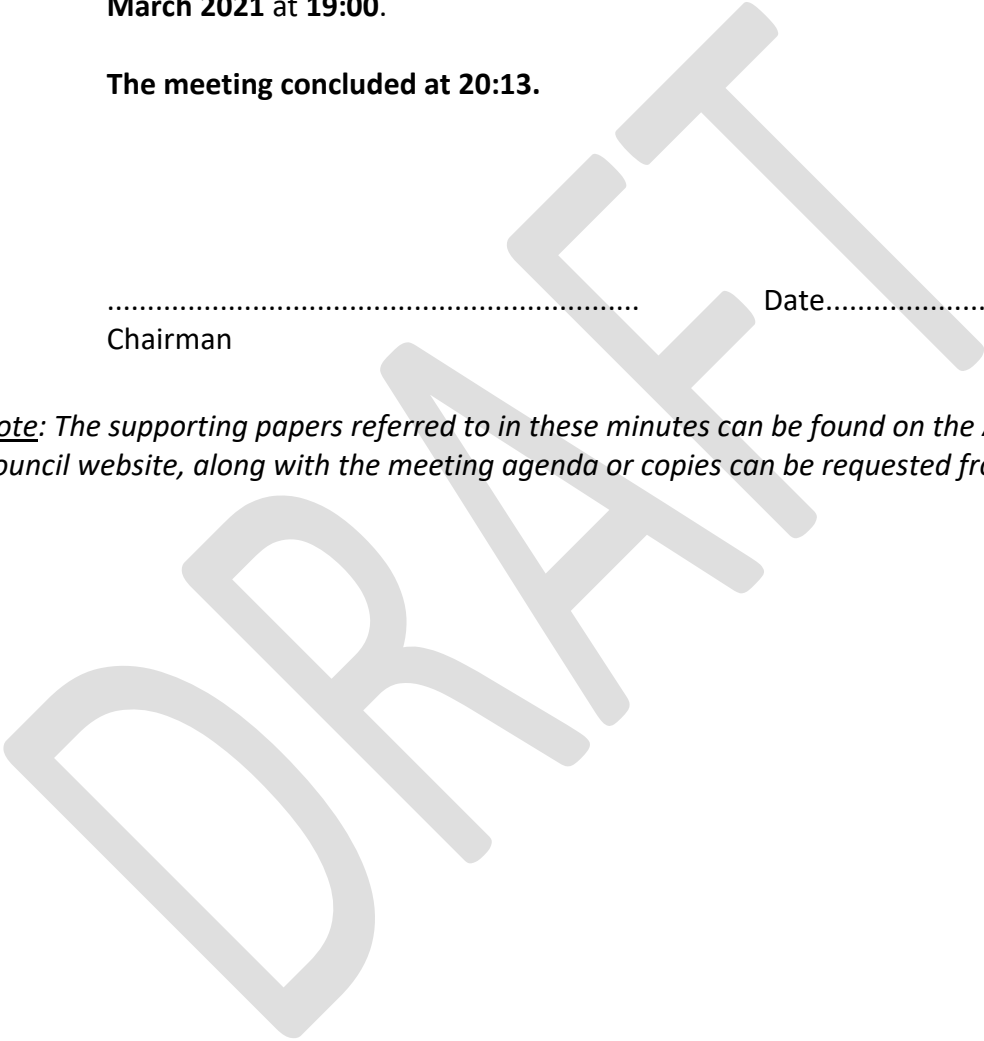
**DATE OF NEXT MEETING**

The Committee’s next meeting will be held via Zoom on **Wednesday 31 March 2021 at 19:00.**

**The meeting concluded at 20:13.**

..... Date.....  
Chairman

*Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.*



# ANGMERING IN BLOOM ASSOCIATION

## REPORT FOR PC CLEW MEETING 31st MARCH 2021

### Recent activities

Since the beginning of the year, as a voluntary group, we are able to meet up, when weather allows, to tidy and enhance many areas around the Village and the Community Centre.

We have tidied up St Wilfrid's school bed, the Beehive bed and have pruned and tidied the QE2 bed, although some of the larger shrubs and trees need more expert pruning.

We have planted seasonal bedding at the Community Centre and at the High Street bed, along with snowdrops in areas of St Margaret's churchyard. We have also planted extra daffodils to add to existing areas around the Village and planted the Woodland Trust whips on Mayflower Park.

The Tivoli group have commenced the creation of the wildflower area at the Community Centre. They have sprayed the area near the Car Park entrance in order to thoroughly kill off the grass prior to them sowing a wildflower mix.

We were grateful to Katie for arranging for Roy to weed spray the wall along Fletchers field and the High Street under the railings which during lockdown has become overgrown. Once the weeds have died on the hill, we will sow more poppy's to hopefully give the usual colourful display.

### Future activities

We have finalised the Information board for St Nicholas garden, which is attached. This will now go to the printers to produce the physical board. We are planning on meeting with a Worthing Archaeological Society representative to discuss its location in St Nicholas gardens. Once lockdown has completely ended on 21<sup>st</sup> of June we would like to hold some kind of unveiling event.

St Wilfrid's school have been awarded £1000 from a Tesco scheme and have been in touch with us to ask for help with additional planting and planters at the Entrance to the School. We will be discussing this with them after the Easter holidays.

We have obtained some free Wildflower mix seeds from the Commonwealth War Graves Commission as part of their campaign for 'Wildflower in Remembrance' to mark their first ever War Graves Week which runs from 21<sup>st</sup>-28<sup>th</sup> May 2021. As it is not feasible to sow them on the three War graves in St Margaret's Church, due to mowing restrictions, we have decided to sow them in three pots which will then be placed on the graves during War Graves week.

We have had a suggestion from a resident for some planters or flower beds to be created on the corner of Cumberland Road and Weavers Hill. We originally thought we could approach the builders of the estate in the field opposite, as we did for the CALA homes roundabout. However, the site entrance is not near this area so we are not sure if they would be interested in funding something here. We will need to wait until this project gets to the landscaping stage and will then contact them.

Date	Agenda No:	Minute No:	Title	Action Required	Action to be taken	Comments & Next steps	Delegated To	Completed Date
29.07.20	7	20/007	Public Consultation - AIB	Regarding the overgrown trees, shrubs, hedges and verges around the village, asked if there was a program of works to make sure these areas were properly maintained.	Work with local tree surgeon on a plan and implement.	<p>Contact tree surgeon and work on a plan. Waiting quote on 17/08/2020. Roy arranged 2 further tree surgeons 22/09/2020</p> <p>This is now the Tree Maintenance Plan - presently being drawn up ready to obtain quotes</p> <p>Now ready to obtained quotes, requests will be sent out w/c 7.12.20 - quotes requested, will be submitted Jan 2021.</p> <p>As at 15.02.21 - Cost have now been obtained but there are significant differences between quotes - further work needs to be done.</p>	<p>KH/RS</p> <p>TL</p> <p>TL</p> <p>KH</p>	
16.12.20	8	20/084	Resilience Plan	Plan a date for a Resilience Plan review in the spring of 2021.	Date to be decided	<p>Clr. L Hamilton-Street to advise the date - upon discussion it was agreed to plan in a date once lockdown was over. The action will stay on this list until it is possible to plan a date.</p>	LHS	

### KEY

Task has been started
Task not yet started
Deferred Task: Remain on the deferred list as future work required (see separate sheet)



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### SUPPORTING PAPER

#### COMMUNITIES, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE MEETING WEDNESDAY 31 MARCH 2021

- AGENDA ITEM 11: DOG WASTE BINS

### Angmering Dog Bin Locations (as of March 2020)

AREA	NO.	ROAD NAME
Hammerpot	-	Woodman's Arms - Turn off the A27 - Follow lane to bin
East Preston	257	Old Worthing Road - Near Roundabout Next To 107
Angmering	260	Roundstone Lane - Opposite Whitfield Close
Angmering	261	Grooms Close - At End Down Footpath
Angmering	262	Nursery Road - Next to Community Centre
Angmering	263	Rowan Way - At End by Skate Park
Angmering	264	Roundstone Lane – Opp Weavers Ring passed Spotted Cow to end of Lane
Angmering	265	Water Lane - Opposite Arun Angling Centre
Angmering	266	Merryfield Crescent - On Path
Angmering	267	Dappers Lane - Before Bridge
Angmering	268	High Street - Behind Lamb Pub on Field
Angmering	269	High Street - Behind Lamb Pub on Field
Angmering	270	Rectory Lane - Fletchers Field
Angmering	271	Rectory Lane - Fletchers Field
Angmering	272	Arundel Road - Next to Arundel Garage
Angmering	273	Bewley Road - Opposite No. 11
Angmering	274	Arundel Road - Opposite Angmering Infant School
Angmering	275	Decoy Drive - Angmering Sports Field
Angmering	276	Decoy Drive - Angmering Sports Field on Other side of Playground
Angmering	277	The Thatchway - After Greenacres on Right on Bend
Angmering	278	North Drive - Next to Litter Bin



<b>AREA</b>	<b>NO.</b>	<b>ROAD NAME</b>
Angmering	279	Greenwood Drive - To Angmering High School
Angmering	280	Station Road - Woodlands Sports Field
Angmering	449	Bewley Road - To the end - Near No.40
Angmering	453	Cumberland Close - Top of Footpath - Dog Bin Same As Litter Bin
Angmering	459	Mayflower Way - At End
Angmering	97	Ecclesden Lane - Off Angmering Bypass Turning on Right
Angmering		Lloyd Goring Close – to the side of the green space



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# **SUPPORTING PAPER**

## **COMMUNITIES, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE MEETING**

### **WEDNESDAY 31 MARCH 2021**

- **AGENDA ITEM 13: THE FRED AWARDS**

Concept provided and presented by Cllr. Rhys Evans.

The Inaugural APC 'Fred's ' in conjunction with the new 'Delfont' community cup.

#### **Event Outline**

To create an annual community social event not weather dependant, to raise the profile of all Angmering led groups in the community and Network in an informal setting.

To support local business by showcasing their services both online and village based, to support a local nominated charity or good cause with a sizable fundraiser.

A pay to attend event and entertainment subsidised by local business sponsorship NO public monies.

To give a platform to any parish activity in a pop up (think chandlers outreach).

To give a face to the council in the community.

To act as a touch point for new attendees, volunteers and potential councillor's outreach to generate some interest.

To show a more fluid council membership not all poo bins and fly tipping.

Excellent PR via local press and social media.

Pro-actively promoting Angmering as a great place to live.

Forward thinking not retrospective.

**Example of wording for the invitation:**

An evening to celebrate, reflect and rejuvenate all that we love about our community culminating in the inaugural community Awards as well as helping WRFC raise the Roof

A full 3 course sit down meal Inc. evening's entertainment

Tables are at a premium so create your own party of 8 or come and make new friends and put yourselves at the heart of your community

Worthing rugby club 23 July 19.00 – 24.00

Tickets £35 from Angmering parish council (strictly first come)

**Decision Needed:** To consider the above event and if agreed a suitable date.



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## SUPPORTING PAPER

### COMMUNITIES, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE MEETING WEDNESDAY 31 MARCH 2021

**The information below was first provided on Wednesday 29 January 2020, therefore ALL pricings and availability would need to be re-investigated.**

#### **Agenda Item 14, FLICKS ON THE PITCH**

The following is an overview of information and costs that have been collated to form the basis for this event.

#### **SCREEN**

There are two options inflatable or LED.

To be able to screen a film in the daylight we will need to use an LED screen as the other option does not work until after dark. In August this will mean we could not start the film until around 8.45pm if we went for the inflatable option.

#### **VENUE**

Considering the potential size of the event, required parking space and the surrounding areas Mayflower Park (present location for the Fun Dog Show) would be the suggested venue. Alternatives to consider could be the Rugby club.

#### **LICENCES & INSURANCE**

We need to consider up to 3 licences.

**Film Licence:** We can go direct to Film Bank [www.filmbank.co.uk](http://www.filmbank.co.uk) or this could be arranged through the provider of the screen.

**Things to consider:** Film Bank take 40% of the box office take. If we are including food & drink in the ticket price, or a VIP ticket we will need to declare how much the film element is or advertise them as separate options.

If the event is FREE i.e., we are not charging to watch the film the license will be a flat rate based on expected audience size. This varies slightly from film to film but as a ballpark figure we are looking at:

- Up to 300 people £180 Ex Vat
- Up to 500 people £320 Ex Vat
- Up to 1000 people £490 Ex Vat
- Up to 1500 people £625 Ex Vat

**Event Licence:** We can apply of a temporary event notice at a cost of £21.00 via Arun's website however this is limited to 499 people. The supplier of the Screen will also have the correct licences and the cost will form part of their fee.

**Alcohol Licence:** Only needed if we are selling our own alcohol. This will be the responsibility of the bar vender which we will ask to see proof of prior to the event.

**Insurance:** We are already covered but once the event is finalised and the contractor who provides the screen and equipment will have insurance but we will check their liability insurance and who is responsible for the equipment (screen etc) especially if it is left on site overnight.

## **ACCESS & SEATING**

For safety reasons we need to make sure there is a clear aisle down the centre and at the front of the screen, this can be cordoned off using cones. This will aid emergency access if required. We have two options for seating, provide and layout your own seating or invite people to bring camping chairs or blankets. The advantage of providing seating is that we can get people in a much smaller space, the downside is the cost to hire in chairs. Alternatively, I've been advised that most people are happy to bring a camping chair or blanket.

## **THE FILM**

We should only consider films with a PG or U rating.

The following are a selection of the films Littlehampton Town Council (LTC) have shown over the last few years, they have said that musicals work well.

- The Greatest Showman
- Grease
- Mama Mia
- Dirty Dancing
- Goonies
- Hairspray
- Jumanji

To decide on what film to show LTC ask for suggestions, 3 are then chosen and put to the public vote. The film with the most votes is then shown.

The age of the film has no bearing on the cost i.e. a film that is 10 years old would cost the same as a recent release.

As LTC show their film after dark the film does not start until 20:45 so they have pre-film entertainment such as a live band. The audience can sit down from 16:00.

Points to note: LTC are looking at holding their Screen on the Green event on Saturday 15 August 2020 so we should avoid this date.

LTC do not ticket their event and have said they prefer this option and it works well.

LTC audience size started at 1,500 and is now 7,000.

## **THINGS TO CONSIDER**

Parking – we will need to consider lighting for the car parking area if after dark or make a point of asking the audience to bring torches. Need to consider the route between parking and the screening.

We will need stewards wearing hi vis vest and torches (if event takes place after dark) to manage the parking layout as the bays will not be marked.

If we work on an average of 3 people per car, a 300-person event would need 100 spaces.

We need to make sure the parking is clearly signed from the road.

Stewards/Security:

- The roles can include:
- Gate entry
- Managing parking
- Checking tickets
- Seating the audience
- Answering questions
- Directing people to toilets
- Ushering people back to cars at the end

Toilets – we will need to provide these. Porta loos will be the most cost effective way to do this.

Power – we will need to hire a generator as the two we own are not powerful enough.

Weather – we only need to worry if the wind gets above a certain speed (25 knots for an inflatable screen) as it will need to be taken down. Wind chill and rain is also a worry but as the event is due to take place in late summer hopefully this will not be an issue.

Food and Drink – I have been advised that the following are the most requested food and drink items: hot dogs, burgers milkshakes, ice cream and popcorn. We should also consider a bar.

We already have a lot of vendors on our list that we can approach. A pitch fee will need to be considered.

Crowd Management and Signage

Things to think about: Queueing to get in, managing where people sit, doing a briefing before the film starts and what happens at the end i.e. rubbish!

## First Aid

We need to have a first aid point set up for the duration of the event.

## Pre-Film Entertainment

We could consider showing short films, adverts or if we get a sponsor showing slides to promote their business.

Music can be played prior to the screening but we will be responsible for the PRS license.

## **ADDING VALUE**

Possible ideas to make it a bit different to a normal 'Screen on the Green'

- Invite people to come in fancy dress, especially if it is a cult classic or film with lots of fans.
- Include food and a drink in the price, ideally themed to the film.
- Bring in actors or props relating to the film.
- Add an activity before the film, for example a tennis tournament before a screening of Wimbledon the movie.
- VIP Area: We could offer a roped off VIP area to include table and chairs (or hay bales covered and made to look like sofas), arrival drink, private toilet area, priority parking and event host. A suggested fee of £10 per ticket could be charged.

## **DECISIONS NEEDED:**

To decide if to go ahead with the event and confirm a date.

To decide the timings which in turn will decide the screen type.

To decide if the event should be ticketed.

To decide if a VIP area should be offered.

## **Please see the 3 separate documents for quotes for LED screens of various sizes**

5m by 2.5m (up to approx. 400 people)

6m by 3m (up to approx. 800 people)

7.5m by 4m (up to approx. 1800 people)

Please note the following points:

The 7.5m by 4m is the largest screen and due to the size takes a day before the event to setup and half day after the event to take down. The price in the quote reflects the additional days setup and derig + crew.

Both the 5m by 2.5m and 6m by 3m can be setup within 2 hours on the day of the event and taken down straight after.

All quotes are based on the screen and structure being placed on grass so we can use large pegs to secure it from wind.

## Power

The most economical way to provide generator power is for the supplier to source a local supplier close to our event as this keeps delivery and collection costs to a minimum. They can arrange this on our behalf and will source a number of quotes to provide the most competitive solution. From past experience this will cost between £300 and £450 Ex Vat including generator hire, delivery, collection and use of fuel.



Tracy Lees  
Angmering Parish Council

**ESTIMATE 0370**  
**17 December 2019**

Quantity	Details	Unit Price (£)	VAT	Net Subtotal (£)
	Outdoor Cinema Package			
	Location: Angmering Date: TBC (August 2020)			
Service	LED Outdoor Cinema Package	1,850.00	20%	1,850.00
	Screen Size: 5m by 2.5m			
	Spec: Resolution: 4.8mm pixel pitch (Hi-Resolution Outdoor) Brightness: 5000 Nits (Suitable for daytime outdoor) Waterproof IP65			
Service	Temporary Event Structure	0.00	20%	0.00
	Goal post structure to lift screen a minimum of 1.7m off the ground for viewership			
	(Includes installation & de-rig by crew)			
Service	Speakers	0.00	20%	0.00
	2x 1000 watt PA speakers 2x 1000 watt Subs 1x Digital Mixer			
Service	Playback media:	0.00	20%	0.00
	1x Laptop to play film and marketing material 1x DVD player for backup			
Service	Gazebo	0.00	20%	0.00
	2m by 2m Gazebo for equipment storage and protection			
Service	Crew / Tech	0.00	20%	0.00
	2x Crew to setup and de-rig equipment			

1 Crew will be tech trained to control screen content and audio

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Expense	Delivery / Collection	297.00	20%	297.00
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Worcester WR2 4GD to Angmering  
165 Miles (330 Miles)

1x LWB Van at 90.p per mile

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Expense	Hotel	120.00	20%	120.00
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1x Night for crew

Generator Hire:

If suitable power is not available onsite a generator would be required. We could source this from a local supplier to your event. Estimated total cost for hire, delivery and fuel use would be £400 Ex Vat (Subject to quote obtained)

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Net Total	2,267.00
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VAT	453.40
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<b>GBP Total</b>	<b>£2,720.40</b>
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Tracy Lees  
Angmering Parish Council

**ESTIMATE 0372**  
**17 December 2019**

Quantity	Details	Unit Price (£)	VAT	Net Subtotal (£)
	Outdoor Cinema Package			
	Location: Angmering Date: TBC (August 2020)			
Service	LED Outdoor Cinema Package	4,150.00	20%	4,150.00
	Screen Size: 7.5m by 4m			
	Spec: Resolution: 4.8mm pixel pitch (Hi-Resolution Outdoor) Brightness: 5000 Nits (Suitable for daytime outdoor) Waterproof IP65			
Service	Temporary Event Structure	0.00	20%	0.00
	Goal post structure to lift screen a minimum of 1.7m off the ground for viewership			
	(Includes installation & de-rig by crew)			
Service	Speakers (Large PA system)	0.00	20%	0.00
	4x 2000 watt PA speakers 2x 2500 watt Subs 1x Digital Mixer			
Service	Playback media:	0.00	20%	0.00
	1x Laptop to play film and marketing material 1x DVD player for backup			
Service	Gazebo	0.00	20%	0.00
	2m by 2m Gazebo for equipment storage and protection			
Service	Crew / Tech	0.00	20%	0.00
	4x Crew to setup and de-rig equipment			

1 Crew will be tech trained to control screen content and audio

Expense	Delivery / Collection	594.00	20%	594.00
	Worcester WR2 4GD to Angmering 165 Miles (330 Miles)			
	2x LWB Van at 90.p per mile			
2 Expenses	Hotel	120.00	20%	240.00
	2x Nights for crew			
	Generator Hire:			
	If suitable power is not available onsite a generator would be required. We could source this from a local supplier to your event. Estimated total cost for hire, delivery and fuel use would be £400 Ex Vat (Subject to quote obtained)			
			Net Total	4,984.00
			VAT	996.80
			<b>GBP Total</b>	<b>£5,980.80</b>

Tracy Lees  
Angmering Parish Council

**ESTIMATE 0371**  
**17 December 2019**

Quantity	Details	Unit Price (£)	VAT	Net Subtotal (£)
	Outdoor Cinema Package			
	Location: Angmering Date: TBC (August 2020)			
Service	LED Outdoor Cinema Package	2,500.00	20%	2,500.00
	Screen Size: 6m by 3m			
	Spec: Resolution: 4.8mm pixel pitch (Hi-Resolution Outdoor) Brightness: 5000 Nits (Suitable for daytime outdoor) Waterproof IP65			
Service	Temporary Event Structure	0.00	20%	0.00
	Goal post structure to lift screen a minimum of 1.7m off the ground for viewership			
	(Includes installation & de-rig by crew)			
Service	Speakers	0.00	20%	0.00
	2x 1000 watt PA speakers 2x 1000 watt Subs 1x Digital Mixer			
Service	Playback media:	0.00	20%	0.00
	1x Laptop to play film and marketing material 1x DVD player for backup			
Service	Gazebo	0.00	20%	0.00
	2m by 2m Gazebo for equipment storage and protection			
Service	Crew / Tech	0.00	20%	0.00
	2x Crew to setup and de-rig equipment			

1 Crew will be tech trained to control screen content and audio

Expense	Delivery / Collection	297.00	20%	297.00
	Worcester WR2 4GD to Angmering 165 Miles (330 Miles)			
	1x LWB Van at 90.p per mile			
Expense	Hotel	120.00	20%	120.00
	1x Night for crew			
	Generator Hire:			
	If suitable power is not available onsite a generator would be required. We could source this from a local supplier to your event. Estimated total cost for hire, delivery and fuel use would be £400 Ex Vat (Subject to quote obtained)			
			Net Total	2,917.00
			VAT	583.40
			<b>GBP Total</b>	<b>£3,500.40</b>

# Quotes for Inflatable Cinema Screen

The cost for our **Small Screen** will be £895 for one night, £1,300 for 2 nights and £1,900 for three nights. All prices are subject to VAT.

This includes:

- 4m x 2m screen (**Suitable for up to 250 people**)
- 6,000 Lumini projector
- PA System
- Projectionist/Screen Technician
- Set up and pack down on day of event
- Silent Generator
- Travel and accommodation
- Advice on film choice and event management
- Risk assessments (If required)
- Open Air Cinema organisers checklist
- Third Party Public Liability Insurance up to £5M

The cost for our **Medium Screen** will be £1,490 for one night, £2,300 for 2 nights and £3,100 for three nights. All prices are subject to VAT.

This includes:

- 8m x 4m inflatable screen (**Suitable for 100 - 1,000 people**)
- 10,000 Lumini projector (and back-up projector)
- 6K PA System/Drive in Equipment
- Projectionist/ Screen Technician
- Set up and pack down on day of event
- Silent Generator
- Travel and accommodation
- Advice on film choice and event management
- Risk assessments (If required)
- Open Air Cinema organisers checklist
- Third Party Public Liability Insurance up to £5M

The cost for our **Big Screen** will be £1895 for one night, £3195 for 2 nights and £4000 for three nights. All prices are subject to VAT.

This includes:

- 10m x 6m inflatable screen (**Suitable for 100 - 1,500 people**)
- 10,000 Lumini projector (and back-up projector)
- 6K PA System/Drive In Equipment
- Projectionist/ Screen Technician
- Set up and pack down on day of event
- Silent Generator
- Travel and accommodation
- Advice on film choice and event management
- Risk assessments (If required)
- Open Air Cinema organisers checklist
- Third Party Public Liability Insurance up to £5M





## Angmering Parish Council

The Corner House  
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# **SUPPORTING PAPER**

## **COMMUNITIES, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE MEETING**

### **WEDNESDAY 31 MARCH 2021**

#### **Agenda Item 15, ANGMERING VILLAGE FLOWER AND PRODUCE SHOW**

Proposal for the future of the show prepared by Bridget Kearns, Chair of the show committee.

#### **Overview:**

Angmering Village Flower and Produce Show has become one of the highlights of the summer programme of events for the village. The show has been running since the 1980s and visitors and entrants come back year after year to meet up with friends, view the entries and enjoy the traditional atmosphere of this lovely village event. Due to the pandemic there was no show in 2020.

The show has been held at Pigeon House in the village High Street, the barn and grounds kindly lent for the day by Martina and Peter Blake. However following a year without the show in 2020 they have now decided that they will not be able to host the show this year, or in the future.

There is a small organising committee who stage the show and the two primary members of the committee (Bridget Kearns - chair and treasurer and her sister Anna Burtenshaw - secretary) have also decided that they will not be able to deliver the show going forward. The three other committee members are all in their late 70's/80's and will not be able to contribute much active support going forward although all are keen to keep involved in the setting up. The setup of the show and running on the day is led by Bridget and Anna and they are supported by their partners, family and friends who all play an active part manning stalls, dealing with the visitors and stall holders.

The show raises about £1000 each year the profits (c£600) have been donated to local organisations such as the Chestnut Tree fund and more recently the nursery schools, the setup of forest schools at the village primary schools, the allotment association, Angmering in Bloom and the scouts, brownies, cubs and guides. The show now faces having no venue and a committee without the 2 members who do all of the planning, organising and running of the show. The

committee chair (Bridget Kearns) has approached the Parish Council to see if it is something that they might be willing to take it on and take forward in a new venue.

### **How it works:**

The show runs in July and planning will start in January. By March, the schedule of classes will be agreed.

There are about 80 classes for flowers, fruit and vegetables, baking, crafts, arts and special classes for children of all ages to take part.

Schedules will be made available in the village through the shops, library and pubs and also previous entrants are sent a schedule to encourage them to enter again.

The schedules are printed by Graham Butts estate agent in return for a small advert in the schedule. Graham Butts and Stitches & Framing will also accept entries and returned cups from previous winners in the weeks before the show.

Posters will go up after Easter and articles will be published in the village magazine and website. The Show also has a dedicated Facebook page and its own website. Schedules will be placed in the local garden centres and farm shop to promote participation.

Craft stall holders are booked from January onwards, and a small fee is charged with extra for tables and gazebos if required. Judges are booked to attend on the day to judge the classes.

In the last weeks before the show raffle prize donations will be collected from outlets in the village.

### **The show day:**

The committee will be at Pigeon House on the night before the show to ready the barn for the exhibition of entries and this takes about 6 people a couple of hours to set up the tables and prepare them for the classes.

From 8.00am on the day of the show 4 committee members are at the barn to accept the entries from participants and stage the show. Stallholders arrive from 11.00am onwards ready for the 2.00pm opening.

The Barn is closed at 10.30am and judging takes place. Once completed the scores for the winners are added up to identify the class winners who will receive the cups at the end of the event, certificates are written for winners (by committee members) in every class, over 20 trophies and cups are awarded.

The show opens between 2.00pm and 4.00pm and receives about 350 visitors. There is no parking on site and visitors will park around the village or walk from their homes.

The exhibition of entries is displayed in the barn and outside in the grounds there are craft stalls, a raffle, a bric-a-brac a cake stall and plants for sale. The entry fee includes a cup of tea and cream scones can be purchased. Volunteers man the gate, organise the stall holders, run the tea stall, raffle table and bric-a-brac stall. The Angmering Green WI provide ladies to collect dirty tea cups and litter, wash up, prepare the scones and also run a cake stall (very popular!)

The show ends with the awarding of cups and the drawing of the raffle.

### **What does it bring to the village:**

The show attracts a wide, multi-generational range of visitors from the village and some from further afield. It is a highlight of the year for many of the entrants who have been participating in the show for years. The cookery and children's classes mean that parents and grandparents attend.

Along with the WI, Angmering in Bloom and Culberry Nurseries also have stalls selling plants. Shops in the village support the raffle and allow us to drop off schedules and posters to promote the show and support the raffle with generous donations.

Over recent years new residents of the village have attended and been welcomed and delighted by the ambiance and experience of a very traditional village event.

The show raises a modest amount of profit and this is donated to organisations in the village. The organisations are nominated by committee.

### **Options for going forward:**

The show currently has no venue and no organising committee (although key members are willing to support a new team if it can be formed). The change of venue does present the opportunity to develop the show further as the size of Pigeon House limited the number of stalls and visitors.

### **Venues to be considered:**

- ◆ The Village Hall - probably too small for this event
- ◆ The Community Centre - large enough and stall holders could be accommodated
- ◆ Fletchers Field - big enough grounds would need to hold the exhibition of the show undercover - maybe scout hut but marquee would be a good option. Catering would need to be supported somehow.
- ◆ The Rugby Club again a marquee would be a good option, grounds are big enough.

### **Organisation approach:**

The current committee chair (Bridget Kearns) is willing to support a new team to take the show forward but would not want to chair or lead. Other members of the committee will be happy to support.

- ◆ Parish Council takes on the organisation of the show
- ◆ A call for volunteers goes out to the village and a new committee is formed (although calls for volunteers in previous years has not had a great response)
- ◆ Another organisation takes on the show - Angmering in Bloom have already been approached and declined. WI/Horticultural Club are unlikely to want to take it on.

If none of options above are taken forward the current committee will communicate that the show will no longer run and will arrange for the disposal of all of the equipment they own (tables, chairs, gazebos, catering equipment) and distribute its existing funds.

**Decision Needed:** To discuss and decide if this event is something Angmering Parish Council could or should take on.



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### **SUPPORTING PAPER** **COMMUNITIES, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE MEETING** **WEDNESDAY 31 MARCH 2021**

- **AGENDA ITEM 16: ANGMERING PUBLIC ART - SCULPTURE AT THE COMMUNITY CENTRE**

A report on an update received from Beccy East, Programme Manager at Arun Inspires.

Beccy reported that things were moving forward nicely with the project now after a lot of delays due to the COVID-19 pandemic.

Arrangements have been started for the judging panel meeting, hopefully this will take place week commencing April 26<sup>th</sup>. Judges will be from Angmering Parish Council, Angmering School, the District Council and SI Protech.

Designs will be circulated for consideration on the 15<sup>th</sup> or 16<sup>th</sup> of April. Prior to that the designs will be displayed in the APC Office window. The Artist has been briefed of the window size and layout and will send a window display.

Beccy has asked to present to the CLEW committee at both the June and July meetings. The meeting in June will be to present the Artist's design for feedback and in July for any changes that may be required.

The final stage is to set a date in September for the grand unveiling of the sculpture.

**Decision Needed:** To decide on a suitable date for the unveiling of the sculpture and how this should be done.