



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 31 July 2019

**Present:** Councillors Nikki Hamilton-Street (Chairman); John Oldfield; Norma Harris; Lee Hamilton-Street; Rhys Evans; Paul Bicknell; Sharlan Woodason

**In attendance:** Tracy Lees, Office Manager; Sam Fraser, Office Administrator; Julia Phelon and Judith Cross - Representatives of Angmering in Bloom and four members of the public.

AGEND A ITEM	MINUTE NO.		ACTION FOR
1	19/036	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllr. M Jones and Cllr. A Evans.	
2	19/037	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> There were no declarations of pecuniary or non-pecuniary interests made.	
3	19/038	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Wednesday 26 June 2019</b> were subsequently signed by the Chairman.	
4	19/039	<b>ANGMERING IN BLOOM (A.I.B)</b> Two representatives from A.I.B were present and reported that the guttering around the flat above the Angmering Parish Office (APC) was still split and causing a leak which needed to be fixed. <u>Action:</u> Tracy Lees to contact Cooper Adams for an update on the repair.	TL
		A request was received asking if the Groundsman could undertake weed spraying of the paving slabs and cobbles in the centre of the village. Cllr Bicknell suggested that Angmering South is also sprayed as long as the spray used was child/dog friendly.	
		A.I.B reported that a dead Ash Tree and bush needs to be removed and grassed over between Nursery Road and Roundstone Lane. <u>Action:</u> APC Office to obtain quotes for the work and put on next month's agenda.	Office
		A.I B had a successful meeting with the Landscape Manager of Cala Homes, and it was confirmed the flower beds will be installed and in bloom by late Autumn.	



**5 19/040 PUBLIC CONSULTATION**

A member of the public commented that a two-year-old oak sapling looks like it has died and needed to be removed. It is located east of the Community Centre on the green.

Action: APC Office to locate, evaluate and report back at next meeting on costs to remove or replace.

**Office**

Cllr R. Evans has obtained information regarding grants for replacing trees within the village. It was suggested that the APC Office look into the further and report back if a grant is possible.

Action: Review grant scheme

**Office**

Cllr P. Bicknell requested that the trees that have overhanging foliage, especially near children’s play areas be cut back.

Action: APC Office to review and undertake work as required. The office will speak to the Groundsman and engage a tree surgeon for advice and quotes.

**Roy / Office**

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**Agenda Amendment:** At this point it was agreed by all present to move agenda item 12 up to allow the members of the public to make comment near the start of the meeting.

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**12 19/041 PLAY AREA SOLUTION**

A lengthy conversation took place regarding the use of the play park and the plans for improving this area. Four representatives of the houses surrounding the play area attended the meeting and each had the chance to speak and have their views heard. Three people from two separate households expressed their concerns about whatever was to be placed there, the consideration should be to all households and one other person wanted the play area reinstated for the children in the surrounding areas to play outside.

The Conversation centered around what should be placed in this area, particular mention was given to getting the age range correct i.e. the type of play equipment needed for the children that use the area and ball games that cause distress to residents backing onto the play area as balls often hit the fencing. Cllr Bicknell expressed his concerns with regards to the existing area and talked through the research he had done. It was agreed by all that regardless of the outcome that all children need a safe place to play that it is fit for purpose.

A member of the public then commented that the space was often used by delivery drivers to park on.

Cllr L Hamilton-Street suggested that to move things forward that an on-site meeting should be arranged so all concerned could meet in situ and discuss the options available. All present agreed that this would be a good way forward.

Action: The APC office to send letters informing residents that this will be taking place on Wednesday 14 August 2019 between 17:30 & 18:30 at Blenheim Play Area.

**Office**

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**Agenda Amendment:** The agenda then returned to its original order; agenda item 6 was then discussed.

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**6 19/042 THE COMMITTEE CLERK’S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**

The Action List was received; an update on current actions was given.

- Cllr Bicknell asked about dog bin signs. Cllr N Hamilton-Street explained that we are working with the Cleansing Team at Arun District Council as part of the Green Dog Walking Scheme and we will take all information from what they are able to provide us with, which will include signage.



- The APC Office had asked the public on Facebook what future events that they would like to see in the village. One of the ideas suggested was a Pumpkin Carving Competition which we could hold in October.  
Action: APC Office to look into holding this event and report back at the next meeting.
- A possible VE Day celebration was discussed for May 2020 and a decision is to be made on how we can get involved. Twinning Association has been contacted.

Cllr. Bicknell raised the question on how these events would be funded in the future. Cllr. R Evans commented that he thought the funding was not an issue as it was a pivotal point for the community. Cllr. Oldfield confirmed that all events have been within the budget's set within the precept. Cllr. N Hamilton-Street commented that funding opportunities are becoming less and less and may disappear completely.

A conversation took place regarding the building of relationships between the Councillors, Office Staff and the local community with reference to future public events and gaining Volunteers to help run these events. It was discussed that the next step was to have a more detailed conversation in which to develop the Volunteering side and to get as many people on board to help with future events.

**7 19/043 COMMUNITY EVENTS**

**The Angmering Fun Dog Show:** A discussion took place regarding feedback received on how the event was delivered and received. It was agreed that having Spirit FM on board was the correct decision. Members of the public that attended the event seemed to be very happy There has also been a lot of positive feedback . The raffle held on the day raised £272.00 for the 4 Charities in attendance.

Tracy Lees explained that another gazebo was required for future events and maybe an oblong one would be more suitable.

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**RESOLUTION:** Cllr. Bicknell **PROPOSED** that an additional gazebo be purchased, Cllr. L Hamilton-Street **SECONDED**, and **ALL AGREED**.

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Action: The APC Office to find out the cost of a new gazebo and email to all Councillors for reference.

**SF**

**BMX:** This year there will be a Climbing Wall which will be free to use. Cllr N Hamilton-Street commented that we must see the Recovery Risk Assessment before deciding. APC Office has requested and received this. There will also be a mobile Barber Shop. Any further ideas for what could take place on the day please let the APC Office know.

**Macmillan Coffee Morning:** This will take place on Friday 27 September in the Village Square, all Councillors to attend.

Action: APC Office to advertise this event.

**Parish Assembly** – Cllr J Oldfield has received a letter from the Community Centre advising that we are unable to have this venue for the event in 2020.

Action: APC Office to write with further information with a hope to change their mind.

**Clerk**

**8 19/044 RESILIENCE**

No update was given, there have been no meetings since the last update. The next meeting will take place in August.

Action: The APC Office to send out a meeting request

**Office**

**9 19/045 CLEW COMMUNITY ACTION PLAN**

Cllr N Hamilton-Street commented that this item will be discussed this at the next meeting.

**10 19/045 MEETING VENUE CHANGE**

A discussion took place regarding changing the CLEW Meeting venue from the Library to the Baptist Church as it is available for all the dates required and meets



the criteria required. Tracy Lees and Cllr N Hamilton-Street will visit the venue and make a final decision. All Councillors present raised their hands in agreement to the venue change from September if the visit goes well.

Action: Arrange a visit venue.

Office

**11 19/046 RED LION NOTICE BOARD**

A discussion took place around the offer received to take over the as the custodians of this noticeboard.

Due to the recent investment made to replace the noticeboards around the village it was felt that the Parish Council did not require an additional board plus also the location of the board is very close to the APC Office where all notices are already posted. There was then a show of hands and all Councillors present agreed not to adopt the noticeboard.

The representatives from A.I.B then requested the opportunity to adopt the board for their use.

Action: APC to clarify that this is acceptable and to let A.I.B know of the outcome.

Office

**13 19/047 ASSETS OF COMMUNITY VALUE**

Cllr Bicknell commented that the assets of interest have to be renewed every four to five years. He noted that the library is not on the Assets of Community Value list along with a number of other buildings listed in the Neighbourhood Plan.

The Clerk is working alongside Arun to rectify this and will resubmit the list.

Action: Plan to be updated.

Clerk

**14 19/048 BENCH – DOWNS WAY**

Tracy Lees explained that West Sussex County Council (WSSC) had checked on the bench and they felt that no work was required as it was not seen as a danger. However, if APC wanted to carry out the work at their cost this would be acceptable.

Cllr Jones had requested, prior to his absence, that the bench be repaired, and the surrounding grass cleared.

Cllr N Hamilton-Street explained that the bench is a standard length and the Groundsman should be able to replace and mend it.

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**RESOLUTION:** Cllr. Bicknell **PROPOSED** that the bench be mended, Cllr. L Hamilton-Street **SECONDED**, and **ALL AGREED**.

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Action: APC Office to ask Groundsman to repair the bench asap.

Office

**15 19/049 REMEMBRANCE PARADE 10<sup>TH</sup> NOVEMBER**

The Parish Council have been contacted and asked to take over the running of this event. A lengthy discussion took place to decide if this would be possible. Cllr N Hamilton-Street asked if the APC Office could investigate further and report back at the next meeting.

Cllr L Hamilton-Street suggested applying for the Road Closure License ASAP.

Action: APC to investigate and bring to meeting in August.

Action: APC to apply for the Road Closure License.

SF  
TL

**16 19/050 CCTV REPAIR – COMMUNITY CENTRE**

There has been a request by the Community Centre for a repair for a new DVR at a cost of £495.00. Cllr P Bicknell commented that it should be networkable and viewable on a remote computer. A discussion took place and was decided it should be replaced; however, it was agreed that there will be no extra cameras purchased.

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**RESOLUTION:** Cllr. Bicknell **PROPOSED** that the DVR be purchased, Cllr. Oldfield **SECONDED**, and **ALL AGREED**.

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Action: APC Office to arrange for the repair

SF

**17 19/051 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

- This Committee: None.
- Full Council: None.

**DATE OF NEXT MEETING**

The Committee's next meeting will be held in the Community Room at Angmering Library on Wednesday 28 August 2019 at 19:30.

**The meeting concluded at 21.15**

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Chairman

Date.....28.8.19